

**SPECIAL MEETING NOTICE**

**EAST SPRAGUE BUSINESS IMPROVEMENT DISTRICT  
RATEPAYER ADVISORY BOARD**

**WEDNESDAY, MAY 31, 2017 – 12:00 P.M.**

**SPRAGUE UNION TERRACE  
1420 E. SPRAGUE AVENUE**

RECEIVED

MAY 26 2017

CITY CLERK'S OFFICE

A Special Meeting of the East Sprague Business Improvement District Ratepayer Advisory Board is scheduled to be held on **Wednesday, May 31, 2017, at 12:00 p.m.** at Sprague Union Terrace (Community Room), 1420 E. Sprague Avenue, Spokane, Washington. The purpose of the meeting is to discuss matters as reflected on the attached agenda. Discussion will be limited to appropriate officials and staff.

The meeting will be open to the public.

**AGENDA**

**(See attached)**

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [jjackson@spokanecity.org](mailto:jjackson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

## East Sprague Business Improvement District (BID) Ratepayer Advisory Board Meeting

### Meeting Agenda

**Date:** May 31, 2017

**Time:** 12:00pm

**Location:** Sprague Union Terrace (Community Room) 1420 E. Sprague Ave.

## A G E N D A

<i>12:00 p.m.</i>	<b>Welcome and Introductions</b>
<i>12:00-12:05 p.m.</i>	<b>Approve May 17, 2017 Meeting Minutes</b>
<i>12:05-12:20 p.m.</i>	<b>Housekeeping</b> <ul style="list-style-type: none"> <li>• Approval of upcoming/planned expenditures (as needed)</li> <li>• BID Bylaws update cont.             <ul style="list-style-type: none"> <li>• Regular v. Special meetings</li> <li>• Other updates needed following board review</li> </ul> </li> <li>• OPMA and email correspondence</li> </ul>
<i>12:20-12:35 p.m.</i>	<b>BID project/programs</b> <ul style="list-style-type: none"> <li>• Marketing – Logo development (Cont. as needed)</li> <li>• Graffiti Removal Program (Cont.)</li> </ul>
<i>12:35-12:45 p.m.</i>	<b>Board Member Nominations (elections at Annual Meeting)</b> <ul style="list-style-type: none"> <li>• Nomination Form</li> <li>• Form distribution</li> <li>• Nominating Committee</li> </ul>
<i>12:45-1:00 p.m.</i>	<b>2017 BID Budget Cont.</b>
<i>1:00-1:30 p.m.</i>	<b>2017 Annual Meeting</b> <ul style="list-style-type: none"> <li>• Date, Time, Location</li> <li>• Invitation</li> <li>• Program             <ul style="list-style-type: none"> <li>○ Board Member Elections</li> <li>○ 2017 Budget</li> <li>○ Yr. In Review</li> <li>○ Guest Speaker</li> <li>○ Entertainment</li> <li>○ Etc.</li> </ul> </li> </ul>
<i>1:30 p.m.</i>	<b>Conclusion of Meeting</b>