

**Spokane Firefighters' Pension Board
Meeting Minutes
September 14, 2017**

Board Members Present: Ben Stuckart, Dan Brown, Terri Pfister, Gregory Haff (alternate)

Absent: Clive Jones, Lori Kinnear

Staff Present: Kristine Redmond, Christine Shisler, Phillip Tencick

Visitors Present: Dr. Vanderbosch

EXECUTIVE SESSION

The regular meeting of the Spokane Firefighters' Pension Board was called to order at 9:04 a.m. and immediately went into Executive Session with appropriate representatives and staff present, to discuss disability reports and submitted medical claims.

The Executive Session adjourned at approximately 9:13 a.m., and the Board immediately reconvened into Open Session.

OPEN SESSION

Disability Report

Dan Brown moved and Terri Pfister seconded a motion to approve the June 18 to August 26, 2017 disability report as presented. The motion passed unanimously.

Claims

Lift Chair \$949.35 (ratify 8/9/2017 email vote)

Dan Brown moved and Terri Pfister seconded the motion to ratify the 8/9/2017 email vote to approve reimbursement of \$949.35 for a lift chair. The motion passed unanimously.

Skilled Nursing Facility 1x \$27,245.14, ongoing \$11,997

Dan Brown moved and Gregory Haff seconded the motion to approve one-time reimbursement of \$27,245.14 and ongoing monthly reimbursement of \$11,997 for a skilled nursing facility. The motion passed unanimously.

Avalon Care Center 1x \$2,664

Dan Brown moved and Gregory Haff seconded the motion to approve the one-time reimbursement of \$2,664 for the Avalon Care Center. The motion passed unanimously.

Guardian Angel Homes \$7,701.74

Dan Brown moved and Gregory Haff seconded the motion to approve one-time reimbursement of \$7,701.74 and ongoing monthly reimbursement of \$5,000 for Guardian Angel Homes. The motion passed unanimously.

Minutes

Dan Brown moved and Terri Pfister seconded the motion to approve the amendments as discussed. The motion passed unanimously.

Terri Pfister moved and Dan Brown seconded the motion to approve the minutes of the June 28, 2017 meeting as amended. The motion passed unanimously.

Expenditure Summary Reports

Terry Pfister moved and Dan Brown seconded the motion to approve the June and July 2017 expenditure summary reports. The motion passed unanimously.

Schedule of Investments

The June and July 2017 Schedule of Investments were in the packets for review.

Medical and Dental Claims and Experience Reports

The Board reviewed the medical and dental claims and experience reports.

Death of Pensioners

Douglas G. Amsbury, Battalion Chief, Died August 14, 2017 at age 88. Retired July 1, 1986. \$500 Funeral Benefit

Other Board Business

Election

Board was updated that election notices will be going out.

Open Meeting Training

Phillip Tencick presented training on the Open Public Meetings Act (RCW 42.30) that was put together by the Washington State Attorney General's Office. It was noted that email votes may not meet the open meeting standards. The Board agreed to meet via conference call in the months a Board meeting is not currently scheduled and asked Staff to present updated Board Rules at the next meeting reflecting the change.

Long-term Care Cost Review

Phillip Tencick presented a review of long-term care costs versus the Genworth Cost of Care survey. The Board asked Staff to update the Board Rules for approval at the next meeting that authorizes care up to 120% of the survey amount.

Approve Actuarial Assumption

Dan Brown moved and Terri Pfister seconded the motion to update the actuarial assumption as presented at the June meeting and increase the assumption for long-term care to 120% of the Genworth. The motion passed unanimously.

There being no other business, the meeting adjourned at 9:57 a.m.

Approved by the Spokane Firefighters' Pension Board on November 2, 2017.

\s\

Christine Shisler,
Asst. Retirement Director

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Terri Pfister,
Secretary and City Clerk