

Design Review Board - Meeting Minutes Draft

Wednesday, December 11, 2024

City Council Briefing Center

Meeting called to order at 6:00 PM by Mark Brower.

Attendance:

- *Board Members Present:* Fernando Diaz, Mark Brower, Drew Kleman, Chuck Horgan, Grant Keller, Ryan Brodwater, Chad Schmidt
- *Board Members Not Present:* Robert Scarfo
- *Quorum Present:* Yes
- *Staff Members Present:* Spencer Gardner, Jackie Churchill, Tim Thompson

Public Comment:

- None

Briefing Session:

Chair Report - Mark Brower

- Welcomed new member, Fernando Diaz.

Secretary Report - Spencer Gardner

- Changes to format of agenda to keep it consistent for clerks across all boards and commissions.
- There had previously been a discussion potential to repeal Section 17C.111.450 regarding pitched roofs. Plan Commission also recommended repealing that section. That item went to Council and was repealed. The changes should happen in January.

Board Business:

Approval of Minutes: Minutes from the June 6, 2024 meeting approved with one abstention.

Changes to Agenda:

- No changes to the agenda

Workshops:

1. Collaborative Workshop for Bains Liquor Mart

- Staff Report: Jackie Churchill
- Applicant Presentation: Russell Page Architects
- Questions asked and answered
- Discussion ensued

2. Update and Discussion Regarding Design Review Board Staffing, Procedures, and Outlook

- Staff Report: Spencer Gardner
- Questions asked and answered
- Discussion ensued

Meeting Adjourned at 7:47 PM

The next regularly scheduled DRB meeting scheduled for Wednesday, December 25, 2024 is **CANCELED**.