

Design Review Board - Meeting Minutes

Wednesday, September 24, 2025

Tribal Conference Room, City Hall

Meeting called to order at 5:31 PM by Drew Klemen

Attendance:

- *Board Members Present:* Drew Klemen, Ryan Brodwater, Chad Schmidt, Fernando Diaz
- *Board Members Not Present:* Mark Brower
- *Quorum Present:* Yes
- *Staff Members Present:* Spencer Gardner, Ryan Shea

Public Comment:

- None

Minutes: Minutes from 12/11/2024 approved unanimously.

Briefing Session:

Chair Report - Drew Klemen

- Drew had nothing to report.

Secretary Report - Spencer Gardner

- Spencer reminded members to keep up on their OPMA training. It is required and has to be renewed every four years. Emails went out to members that haven't completed the training yet.

Current Agenda: The current agenda was approved.

Workshops:

- **Collaborative Workshop for Spokane Crisis Relief and Sobering Center**
 - Staff Report: Ryan Shea
 - Applicant Presentation: Spokane County
 - Questions asked and answered
 - Discussion ensued

Based on review of the materials submitted by the applicant and discussion during the September 24, 2025 Collaborative Workshop the Design Review Board recommends the following advisory actions:

- The applicant is encouraged to provide parapet copings that relate to the existing building on site.
- The applicant shall return with all elements of the Boone Ave. concrete retaining wall / landscape buffer defined.
- The Board appreciates the Applicant's restraint with regards to the roof expression and the emphasis provided to the project's primary entry.
- The Applicant is encouraged to return with strategies that further the intention of meeting Public Project Design Guidelines A-2 Provide a Sustainable Framework.
- If the concrete wall is unavoidable, the north facade would benefit from some landscape design to make it appear less linear.

Meeting Adjourned at 7:08 PM

The next Design Review Board Meeting is scheduled for Wednesday, October 8, 2025.