

## **MEETING NOTICE**

### **EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA RATEPAYER ADVISORY BOARD**

**WEDNESDAY, NOVEMBER 20, 2018 – 12:00 P.M.**

**SPRAGUE UNION TERRACE  
1420 E. SPRAGUE AVENUE**

A Meeting of the East Sprague Parking and Business Improvement Area (PBIA) Ratepayer Advisory Board is scheduled to be held on **Wednesday, November 20, 2018, at 12:00 p.m.** at Sprague Union Terrace (Community Room), 1420 E. Sprague Avenue, Spokane, Washington. The purpose of the meeting is to discuss matters as reflected on the attached agenda. Discussion at the meeting will be limited to appropriate officials and staff.

The meeting of the board will be open to the public.

#### **AGENDA**

**(See attached)**

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**East Sprague Parking and Business Improvement Area (PBIA)  
Ratepayer Advisory Board Meeting**

**Meeting Agenda**

**Date:** November 21, 2018

**Time:** 12:00 PM

**Location:** Sprague Union Terrace, 1420 E. Sprague Ave

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**A G E N D A**

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<i>12:00 p.m.</i>	<b>Welcome and Introductions</b>
<i>12:00-12:05 p.m.</i>	<b>Approve October Meeting Minutes</b>
<i>12:05-12:35 p.m.</i>	<b>Financial/Annual Reporting</b> <ul style="list-style-type: none"><li>• <b>Treasurer’s Report/Financial Statements</b></li><li>• <b>2019 Budget</b></li><li>• <b>Contract Renewal</b></li><li>• <b>Annual Report</b></li><li>• <b>Invoice to the City</b></li><li>• <b>BID Assessment Update</b></li></ul>
<i>12:35-12:55 p.m.</i>	<b>Seasonal Projects</b> <ul style="list-style-type: none"><li>• <b>Holiday Decorations</b></li><li>• <b>Snow Trak Machine status</b></li><li>• <b>Snow Removal Program</b></li></ul>
<i>12:55 p.m. – 1:15 p.m.</i>	<b>Annual Meeting – December 19</b>
<i>1:15-1:30 p.m.</i>	<b>Other PBIA program updates (including, but not limited to)</b> <ul style="list-style-type: none"><li>• <b>Clean and Green</b></li><li>• <b>Neighborhood Beautification</b></li><li>• <b>District Branding and Marketing</b></li><li>• <b>Safety and Security</b></li></ul>
<i>1:30 p.m.</i>	<b>Announcements and Conclusion of Meeting</b>