



**East Sprague Parking and Business Improvement Area (PBIA)
Ratepayer Advisory Board Meeting**

Date: November 17, 2021 Time: 12:00 to 1:30 PM

Meeting Minutes

Quorum met

Officers: Jim Hanley – Board Chair, Darryl Reber – Vice Chair, Bob Mauk – Secretary/Treasurer.
Board Members/Staff: Dana Reinke, Amy Vega, Chris Venne, Doug Trudeau -- ESBA Board President
Ex Officio, Executive Director – LaVerne Biel, Guest: Wyatt Plastino (Sumac Services)

- Met with Wyatt and reviewed services provided
 - Wyatt is experiencing difficulties in hiring
 - Increase rate to \$35 per hour
 - Reviewed garbage and garden bed cleanup (about \$350 per week)
 - A motion to retain Wyatt's services was made (Amy/Chris). Motion approved.
- Damaged garbage can replacement –
 - Sonneberg's Market – garbage overflow. Ongoing activity.
 - Benniditio's
 - The Board approved replacing two garbage cans as long as the cans are bolted to the sidewalk and the design included keys and liners.
- We examined how Tree replacement was to be handled. A separate invoice needs to be created for that.
- We talked about snow plowing outside the BID area
- Previous Month's Meeting minutes were approved as written (Dana/Amy)
- Reviewed Financial Statements as presented – Bob Mauk
 - Outstanding amount to be billed in December for around \$10,000
- Reviewed the 2022 Budget
 - Looked at year to date expenses
 - Compared budget to actual spending
 - Based on 90% of invoices
 - Motion to approve 2022 budget (Chris/Darryl) Motion approved.
- Prepared for the December 15th Ratepayer Meeting
 - Discussion about Garbage removal and plowing on the south side of Sprague

- We talked about term limits and the 2022 appointments. It was determined to leave the term limits as stated and look for additional Board Members. Several names were mentioned.
- Holiday on the Ave
 - Board approved purchasing Angel lights from Wayfair for the street light poles. They can be returned if they don't work out. \$2,600 was approved (30 lights)
 - Advertising for Holiday on the Ave has been scheduled and is ready for the December 4th event.
- *1:55p Adjourned*

Approved