

# Design Review Board - Meeting Minutes Draft

May 27, 2020

Online via WebEx

Meeting called to order at 5:32 PM by Kathy Lang

## Attendance:

- *Board Members Present:* Anne Hanenburg, Kathy Lang (Chair & CA Liaison), Ted Teske, Chuck Horgan (Arts Commission Liaison), Drew Kleman, Chad Schmidt, Mark Brower (Vice-Chair), Grant Keller (joined at 6:35 pm)
- *Board Members Not Present:*
- *Quorum Present:* Yes
- *Staff Members Present:* Dean Gunderson, Taylor Berberich, Stephanie Bishop

Kathy Lang moved for the suspension of certain meeting rules due to the COVID-19 teleconference; Anne Hanenburg seconded. Motion Carried. (7-0)

## Changes to Agenda:

- None

## Workshops:

### 1. Centennial Trail - Summit Boulevard: Recommendation Meeting

- Anne Hanenburg recused herself, as her firm has been involved with this project.
- Kathy Lang asked the board if they thought she should recuse herself, as she's had discussions with public members about the project, as far as DRB procedure and process, in her role as Community Assembly Liaison. Ted Teske moved that Kathy Lang not recuse herself as she was working in her role as CA Liaison during these communications; Mark Brower seconded. Motion Carried (6-0).
- Staff Report: Dean Gunderson
- Applicant Presentation: Dan Buller & Ken Van Voorhis
- Kathy Lang closed public comment
- Questions asked and answered
- Discussion ensued

Based on review of the materials submitted by the applicant and discussion during the May 27, 2020 Recommendation Meeting the Design Review Board recommends the approval of the project subject to the following conditions:

1. The applicant shall engage with property owners that directly abut the proposed trail to discuss safety-related responsibilities and best management practices and landscape buffer planting options.

*Please see the following Comprehensive Plan Goals and Policies: LU 1.1 Neighborhoods, LU 4.1 Land Use and Transportation, LU 4.4 Connections, LU 5.1 Built and Natural Environment, LU 5.2 Environmental Quality Enhancement, LU 6.1 Advance Siting, LU 6.2 Open Space, LU 6.9 Facility Compatibility with Neighborhood, TR Goal A: Promote a Sense of Place, TR Goal B: Provide Transportation Choices, TR Goal C: Accommodate Access to Daily Needs and Priority Destinations, TR Goal E: Respect Natural & Community Assets, TR Goal F: Enhance Public Health and Safety, TR 1 Transportation Network For All Users, TR 2 Transportation Supporting Land Use, TR 5 Active Transportation, TR 7 Neighborhood Access, TR 14 Traffic Calming, TR 20 Bicycle/Pedestrian Coordination, DP 1.2 New Development in Established Neighborhoods, DP 2.3 Design Standards for Public Projects and Structures, DP 2.6 Building and Site Design, DP 2.15 Urban Trees and Landscape Areas, NE 12.1 Street*

*Trees, NE 13.1 Walkway and Bicycle Path System, NE 13.2 Walkway and Bicycle Path Design, N 2.1 Neighborhood Quality of Life, N 4.1 Neighborhood Traffic Impact, N 4.3 Traffic Patterns, N 4.5 Multimodal Transportation, N 4.6 Pedestrian and Bicycle Connections, N 5.3 Linkages, BMP 1 Bicycle Mode Share, BMP 2 Bikeways Completion, BMP 3 Convenient Bike Storage, BMP 4 Bicycling Education, and BMP 5 Fund/Implement Bike Master Plan.*

*Please see the following West Central Neighborhood Plan Action Item: Issue Rank #1 Transportation, Issue Rank #2 Parks, Recreation, & Open Space, Transportation Issue 1, Parks, Recreation & Open Space Issue 1, Parks, Recreation, & Open Space Issue 2, Parks, Recreation & Open Space Issue 3, and Social Needs Issue 3.*

*Please see the following Municipal Public Project Design Guidelines: A.1 General Site Design and Criteria, A.2 Circulation and Parking, A.3 Pedestrian Access & Amenities, C.1 General Landscape Design, D.1 Street Design, D.2 Utilities Design, and E.1 Public Spaces.*

*Please see the following Spokane Municipal Code Design Standards: SMC 17C.110.530 Street Trees, and SMC 17C.110.535.B.2 and 3 Curb Cut Limitations.*

2. The applicant is encouraged to further develop the design of the proposed plaza at the NW corner intersection of West Point Road and Pettet Drive with regards to pedestrian experience and site elements that encourage use of the plaza, such as bicycle parking, artwork, and benches. The applicant is also encouraged to investigate opportunities to soften the edge of the plaza at the curb through landscaping.

*Please see the following Comprehensive Plan Goals and Policies: LU 1.1 Neighborhoods, LU 4.1 Land Use and Transportation, LU 4.4 Connections, LU 5.1 Built and Natural Environment, LU 5.2 Environmental Quality Enhancement, LU 6.1 Advance Siting, LU 6.2 Open Space, LU 6.9 Facility Compatibility with Neighborhood, TR Goal A: Promote a Sense of Place, TR Goal B: Provide Transportation Choices, TR Goal C: Accommodate Access to Daily Needs and Priority Destinations, TR Goal E: Respect Natural & Community Assets, TR Goal F: Enhance Public Health and Safety, TR 1 Transportation Network For All Users, TR 2 Transportation Supporting Land Use, TR 5 Active Transportation, TR 7 Neighborhood Access, TR 14 Traffic Calming, TR 20 Bicycle/Pedestrian Coordination, DP 1.2 New Development in Established Neighborhoods, DP 2.3 Design Standards for Public Projects and Structures, DP 2.6 Building and Site Design, DP 2.15 Urban Trees and Landscape Areas, NE 12.1 Street Trees, NE 13.1 Walkway and Bicycle Path System, NE 13.2 Walkway and Bicycle Path Design, N 2.1 Neighborhood Quality of Life, N 4.1 Neighborhood Traffic Impact, N 4.3 Traffic Patterns, N 4.5 Multimodal Transportation, N 4.6 Pedestrian and Bicycle Connections, N 5.3 Linkages, BMP 1 Bicycle Mode Share, BMP 2 Bikeways Completion, BMP 3 Convenient Bike Storage, BMP 4 Bicycling Education, and BMP 5 Fund/Implement Bike Master Plan.*

*Please see the following West Central Neighborhood Plan Action Item: Issue Rank #1 Transportation, Issue Rank #2 Parks, Recreation, & Open Space, Transportation Issue 1, Parks, Recreation & Open Space Issue 1, Parks, Recreation, & Open Space Issue 2, Parks, Recreation & Open Space Issue 3, and Social Needs Issue 3.*

*Please see the following Municipal Public Project Design Guidelines: A.1 General Site Design and Criteria, A.2 Circulation and Parking, A.3 Pedestrian Access & Amenities, B.4 Signage, B.5 Lighting, C.1 General Landscape Design, D.1 Street Design, D.2 Utilities Design, and E.1 Public Spaces.*

*Please see the following Spokane Municipal Code Design Standards: SMC 17C.110.520.B.1, 2, and 3 Lighting, SMC 17C.110.530 Street Trees, and SMC 17C.110.535.B.2 and 3 Curb Cut Limitations.*

3. The applicant is encouraged to provide, and identify, locations for art installations or neighborhood identification elements at areas such as north-south street view termini and the proposed plazas.

*Please see the following Comprehensive Plan Goals and Policies: LU 1.1 Neighborhoods, LU 5.1 Built and Natural Environment, DP 1.2 New Development in Established Neighborhoods, DP 2.3 Design Standards for Public Projects and Structures, DP 2.6 Building and Site Design, and N 2.1 Neighborhood Quality of Life.*

*Please see the following West Central Neighborhood Plan Action Item: Issue Rank #2 Parks, Recreation, & Open Space, Parks, Recreation & Open Space Issue 1, Parks, Recreation, & Open Space Issue 2, Parks, Recreation & Open Space Issue 3, and Social Needs Issue 3.*

*Please see the following Municipal Public Project Design Guidelines: A.1 General Site Design and Criteria, B.4 Signage, B.5 Lighting, C.1 General Landscape Design, and E.1 Public Spaces.*

*Please see the following Spokane Municipal Code Design Standards: SMC 17C.110.520.B.1, 2, and 3 Lighting.*

4. The applicant shall install consistent vehicular guardrail throughout the project site.

*Please see the following Comprehensive Plan Goals and Policies: LU 1.1 Neighborhoods, LU 4.1 Land Use and Transportation, LU 4.4 Connections, LU 5.1 Built and Natural Environment, LU 5.2 Environmental Quality Enhancement, LU 6.1 Advance Siting, LU 6.2 Open Space, LU 6.9 Facility Compatibility with Neighborhood, TR Goal A: Promote a Sense of Place, TR Goal B: Provide Transportation Choices, TR Goal C: Accommodate Access to Daily Needs and Priority Destinations, TR Goal E: Respect Natural & Community Assets, TR Goal F: Enhance Public Health and Safety, TR 1 Transportation Network For All Users, TR 2 Transportation Supporting Land Use, TR 5 Active Transportation, TR 7 Neighborhood Access, TR 14 Traffic Calming, TR 20 Bicycle/Pedestrian Coordination, DP 1.2 New Development in Established Neighborhoods, DP 2.3 Design Standards for Public Projects and Structures, DP 2.6 Building and Site Design, N 2.1 Neighborhood Quality of Life, N 4.1 Neighborhood Traffic Impact, N 4.3 Traffic Patterns, and N 4.5 Multimodal Transportation.*

*Please see the following West Central Neighborhood Plan Action Item: Issue Rank #1 Transportation, Issue Rank #2 Parks, Recreation, & Open Space, Transportation Issue 1, Parks, Recreation & Open Space Issue 1, Parks, Recreation, & Open Space Issue 2, and Parks, Recreation & Open Space Issue 3.*

*Please see the following Municipal Public Project Design Guidelines: A.1 General Site Design and Criteria, A.2 Circulation and Parking, C.1 General Landscape Design, D.1 Street Design, and E.1 Public Spaces.*

5. The applicant shall give strong consideration to tree type and placement for optimal visual acuity when exiting or entering driveways via vehicle. Obscuring of pedestrians or trail users is strongly discouraged.

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*Neighborhoods, DP 2.3 Design Standards for Public Projects and Structures, DP 2.6 Building and Site Design, DP 2.15 Urban Trees and Landscape Areas, NE 12.1 Street Trees, NE 13.1 Walkway and Bicycle Path System, NE 13.2 Walkway and Bicycle Path Design, N 2.1 Neighborhood Quality of Life, N 4.1 Neighborhood Traffic Impact, N 4.3 Traffic Patterns, N 4.6 Pedestrian and Bicycle Connections, N 5.3 Linkages, BMP 1 Bicycle Mode Share, BMP 2 Bikeways Completion, BMP 3 Convenient Bike Storage, BMP 4 Bicycling Education, and BMP 5 Fund/Implement Bike Master Plan.*

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*Please see the following Municipal Public Project Design Guidelines: A.1 General Site Design and Criteria, C.1 General Landscape Design, D.1 Street Design, and E.1 Public Spaces.*

*Please see the following Spokane Municipal Code Design Standards: SMC 17C.110.530 Street Trees.*

**Chuck Horgan moved to approve the recommendations as written; Drew Kleman seconded. Motion carried. (7-0)**

\* Anne Hanenburg rejoined the meeting.

**Public Comment:**

- Written comments were received and included in the staff report and comment log.

**Board Business:**

**Approval of Minutes:** Minutes from the May 13, 2020 meeting approved unanimously.

**Old Business:**

- None

**New Business:**

- We received the application for South Tower for Papillion Development today. They requested the board meet on June 17th instead of June 10th to accommodate their application. Board members agreed on cancelling the June 10th meeting and replacing it with a Special Meeting on June 17th.

**Chair Report -**

- None

**Secretary Report - Dean Gunderson**

- Staff has been reviewing the draft of revised guidelines.

**Meeting Adjourned at 8:26 PM**

Next Design Review Board Meeting scheduled for Wednesday, June 17, 2020