

NORTHEAST PUBLIC DEVELOPMENT AUTHORITY (NEPDA) REGULAR BOARD MEETING AGENDA

Date: May 13, 2022

Time: 10:30 AM to 12:00 PM (Pacific Time)

Location: Zoom Meeting

Join Zoom Meeting: <https://us02web.zoom.us/j/85809958083>

Attendees: Northeast Public Development Authority Board of Directors, Invitees and Guests

Discussion Items

10:30 am – 10:35 am	Welcome & Introductions
10:35 am – 10:40am	Approval of Minutes: Approval of Meeting Minutes from April 2022.
10:40 am	Public Comments: None scheduled
10:40 am – 11:10am	Board Member Updates: Executive Director job search update
11:10 am – 11:30 am	Updates: Ongoing NEPDA projects Action Item: None
11:30-12:00 pm	Executive Session (reserved) to discuss personnel and hiring decisions. RCW 42.30.110(1)(g).
12:00 pm	Notable items, Around the Room, Closing

Next Meeting: June 10, 2022 | 10:30 AM to Noon | via Zoom (Or at the Northeast Community Center, 4001 North Cook Street, Spokane, WA 99207 – south conference room, lower level)

Disclosures:

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The NEPDA is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email City of Spokane Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Executive Session:

An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)).

NORTHEAST PUBLIC DEVELOPMENT AUTHORITY

Date: April 8, 2022

Time: 10:30 A.M.

Location: Board Members and Public attendance via Zoom

Attendees:

Board Members present – Michael Cathcart, Josh Kerns, Marlene Feist, and Cindy Chipman.

Board Members absent – Scott Simmons, Cheryl Stewart

Staff – Megan Clark, Legal Counsel

Guests – Ron Valencia, Jeff McMorris, Collin Tracy, Shae Blackwell, Steve McDonald

Welcome and Introductions:

Chair Michael Cathcart called the meeting to order at 10:35 AM. A quorum was present.

Approval of Minutes:

A motion was made by Cindy Chipman to approve the March 11, 2022 minutes. The motion was seconded by Josh Kerns. The motion passed unanimously.

Public Comments:

None.

Board Member Updates:

Executive Director Recruiting Update: Executive Director search is ongoing. The goal for April is to review applicants further and get interviews scheduled with potential candidates. Board committee is still reviewing applicants and utilizing Sueanne Herkel’s assistance.

Further Board Updates:

ARPA Funds: Chair Michael Cathcart submitted a letter to the County to do a match with ARPA funds, requesting a 1-1 match. There is also interest from the City in doing the same match. Michael Cathcart requested \$1 million from the County and City to support NEPDA. The NEPDA needs to identify specific projects that they can use the funds for. Jeff McMorris was present to answer logistical questions on how to get funds to the NEPDA. Discussion with Jeff McMorris on becoming eligible for the funds, how to utilize the funds and what projects may be available to use for funds.

Discussion by the Board of potential water, sewer or infrastructure projects, or possible utilization of funds for hiring the new executive director. Jeff McMorris explained how the process may work to use funds for new executive director under rehiring program. The Board wants to prioritize securing funds for any new

executive director to work with. Michael Cathcart will spearhead the effort, working with Board members, the City, and County to accomplish this goal.

Josh Kerns spoke with the City and got confirmation that the City intends to apply for ARPA funds regarding ECP and infrastructure projects. Discussion of NEPDA infrastructure needs including water, sewer, and broadband. Input provided by Steve MacDonald regarding broadband. Further discussion of infrastructure needs in NEPDA and potential funding uses.

Discussion of letter prepared by Michael Cathcart. Approved by Board.

Jordan Tampien resigned from the Board effective April 1. Mr. Tampien's replacement will be discussed at the next meeting.

A motion was made to adjourn the meeting by Michael Cathcart, Cindy Chipman seconded. Meeting adjourned at 11:10 A.M.