

**Spokane Firefighters' Pension Board  
Meeting Minutes  
December 5, 2019**

**Board Members Present:** Dan Brown, Candace Mumm, Terri Pfister, Ben Stuckart, Gregory Haff (alternate)

**Absent:** Clive Jones

**Staff Present:** Christine Shisler, Phillip Tencick

**Visitors Present:** Dr. Vanderbosch, Paul Belles from Alliant

**CLOSED SESSION**

The regular meeting of the Spokane Firefighters' Pension Board was called to order at 8:32 a.m. and immediately went into Closed Session with appropriate representatives and staff present, to discuss submitted medical claims.

The Closed Session adjourned at 8:36 a.m. and the Board immediately reconvened into Open Session.

**OPEN SESSION**

**Long-term Care Census**

The census was in the packet for review.

**Minutes**

Gregory Haff moved and Dan Brown seconded the motion to approve the minutes of the November 7, 2019 meeting as amended. The motion passed unanimously.

**Expenditure Summary Reports**

Dan Brown moved and Gregory Haff seconded the motion to approve the October 2019 expenditure summary reports. The motion passed unanimously.

Candace Mumm arrived at 8:39 a.m.

**Schedule of Investments**

The October 2019 Schedule of Investments was in the packets for review.

**Medical and Dental Claims and Experience Reports**

Paul Belles presented the medical and dental claims experience reports.

**Audit Update**

This was the first audit and took longer than expected as it was the first audit. There was no finding caused by this delay. This was not the fault of the auditors or staff. Communication continued through the delays. This delay is not expected going forward.

There were no findings. However, there were two administrative recommendations. The first is with regard to the property tax received from the City. Currently, we net out the \$1 million return of property tax to the City on the financial statements. They are recommending that we show gross then net after the return. The second is regarding internal controls and in-house medical invoices. Auditors are recommending having at least one additional staff person review medical invoices prior to payment. Currently there is only one staff person reviewing the invoices.

### **Election**

Dan Brown had an opponent, so an election is being held and will be certified next week.

### **Board Doctor**

No current update. However, Dr. Vanderbosch will continue to assist the Board in finding a new doctor. The Board thanked Dr. Vanderbosch for his years of service to the Board and his continued assistance in finding his replacement.

### **Other Business**

Ben Stuckart initiated discussion regarding the possible continuance of reducing the property tax received by the City. In previous years, we have been in agreement with the City to take \$1 million less in property tax and should we continue to do this. Discussion continued.

Dan Brown moved and Gregory Haff seconded the motion to decrease the property tax allocation for budget year 2020 from \$4.5 million to \$3.5 million only if it goes to the 10 firefighters personnel. The motion passed unanimously.

The next board meeting is scheduled for January 2, 2020, however, Kris will not have any medical claims and we won't know who from council will be sitting on the Board. Staff is recommending cancelling the January meeting. There was consensus from the Board to cancel the January 2020 meeting.

There was discussion with the Board regarding the date and time of the Board meetings and the struggle for council members to attend meetings on Thursday. Board directed staff to work with the new council member who will be assigned to the Board to see what would work best.

There being no other business, the meeting adjourned at 9:05 a.m.

Approved by the Spokane Firefighters' Pension Board on March 4, 2020.

/s/

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Christine Shisler,  
Asst. Retirement Director

/s/

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Terri Pfister,  
Secretary and City Clerk