



East Sprague Parking and Business Improvement Area (PBIA)

Ratepayer Advisory Board Meeting

Date: October 15, 2025, Time: 12:00 to 1:30 PM

Ratepayer Annual Meeting Minutes

Quorum met

Officers: Chris Venne (President), Amy Vega (Vice Chair), Tresa Schmautz (Treasurer), Dana Reinke – (Secretary), Board Members: Darryl Reber, Jim Hanley, Ratepayers; Shayla Scott, Isiah Clow, Guests: Nick Hamad (Parks), and Heather Smith (Parks), LaVerne Biel – Executive Director, Barbara Woodbridge (Exo-officio ESBA President)

- President Chris Venne opened the meeting at 12:05p
- September 17, 2025, minutes (Amy/Dana) were approved as written.
- Financial Reports – Tresa Schmautz
 - 2025 – Normal financial position for September
 - 95% of Ratepayer invoices were paid through September.
 - 2026 – Reviewed budget
 - Suggested Corporate Sponsorship for Flower baskets
 - Requested clarification for Ratepayer invoices
 - Leave the draft budget alone until the amounts have been verified
 - We will fine tune the 2026 Budget at the November meeting
 - Annual Meeting announcement – a post card will reduce our expenses and still meet our obligations

BID Programs:

- **Clean and Green** – Tresa Schmautz
 - Propose a 10 year planting cycle – carpet roses, black rock for flower beds, and recommended that a proper drip system be installed. It was recommended that Tresa and Carl Strong should meet to discuss long-term solutions to the flower beds.
- **District Beautification** – LaVerne Biel
 - No report
- **Safety and Security** – Darryl Reber
 - No report
- **District Branding & Marketing** – Dana Reinke & Shayla Scott
 - Holiday on the Ave event – December 6th
 - Looking for city wide calendar for future event conflicts
 - Direct Contacts
 - Visit Spokane
 - Business information from Mark Pond
 - Website – update link was provided.
 - It is expected to go live within the next week

CSO Tank Discussion – Amanda Beck, Nick Hamad, & Heather Smith (City of Spokane)

3 New Pickleball Courts

Community events

City maintenance crew and trucks need access

Trees – decomposed granite – comfortable space and suggest smaller trees

Lighting and electricity have not been addressed at this time

- Suggested locking electrical box that cannot be broken into – to discourage damage and unwanted usage.
 - Electrical is needed for food trucks, sound systems, festivals
- Access lighting for public safety after completion
 - Discuss with Avista about lighting both sides of the poles (street and sidewalks) for additional light
- Porta Potties can be located on the west end of the park
- BID will manage the community events
- Fencing is proposed around the courts.
- District flags/banners/signage can be hung on the fencing material
- Small grassy mounds with trees for picnics and public use connecting Zip and Sprague access
- Scheduled to be completed by June 2026
- The Board is excited to see this come to fruition.

Administration – LaVerne Biel

- The Taci Grant was submitted – results are expected November 7th.
 - There was some discussion about a recent newspaper article announcing Taci grant winners.

Action Items:

- Holiday Lights
- Tree Canopy program update
- Convert QB to Zoho – December/January
- Grant to train Dignified Workday to hang holiday lights - Tresa & Amy

The meeting adjourned at 1:37p