



**East Sprague Parking and Business Improvement Area (PBIA)  
Ratepayer Advisory Board Meeting**

**Date: December 17, 2025, Time: 12:00 to 1:30 PM**

**Annual Ratepayer Annual Meeting Minutes  
Quorum met**

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Officers: Chris Venne (President), Amy Vega (Vice Chair), Tresa Schmautz (Treasurer), Dana Reinke – (Secretary), Board Members: Darryl Reber, Jim Hanley, Sam Mace, Ratepayers; Shayla Scott, Bruce Gage, John Tombari, Qin Rigg, Eric Grabowski; Guests: Micah Prim, Tom Reinke: LaVerne Biel – BID Executive Director, Barbara Woodbridge (ESBA President Ex officio Member)

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- President Chris Venne opened the meeting at 12:04p

**Reviewed the 2026 – Management Report** – Chris Venne, LaVerne Biel & Dana Reinke

- ❖ We discussed our current BID area and the proposed expansion in 2026.
  - Expansion properties to be classified as Zone 2.
- ❖ 2025 we delivered
  - Three Business Marketing classes
  - Three major events (Spring, Autumn, & Holiday on the Ave)
  - 104 flower baskets – beautifully maintained throughout the summer
  - Cleaned up 14,720 lbs of litter throughout the district (as of 10/31/25)
  - Monthly streetscape maintenance and weed control
  - 6 Snow sidewalk snow removal events
  - 8 new garbage cans
  - New website
  - Work with the Canopy project and had 12 trees replaced
  - New Website
  - 16 New businesses moved into the area
  - Engaging email campaigns
  - New Lilac flags for the entire district
- ❖ Discussed how the rate change affects our deliverables for 2026.
  - Unknown if the City will assist financially in 2026
  - We need a more comprehensive knowledge of how the annual rates are established and calculated.
- ❖ CSO Tank Park working with the Park Department on scheduling, completion date, and electrical connections previously suggested.
- ❖ Expansion West
  - 4 garbage cans will be needed along Sprague with an estimated cost of \$6,500. Is this something that the City would purchase?
- ❖ Riverside swales at 1503 E Riverside (Edge Construction Supply) – the City cut the trees. They would like them to replace. Edge will maintain the trees when planted.
- ❖ Place the Sprague Completion onto a 6 year plan.

- East Sprague 1100 to 1500 streetscape improvements to match the rest of Sprague (Poles with power for holiday lights, water for hanging baskets & sidewalk landscaping).
- East Sprague 2200 to 2500 streetscape improvements that were not completed during the project in 2017.
  - Electrical for holiday lights on 2200 block
  - 4 way turn signal on Altamont for traffic (this will be critical for pedestrian safety and traffic control for the i-90 connections and new roundabouts.
  - The power poles on this part of Sprague are Avista poles. They are severely worn, dry and brittle. They need to be replaced sooner than later.
  - Matching streetscaping for 2300 to 2500 for the District (Poles with power for holiday lights, water for hanging baskets & sidewalk landscaping).
  - The power poles in this part of Sprague are Avista poles. They are severely worn, dry and brittle. They need to be replaced sooner than later.
- An update from the City would be greatly appreciated.
- ❖ Our non-profit status has been approved with the State of Washington as East Sprague Business and Community Alliance. Chris will be completing the IRS Nonprofit application in the first part of the January. This will help with donations and our budget moving forward.
- ❖ Should STA be a ratepayer into the BID?
- ❖ How can we receive notification of condemned properties?
- ❖ Board Election Candidates:
  - Sam Mace (re-elect) 2026 – 2027
  - Tresa Schmautz as Treasurer – 2026 – 2027
  - No other board applications or nominations a motion was made by Jim/Dana to approve these candidates. Approved.
  - President – Chris Venne – 2025 – 2026
  - Vice President – Amy Vega – 2025 – 2026
  - Board Members: Darryl Reber & Jim Hanley
  - Re-elected existing board – Amy/Jim. Motion approved.

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- November 19, 2025, minutes (Amy/Jim) were approved as written.
- Financial Reports – Tresa Schmautz
  - 2025 – Normal financial position for November
    - 95% of Ratepayer invoices were paid through November.
    - Briefly discussed how the rates were established for 2025.

#### **BID Programs:**

- **District Branding & Marketing** – Dana Reinke
  - Holiday on the Ave 2025
    - Committee of 14 participating businesses
  - New flag recommendations
- **Clean and Green** – Tresa Schmautz &
  - No report

- **District Beautification** – LaVerne Biel
  - No report
- **Safety and Security** – Darryl Reber
  - No report

**Action Items:**

Convert QB to Zoho – December/January

The meeting adjourned at 1:25p