

**Spokane Firefighters' Pension Board  
Meeting Minutes  
January 7, 2016**

The regular meeting of the Spokane Firefighters' Pension Board was called to order at 9:05 a.m. in the 5<sup>th</sup> Floor Conference Room of City Hall.

**Board Members Present:** Ben Stuckart, Terri Pfister, Clive Jones, Dan Brown, Lori Kinnear, Gregory Haff (alternate, non-voting)

**Absent:** None

**Staff Present:** Kristine Redmond, Phillip Tencick

**Visitors Present:** Joe Fischnaller, Dr. Vanderbosch, Paul Belles from Moloney & O'Neill, Grifynn Clay

**Introduction**

Lori Kinnear was introduced as the newest Board member filling the seat of the Mayor's designated elected official.

**EXECUTIVE SESSION**

The Board moved into Executive Session at approximately 9:07 a.m., with appropriate representatives and staff present, to discuss disability reports and submitted medical claims.

The Executive Session adjourned at 9:18 a.m., and the Board immediately reconvened into Open Session.

**OPEN SESSION**

**Disability Reports**

Clive Jones moved and Terri Pfister seconded the motion to approve the October 11, 2015 to December 17, 2015 disability report. The motion passed unanimously.

**Claims**

**In-home care for October 2014 \$220.00**

Clive Jones moved and Dan Brown seconded the motion to approve the reimbursement of the claim. The motion passed unanimously.

**Ongoing In-home care starting September 2015 \$5,646.00**

Clive Jones moved and Dan Brown seconded the motion to approve the claim. The motion passed unanimously.

**Mileage Reimbursement \$625.60**

Clive Jones moved and Greg Haff seconded the motion to approve the claim. The motion passed 3-1, with Terri Pfister voting against and Dan Brown abstaining.

Ongoing In-home care starting November 2015 \$4,319.35

Clive Jones moved and Dan Brown seconded the motion to approve the claim. The motion passed unanimously.

Advanced Approval of Hospice Care, \$325 per day

Clive Jones moved and Teri Pfister seconded the motion to approve the claim. The motion passed unanimously.

Transfer with Increased Level Care

Clive Jones moved and Dan Brown seconded the motion to approve the claim. The motion passed unanimously.

**Minutes**

Clive Jones moved and Terri Pfister seconded the motion to approve the minutes of the November 5, 2015 meeting. The motion passed unanimously.

**Confirmation of Pension Roll, Administration Expense & Medical Bills**

Clive Jones moved and Terri Pfister seconded the motion to approve the October and November 2015 pension roll, administration expense, and medical bills reports. The motion passed unanimously.

**Schedule of Investments**

Clive Jones moved and Dan Brown seconded the motion to approve the investment activity reports for October and November 2015. The motion passed unanimously.

**Medical and Dental Claims and Experience Reports**

Paul Belles presented the medical and dental claims and experience reports.

**Beneficiary Deaths**

**Gladys M. Kingsmore**, Widow of Clifford Kingsmore, Battalion Chief, died November 7, 2015 at age 87. No further benefits.

**Margaret R. Ivey**, Widow of Herbert L. Ivey, Firefighter, died December 14, 2015 at age 98. No further benefits.

**Other Board Business**

Member Election

Dan Brown was the only member nominated for election, so he was elected to the Board and will serve until 2017.

Special Meeting

The Board decided to hold a special meeting on February 24, 2016 in place of the regularly scheduled meeting on March 3, 2016. The Hyas Group will present the quarterly investment performance report at the meeting.

Board Rules

Several changes to the Board Rules were presented.

- 1) In Section 3, Increase the time limit for submitting invoices to 24 months for both vendors and participants.

Dan Brown moved and Clive Jones seconded the motion to change the Board Rules. The motion passed unanimously.

- 2) In Section 5, Necessary cleanings and repair of hearing aids will be paid in full. Clive Jones moved and Terri Pfister seconded the motion to change the Board Rules. The motion passed unanimously.

- 3) In Section 5, Hospice care at a Hospice Facility shall be handled in the same manner as Assit Living or Nursing Home care. All other hospice care sahl be handled by the current third party administrator as outlined in the Summary Plan Description. Clive Jones moved and Dan Brown seconded the motion to change the Board Rules. The motion passed unanimously.

- 4) In Section 8, Any request for travel reimbursement shall be reimbursed at the City's rate at the time of travel and pre-approval is required. Clive Jones moved and Dan Brown seconded the motion to change the Board Rules. The motion passed 4-1, with Terri Pfister voting against.

All of the approved changes will be drafted into the Board Rules, with ratification of the amended Board Rules to take place at the next meeting.

There being no other business, the meeting adjourned at 9:32 a.m.

Approved by the Spokane Firefighters' Pension Board on February 24, 2016.

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Phillip Tencick,  
Retirement Director

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Terri Pfister,  
Secretary and City Clerk