

AGENDA

Northeast Public Development Authority

6/14/2019

1:00 PM to 3:00 PM

Location: City of Spokane, **Tribal Conference Room Lobby first floor** (no security sign-in needed), 808 W Spokane Falls Blvd, Spokane, WA 99201

Attendees: Northeast Public Development Authority Board of Directors

Draft Discussion Items:

1:00 pm to 1:05 pm

Welcome & Introductions

1:05 pm to 1:10 pm

Approval of Minutes from May 10, 2019

1:10 pm to 2:00 pm

NEPDA Executive Director Update

- GSI contract for approval
- Employment offer
 - Outcome

2:00 pm to 2:30 pm

Project Updates

- Esmerelda Commerce Park update (5minutes)
- NEPDA Advantage Spokane contribution Support \$5,000 (15minutes)
- City/County Inter Local Agreement & Board Formation (5minutes)
- NEPDA: Business License, EIN, and UBI
- Bank Accounts
- IPG Ecology Grant Update

230 pm

**Notable items
Around the Room
Closing**

NOTES:

Next Meeting – **TBD or June 14, 2019, 1-3 PM** **Tribal Conference Room Lobby**

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NORTHEAST PUBLIC DEVELOPMENT AUTHORITY

Minutes

May 10, 2019

Meeting Minutes: Meeting called to order at 2:00 PM

Attendance:

- Board Members Present: Anthony Carollo (Chair), Josh Kerns, Cheryl Stewart, Laura McAloon, Ana Evarano (on behalf of Mike Fagan), Craig Riley, Nicole Hydzik, Scott Simmons
- Board Members Not Present: Mike Fagan
- Staff Members Present: Teri Stripes, Amanda Winchell, Brandon Blankenagel, Pam Bergin, Charlie Wolff
- Guests Present: Todd Mielke, Joe Tortorelli, Don Sherrill

Welcome & Introductions:

Minutes from the March 8, 2019 meeting approved with edits.

Project Updates:

1. City/County Industrial Street Standards

- Presentation provided by Brandon Blankenagel with Integrated Capital Programs
- Questions asked and answered
- Discussion ensued
- A focus group will be established in July to help develop industrial street standards. Board members recommended several individuals that would be able to provide productive input on the focus group.
- Cheryl Stewart made a motion to draft a letter to the City of Spokane administration to prioritize the Industrial Street Standards. Motion seconded by Laura McAloon. Motion passed unanimously.

2. Reaffirm and vote on funding allocation from 2018

- Cheryl Stewart made a motion to reaffirm the funding allocation from 2018, Motion seconded by Nicole Hydzik. Motion approved unanimously.

3. Esmerelda Commerce Park Update

- Contract is being drafted and will move to city council soon
- Legal has a draft development agreement
- Based on the project scoring, the project will receive an incentive of \$201,049
- Laura McAloon makes a motion to draft a letter to council about the benefits of the incentive program. Motion seconded by Cheryl Stewart. Motion passed unanimously.

4. City/County Inter Local Agreement

- The City/County inter local agreement passed however, the board reformation is being held up.
- County commissioners have amendments that will be presented to council in July.

Dismissed for executive session at 1:59

Executive session ended and Board Reconvened 3:45

Notable Items:

1. Interview Committee (Board members and Todd Mielke) Craig motioned for the Interview Committee to request of Greater Spokane Incorporated to offer David G the Executive Director employment subject to successful background check. Laura second the motion. It was discovered during discussion that this motion needed to be tabled, while a decision to contract based on earlier discussion with GSI as the employer be resolved first. - Laura motioned the motion tabled - Craig second the motion. Vote carried.

2. NEPDA Contract with GSI for employment services: Scott motioned that NEPDA and the correct fiscal agent engage in contract development for the exclusive employee's work on the NEPDA activities as its Executive Director. Motion was seconded by Laura. Anthony, Scott, Josh, and Todd were appointed for the contract development.
3. Interview Committee Cheryl motioned that the interview committee recommends that GSI hire David G for exclusive work for the NEPDA and offer the ED position subject to a successful background and reference checks. Vote carried.

Meeting Adjourned at 4:18

Next NEPDA Meeting is scheduled for June 14, 2019 and will be held in the City Hall Lobby in the Tribal Room at 1:00 pm