

# North East Spokane

## Public Development Authority

February 12, 2016

1:00 – 2:00 PM

### Minutes – Approved

The meeting was called to order at 1:00 pm, a quorum was present

#### Attendance

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NEPDA Members present: Anthony Carollo, Richard Burris, Laura McAloon, Craig Riley, Joe Tortorelli, Nicole Hydzik

NEPDA Members absent: Kelly Beechinor

Staff present: Melissa Owen; Teri Stripes

Consultants present: None

Guests present: Tom Hendren (Spokane PD, North Precinct), Drew Ulrick (NAI Black)

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1:00 to 1:05 pm

#### Welcome and Introductions

Approval of Past Minutes – **Approval of Jan., 2016 minutes by Richard, M/S by Craig. Approved unanimously** (Laura and Joe absent for approval of minutes).

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#### Discussion Items:

1:05 pm to 1:15 pm

#### Board Member Work Plan Update

Board Members had no specific updates to report.

Staff reported updates to the work plan related to staff tasks. The updated work plan reflects those changes including:

- The annual State Auditors Report has been submitted;
- Updates to the YARD website are in progress; and,
- Several sites under review by the EPA for environmental site assessment.

1:15 pm to 1:20 pm

#### Grant Project Update

Community Meeting #1 planning is well underway: Melissa will need assistance from board members in getting the word out about the community meeting scheduled for March 16<sup>th</sup> between 4 and 6 pm at Servpro Northeast. Melissa provided update on AWP and CWA work conducted by project consultants MFA and Stantec. In addition to MFA's work to develop site plans for private development, the city has been awarded a new grant from the Environmental Protection Agency – A Brownfield Technical Assistance Grant with consultants ICF to provide three conceptual plans for the city-owned 10 acre site (The Ranch). This work, while similar to that MFA is conducting will focus on conceptual site plans for a Builders and Makers Space developed and managed through a public private partnership. The conceptual site plans will look at a variety of densities and building scales. Melissa will coordinate a call between MFA and ICF in order that they do not duplicate efforts.

1:20 pm -1:35 pm

**CEO Luncheon**

Board felt uncomfortable about the amount of outreach and planning still needed for a successful CEO luncheon. The Board would like to postpone the CEO luncheon and dedicate a majority of their March meeting to the development of the CEO luncheon. Board members requested that everyone receive a copy of the previous attendance at CEO luncheon, prior event talking points and notes in order to prepare for the 2016 event. Special attention will be taken to provide progress updates on those issues and concerns expressed by attendees at the last meeting. Time originally scheduled for CEO luncheon will be dedicated to a meeting between NEPDA board members and the EPA grant Consultants.

1:45 pm – 1:50 pm

**Public Meeting #1**

A meeting location has been found. Servpro Northeast will be hosting. Planning outreach efforts for AWP/CWA community meeting #1 in March is underway with plans for outreach via the YARD website, ONS Friday Update, the City's blog/twitter/Facebook social media, Community Partners, etc.

1:50 pm – 2:00 pm

**Closing around the room; other; meeting adjourned**

Board Members requested information on the following:

- The link to the video developed for Beacon Hill – a fly over of what the connection to Wellesley is proposed to look like;
- Timing for construction of the Wellesley roundabout;
- A status update on the city-owned property (The Ranch) – At least one Board Member feels that new items have been added to the site.