

Design Review Board - Meeting Minutes Draft

August 25, 2021

Online via WebEx

Meeting called to order at 5:32 PM by Kathy Lang

Attendance:

- *Board Members Present:* Kathy Lang (Chair & CA Liaison), Grant Keller, Anne Hanenburg, Chuck Horgan (Arts Commission Liaison), Drew Kleman, Chad Schmidt, Ted Teske
- *Board Members Not Present:* Mark Brower (Vice-Chair)
- *Quorum Present:* Yes
- *Staff Members Present:* Dean Gunderson, Taylor Berberich, Stephanie Bishop

Kathy Lang moved for the suspension of certain meeting rules due to the COVID-19 teleconference; Chuck Horgan seconded. Motion carried. (7/0)

Changes to Agenda:

- None

Workshops:

1. **Collaborative Workshop Committee - Recommendation**
 - Staff Presentation: Dean Gunderson
 - Discussion ensued

2. **New Design Guidelines - Workshop**
 - Staff Presentation: Dean Gunderson, Taylor Berberich
 - Discussion ensued

Board Business:

- **Approval of July 28, 2021 Meeting Minutes**

Old Business:

- Sacajawea Middle School requested a change of date for their recommendation meeting which was originally expected to be held at today's meeting. Board members completed a poll to select an additional meeting date. Dean will review the results of the poll and let board members know which date was chosen.

New Business:

- Dean advised there are two potential planned unit developments that will be coming in:
 - The first is in an existing subdivision
 - The second is mostly townhouses

Chair Report -

- None

Secretary Report - Dean Gunderson

- None

Meeting Adjourned at 8:01 PM

Next Design Review Board Meeting scheduled for Wednesday, September 8, 2021