



East Sprague Parking and Business Improvement Area (PBIA) Ratepayer Advisory Board Meeting

Date: July 20, 2022 Time: 12:00 to 2:30 PM

Meeting Minutes

Quorum met

Officers: Darryl Reber - President (Chair), Amy Vega (Vice Chair), Chris Venne – Secretary, Board Treasurer - Tresa Schmutz, Ex Officio – Board Member: Doug Trudeau, Members: ESBA Executive Director – LaVerne Biel, City Representative: Teri Stripes (Absent: Board Members: Dana Reinke, Jaymi Dunbar)

- President Darryl Reber opened the meeting at 12:03p.
- Previous Minutes for June 15, 2022 were approved as written (Amy/Chris)
- Financial Reports from 6/30/2022 were reviewed – Tresa Schmutz
 - We reviewed the financial statements
 - Operating as expected
 - Tresa noted a couple of dates that need correcting
 - The June Invoice sent to the City was paid in July. (\$19,525.00 which includes \$2,458.11 received from prior years)
- BID rate increases – Teri Stripes
 - Teri thought the District looked great!
 - Tanya ran the numbers to look at the financial impact raising the minimum and maximums resulted in \$17,000 (+ the CPI)
 - Rate increase process that the BID will follow:
 - Per Mike Piccalo – In September someone will be working with the City Council to introduce the rate increases
 - Committee will brief the City Council
 - Will be placed onto the agenda
 - Hearing Process
 - Approval
 - 2023 rate increase if approved
- BID Accounts Receivable (AR) Amnesty Program for 2020 – 2021 – Teri Stripes
 - City of Spokane sent out letters for the Amnesty Program
 - Invoices will be going out with a due date of August 31st
 - We briefly discussed collections (or lack thereof) for prior years
- BID Replacement Items – Teri Stripes
 - Contract clarification for maintenance versus replacement
 - Looking for legal guidance
 - Improve 2023 contract to include who owns what
- CSO Tank for Holiday on the Ave
 - Contact Turaine

- Street Repair on Main between Altamont and Napa
 - Teri suggested looking at the construction schedule on the City's website
- Budgetary Discussion – LaVerne Biel
 - Look into hanging “various holiday flag poles” out over the street – LaVerne will get some budgetary numbers together for our next meeting
 - Suggested holidays so far – Memorial Day and 4th of July
- WEDA.org White Paper Follow-up – Darryl Reber
 - Teri suggested that we follow up with Gary about our ask
- BID Programs:
 - Neighborhood Beautification – Amy Vega
 - The neighborhood looks pretty! Waiting to hear if the Garden Club will donate money towards dead trees or plantings. Amy requested \$500.
 - Bob and LaVerne will walk the District to see which trees and plants need to be replaced (sidewalks and parking strips)
 - Clean & Green – LaVerne
 - It was noted that several garbage cans have not been emptied.
 - Zone one – weekly pick up
 - Zone two – 2 or 3 times a year
 - Zone three – 1 time a year
 - Safety & Security – Darryl Reber
 - The viaducts and private property are experiencing illegal camping
 - District Branding and Marketing – LaVerne Biel
 - No report
- Administrative – LaVerne Biel
 - No report

Meeting adjourned at 1:15p