

# Design Review Board - Meeting Minutes Draft

January 15, 2020

City Council Briefing Center

Meeting called to order at 5:30 PM by Kathy Lang

## Attendance:

- *Board Members Present:* Anne Hanenburg, Grant Keller, Kathy Lang (Chair & CA Liaison), Ted Teske, Mark Brower (Vice-Chair), Chuck Horgan (Arts Commission Liaison), Chad Schmidt
- *Board Members Not Present:* Grant Keller
- *Quorum Present:* Yes
- *Staff Members Present:* Dean Gunderson, Taylor Berberich, Stephanie Bishop

## Public Comment:

- None

## Briefing Session:

### Chair Report - Kathy Lang

- None

### Secretary Report - Dean Gunderson

- There is new information on the design guidelines update. Stakeholders have been identified for the new city-wide, public projects and structures, PUD, & skywalk design guidelines:
  - First series of stakeholder workshops are set for the last week in February (2/24-26) where the consultant and staff will share what they've discovered to date and identify cities being looked at for best practices for design guidelines (Seattle and Portland have been named, and we're looking at a third; possibly Boise, ID or Eugene, OR).
  - Last set of workshops slated for the end of May. Consultant presenting the outline of potential guidelines and process improvements.
  - Targeting adoption by City Council prior to Thanksgiving
- Downtown Plan update
- Dean shared that he and Kathy Lang presented the Design Review process to the Community Assembly this past November (and presented how to find DRB staff reports in December)
- Kathy was officially approved as the Community Assembly's DRB liaison by City Council on Monday 1/13/20.

## Board Business:

**Approval of Minutes:** Minutes from the December 18, 2019 meeting approved unanimously.

### Old Business:

- None

### New Business:

- A paper ballot election was held, and Kathy Lang will be the new Chair of the Design Review Board for 2020. (Kathy Lang 3/ Mark Brower 2/ Ted Teske 1)
- Ted Teske moved to hold a paper ballot election for the Vice-Chair position vacated by Kathy Lang, with the two remaining nominees for Chair being considered; Anne Hanenburg seconded. Motion approved unanimously. Mark Brower will be the new Vice-Chair. (4/2)
- There is one applicant for the Design Review Board position vacated by Steve Meek. The applicant is a licensed architect working for Katerra. Dean has met with him to discuss Design Review. Kathy Lang asked for volunteers to serve on the interview committee. Mark Brower, Anne Hanenburg, and Ted Teske will make up the committee.

### Changes to Agenda:

- None

## Workshops:

### 1. Collaborative Workshop for Shaw Middle School

- Staff Report: Taylor Berberich
- Applicant Presentation: Mark Dailey (Integrus) & Greg Forsyth (Spokane Schools)
- Questions asked and answered
- Discussion ensued

Based on review of the materials submitted by the applicant and discussion during the January 15, 2020 Collaborative Workshop Recommendation Meeting, the Design Review Board recommends the approval of the project subject to the following conditions:

*The board recommends the project be approved as submitted.*

Chuck Horgan moved that the board recommend the project be approved as submitted; Anne Hanenburg seconded. Motion carried unanimously. (6-0)

\*\* Chad Schmidt recused himself, as he works for the firm under contract to the Glover Middle School project.

### 2. Collaborative Workshop for Glover Middle School

- Staff Report: Taylor Berberich
- Applicant Presentation: Dana Harbaugh and Kris Jeske (NAC Architecture), Mike Terrell (MTLA)
- Questions asked and answered
- Discussion ensued

Based on review of the materials submitted by the applicant and discussion during the January 15, 2020 Collaborative Workshop Recommendation Meeting, the Design Review Board recommends the approval of the project subject to the following conditions:

*The board recommends the project be approved as submitted.*

Ted Teske moved that the board recommend the project be approved as submitted; Anne Hanenburg seconded. Motion carried unanimously. (6-0)

## Preview of Upcoming Meetings:

- Dean gave a rundown of the projects being reviewed at upcoming meetings:
  - January 22nd - Recommendation Meetings for The Hive and the Liberty Park Branch Libraries
  - February 12<sup>th</sup> - Recommendation Meetings for Shadle Branch Library and the Downtown Main Library
  - February 26<sup>th</sup> - UrbsWorks workshop for the New Design Review Guidelines and Collaborative Workshop for the River Bend Development
- Dean will reach out to the DRB applicant, Drew Kleman, to set up a time to be interviewed by the committee.
- Dean advised we will be back on the regular DRB schedule after tonight's meeting.

**Meeting Adjourned at 8:05 PM**

Next Design Review Board Meeting scheduled for Wednesday, January 22, 2020