



## East Sprague Parking and Business Improvement Area (PBIA) Ratepayer Advisory Board Meeting

**Date: August 17, 2022 Time: 12:00 to 1:30 PM**

### Meeting Notes

### Quorum Not Met

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Officers: Amy Vega (Vice Chair), Chris Venne – Secretary, Ex Officio – Board Member: Doug Trudeau,  
Members: ESBA Executive Director – LaVerne Biel, City Representative: Teri Stripes (Absent: Darryl  
Reber – President, Tresa Schmautz – Treasurer, Board Members: Dana Reinke, Jaymi Dunbar,  
Attendees: Jim Hanley, Bob Mauk )

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- Meeting opened at 12:00p. We discussed various aspects of the BID.
- Financial Reports from 7/31/2022 were reviewed – LaVerne
  - We reviewed the financial statements
    - Operating as expected
- BID rate increases – Teri Stripes
  - Amanda Beck has updated the City Council about the proposed rate increases. The matter will go before the City Council on September 19<sup>th</sup>. This will be a time of public comment. The BID Board is encouraged to attend this City Council Meeting.
- BID Accounts Receivable (AR) Amnesty Program for 2020 – 2021 – Teri Stripes
  - City of Spokane sent out letters for the Amnesty Program has run into some programming issues. It appears that it might not be active until the end of September.
- We discussed how the BID additional funding sources. (PBIA parking meters, red light money, tracking of PDA programs money, etc.)
- We will dedicate time in our September Meeting to fine tune the Management Contract for 2023.
  - Maintenance versus replace
  - Who pays for what
  - What is an acceptable timeframe to have resolution
- In November Meeting discuss challenges in working with the City (to include in our Management Report due in December)
- Recommend standardize The City's fixed assets for quicker repair and maintenance.
- CSO Tank
  - Holiday on the Ave – Doug Trudeau will contact Turaine
  - Covid Funding for Associations – Ask for \$\$ from the City Council
- Budgetary Discussion – LaVerne Biel
  - We looked at pricing for “various holiday flag poles” out over the street –
  - We receive a Banner/Flag Policy from Teri Stripes to use as our model
    - The Group approved (needs Board Approval) to use prior year monies received to purchase the American Flag. Estimate with Tax would be around

\$3,000. This will give us the brackets to hang additional flags throughout the year.

- We discussed the street planting along Sprague. The BID was notified by the streets department that the incorrect trees were planted and are starting to fail. The streets department verified that the water systems are running properly.
- We need to purchase replacement plants for Garden Club replacement. The spreadsheet was sent to Bob for an estimate. LaVerne will follow-up.

Meeting adjourned at 1:20p

DRAFT