



MEETING NOTICE

East Sprague Parking and Business Improvement Area (PBIA/BID)

Ratepayer Advisory Board

Wednesday, September 21, 2022 – 12:00 P.M.

Sprague Union Terrace Building Community Room

1420 E. Sprague Avenue

NOTICE IS HEREBY GIVEN by the East Sprague Parking and Business Improvement Area (PBIA or BID) Ratepayer Advisory Board (“Board”), that a meeting of the Board will be held on **Wednesday, September 21, 2022, from 12:00 pm to 1:30 pm.** at Sprague Union Terrace (Community Room), 1420 E. Sprague Avenue, Spokane, Washington. The purpose of the meeting is to conduct the monthly board meeting of the general ratepayer membership and to discuss other matters as reflected on the agenda listed below.

The meeting will be conducted in-person and open to the public with additional remote access.

To attend the meeting remotely here is the Zoom Link:

Meeting Link:

<https://us06web.zoom.us/j/96642775490?pwd=QTkrNTNhM0oyQzE1UENpdWI4cWYrZz09>

Meeting ID: 966 4277 5490

Passcode: 642920

Additional information may be obtained on this notice by contacting LaVerne Biel at 509.435.1231 or laverne.esba@gmail.com

The meeting of the board will be open to the public.

DATED THIS 19TH day of September, 2022

East Sprague Parking and Business Improvement Area (PBIA/BID)

Ratepayer Advisory Board

Darryl Reber, BID Board Chair

East Sprague Parking and Business Improvement Area
PO Box 4132
Spokane, WA 99220
<https://spragueuniondistrict.com>
509.435.1231



East Sprague Parking and Business Improvement Area (PBIA) Ratepayer Advisory Board Meeting

Date: September 21, 2022 **Time:** 12:00 to 1:30 PM

A G E N D A

September 2022 Meeting of East Sprague PBIA Ratepayers @ Sprague Union Terrace

Officers: Darryl Reber - President (Chair), Amy Vega – Vice Chair, Chris Venne – Secretary, Tresa Schmautz – Treasurer, Board Members: Dana Reinke, Jaymi Dunbar, Doug Trudeau -- ESBA Board President Ex Officio, Executive Director – LaVerne Biel, Committee Representatives: Jim Hanley, Bob Mauk, City of Spokane Representative: Teri Stripes

Welcome and Introductions

12:00 – 1:30 p.m. – Darryl Reber - President

12:00 – 1:00 – Darryl Reber

- Review Previous Month's Notes for action items
- Financial Reports – Tresa Schmautz
- Update on increasing rates – Teri Stripes
 - Per City Council September 19, 2022
- Budgetary Discussion – LaVerne Biel
 - Light Pole decorations (flag proposal attached)
- Review City Contract for 2023 compliance (attached)

1:00 – 1:25 p.m.

2022 BID Programs (order of discussion subject to change):

- Neighborhood Beautification – Amy Vega/Bob Mauk
 - Asset repair sheet
 - Garden Club Donation
- Clean and Green – LaVerne Biel
- Safety & Security – Darryl Reber/Jaymi Dunbar
- District Branding and Marketing – Teri Stripes
- Administration – LaVerne Biel

1:25 – 1:30 p.m. Other Business



East Sprague Parking and Business Improvement Area (PBIA) Ratepayer Advisory Board Meeting

Date: August 17, 2022 Time: 12:00 to 1:30 PM

Meeting Notes

Quorum Not Met

Officers: Amy Vega (Vice Chair), Chris Venne – Secretary, Ex Officio – Board Member: Doug Trudeau,
Members: ESBA Executive Director – LaVerne Biel, City Representative: Teri Stripes (Absent: Darryl
Reber – President, Tresa Schmautz – Treasurer, Board Members: Dana Reinke, Jaymi Dunbar,
Attendees: Jim Hanley, Bob Mauk)

- Meeting opened at 12:00p. We discussed various aspects of the BID.
- Financial Reports from 7/31/2022 were reviewed – LaVerne
 - We reviewed the financial statements
 - Operating as expected
- BID rate increases – Teri Stripes
 - Amanda Beck has updated the City Council about the proposed rate increases. The matter will go before the City Council on September 19th. This will be a time of public comment. The BID Board is encouraged to attend this City Council Meeting.
- BID Accounts Receivable (AR) Amnesty Program for 2020 – 2021 – Teri Stripes
 - City of Spokane sent out letters for the Amnesty Program has run into some programming issues. It appears that it might not be active until the end of September.
- We discussed how the BID additional funding sources. (PBIA parking meters, red light money, tracking of PDA programs money, etc.)
- We will dedicate time in our September Meeting to fine tune the Management Contract for 2023.
 - Maintenance versus replace
 - Who pays for what
 - What is an acceptable timeframe to have resolution
- In November Meeting discuss challenges in working with the City (to include in our Management Report due in December)
- Recommend standardize The City's fixed assets for quicker repair and maintenance.
- CSO Tank
 - Holiday on the Ave – Doug Trudeau will contact Turaine
 - Covid Funding for Associations – Ask for \$\$ from the City Council
- Budgetary Discussion – LaVerne Biel
 - We looked at pricing for “various holiday flag poles” out over the street –
 - We receive a Banner/Flag Policy from Teri Stripes to use as our model
 - The Group approved (needs Board Approval) to use prior year monies received to purchase the American Flag. Estimate with Tax would be around

\$3,000. This will give us the brackets to hang additional flags throughout the year.

- We discussed the street planting along Sprague. The BID was notified by the streets department that the incorrect trees were planted and are starting to fail. The streets department verified that the water systems are running properly.
- We need to purchase replacement plants for Garden Club replacement. The spreadsheet was sent to Bob for an estimate. LaVerne will follow-up.

Meeting adjourned at 1:20p

DRAFT