



East Sprague Parking and Business Improvement Area (PBI)

Ratepayer Advisory Board Meeting

Date: September 20, 2023 Time: 12:00 to 1:30 PM

Meeting Minutes

Quorum met

Officers: Chris Venne - President (Chair), Amy Vega – Vice President, Tresa Schmautz – Treasurer, Dana Reinke – Secretary, Ratepayers: Jim Hanley, Bob Mauk, Heather Hanley (&Helen), Darryl Reber, Sam Mace, Bruce Gage, Melody Mieth, Doug Trudeau, Amanda Beck – City of Spokane, Barbara Woodbridge – ESBA Board President (Ex Officio), ESBA/BID Executive Director – LaVerne Biel

- President Chris Venne opened the meeting at 12:00p.
- July 23 Minutes (Amy/Bob) were approved as written.
- Financial Reports – Tresa Schmautz
 - Financial income and expenses are operating as expected.
 - 91% of the invoice money has been collected for 2023.
 - It was noted that clean and green expenses are higher than what was budgeted.
 - The City has been invoice for \$18,332.91 for 3rd Quarter. Payment is expected by the end of the month.
- Amanda Beck – Administrative
 - Amanda reported that she is working on 2024 assessments with other City Staff. There was a question about nuisance properties and various ways to get ratepayers to pay their assessments. She will be reviewing the parcel data.
 - LaVerne will draft a form for ratepayers to file a request for assessment relief to the Board.
 - Change of ownership
 - Parcel misclassification
 - Hardship
 - Amanda is seeking guidance from other BIDs and looking for ways to address the legislature to hold ratepayer payments accountable.
 - A letter to the BID ratepayers is due at the end of October. LaVerne will provide a draft letter to the BID Board.
 - The letter needs to clarify that the BID is a separate entity from ESBA. The BID represents the Ratepayers to provide goods and services throughout the district. ESBA represents their members and business interests.
 - A District Video to advertise ourselves with a QR code for quick access.
- Neighborhood Beautification – LaVerne Biel
 - Flower removal was scheduled for the week of October 20th.
 - There was discussion about the water system throughout the summer.
 - Flag discussion – A vertical flag was chosen with a white SUD logo and a bright (possibly orange background to stand out).
 - We are waiting on Avista to approve the use of their poles to hang the flags.

- Bruce Gage will contact Pape Machinery to donate an Articulated Boom to remove the flowers and hang the flags.
- District Branding and Marketing – Dana Reinke
 - Autumn on the Ave – will be October 14th with Stilt walkers, carnival children’s activities, and animal petting zoo.
 - They are looking at having one main event per year and seed money to operate and brand the District. (i.e., Garland, Perry Street Fair). These events have become self-sustaining.
 - Event Committee will draft a policy and budget. (Dana, Sam, Heather, & LaVerne.)
- Safety and Security – Darryl Reber/Chris Venne
 - ECNC along with the City is looking at cleaning the Underpasses (October 6th). The BID appreciates the work that **Mending Fences** did to paint and clean our underpasses recently!
 - It was suggested to post a “trespassing signs” on personal property. This allows the police to act.
 - Ice Melt has been purchased for the Ventrac.

Meeting adjourned at 1:30p

DRAFT