

**SPECIAL MEETING NOTICE**

**EAST SPRAGUE BUSINESS IMPROVEMENT DISTRICT  
RATEPAYER ADVISORY BOARD**

**WEDNESDAY, SEPTEMBER 19, 2018 – 1:00 P.M.-2:30 P.M.**

**SPRAGUE UNION TERRACE  
1420 E. SPRAGUE AVE**

A Special Meeting of the East Sprague Business Improvement District Ratepayer Advisory Board is scheduled to be held on **Wednesday, September 19, 2018, from 1:00 p.m. - 2:30 p.m.** at the Sprague Union Terrace, 1420 E. Sprague Ave, Spokane, Washington. The purpose of the meeting is to discuss matters as reflected on the attached agenda. Discussion will be limited to appropriate officials and staff.

The meeting will be open to the public.

**AGENDA**

**(See attached)**

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or [ccavanaugh@spokanecity.org](mailto:ccavanaugh@spokanecity.org). Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**East Sprague Parking and Business Improvement Area (PBIA)  
Ratepayer Advisory Board Meeting**

**Meeting Agenda**

**Date:** September 19, 2018

**Time:** 12:00 PM

**Location:** Sprague Union Terrace, 1420 E. Sprague Ave

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**A G E N D A**

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<i>12:00 p.m.</i>	<b>Welcome and Introductions</b>
<i>12:00-12:05 p.m.</i>	<b>Approve August Meeting Minutes</b>
<i>12:05-1:00 p.m.</i>	<b>2018 PBIA program updates (including, but not limited to)</b> <ul style="list-style-type: none"><li>• <b>Bylaws update</b></li><li>• <b>Management contract extension</b></li><li>• <b>Art on the Avenue</b></li><li>• <b>District maintenance</b></li><li>• <b>Website/Social Media</b></li><li>• <b>Equipment Purchase (including holiday lighting/decorations)</b></li><li>• <b>Other Program updates</b></li></ul>
<i>1:00-1:15 p.m.</i>	<b>Financial</b> <ul style="list-style-type: none"><li>• <b>Treasurers Report/Financial Statements</b></li></ul>
<i>1:15-1:30 p.m.</i>	<b>BID Management</b>
<i>1:30 p.m.</i>	<b>Announcements and Conclusion of Meeting</b>