

Design Review Board - Meeting Minutes Draft

November 13, 2019

City Council Briefing Center

Meeting called to order at 5:32 PM by Dean Gunderson

Attendance:

- *Board Members Present:* Anne Hanenburg, Grant Keller, Ted Teske, Mark Brower, Chuck Horgan, & Chad Schmidt
- *Board Members Not Present:* Kathy Lang (Vice- Chair & CA Liaison) Steven Meek (Chair)
- *Quorum Present:* Yes
- *Staff Members Present:* Dean Gunderson, Taylor Berberich, Stephanie Bishop, Tirrell Black, Chris Green, Heather Trautman, Nate Gwinn

Public Comment:

- **None**

Briefing Session:

Chair Report - Steven Meek was absent

- None

Secretary Report - Dean Gunderson

- Update on new Design Guidelines process. Informal requests for proposals went out, and the deadline for submission is November 22nd. We've been advised by the City Administrator that new contracts need to be executed prior to November 30th, due to the transition of the administration.
- Chad Schmidt was introduced as the newest member of the Design Review Board. He is an architect with NAC, filling the Urban Designer board position.
- The Maintenance & Operations building for the North Bank Playfield was discussed, and 11"x17" copies were shared with board members.

Board Business:

Approval of Minutes: Minutes from the **October 23, 2019** meeting approved unanimously.

Old Business:

- None

New Business:

- A new chair will need to be elected by the end of this year. Per code, it will be conducted by paper ballot. Dean will take nominations and prepare the ballots for the next meeting.
- Dean reviewed substitute meeting dates chosen by board members due to the holidays.
Chosen dates:
 - November 20th will replace the November 27th cancellation
 - December 18th will replace the December 25th cancellation
 - January 15th will replace the January 8th cancellation

Changes to Agenda:

- None

Workshops:

1. Collaborative Workshop for **Collaborative Workshop for Shaw Middle School, On-Track Academy, and Hillyard Branch Library**
 - Staff Report: Taylor Berberich
 - Applicant Presentation: Mark Dailey & Ty Miller (Integrus Architecture), Greg Forsyth (Spokane Schools), Andrew Chanse (Spokane Public Library)
 - Questions asked and answered

- Discussion ensued

Based on review of the materials submitted by the applicant and discussion during the November 13, 2019 Collaborative Workshop the Design Review Board recommends the following advisory actions:

Neighborhoods

1. The board encourages the applicant to work with relevant approval authorities to secure funding for pedestrian improvements along Cook Street to provide pedestrian emphasis, traffic calming, and connectivity to the Northeast Community Center.

Please see the following Comprehensive Plan Goals and Policies: LU 6.5 Schools as a Neighborhood Focus, TR GOAL B: PROVIDE TRANSPORTATION CHOICES, TR GOAL F: ENHANCE PUBLIC HEALTH & SAFETY, TR 1 Transportation Network For All Users, TR 5 Active Transportation, TR 14 Traffic Calming, TR 20 Bicycle/Pedestrian Coordination, NE 13.1 Walkway and Bicycle Path System, NE 13.2 Walkway and Bicycle Path Design, and N 4.5 Multimodal Transportation.

2. Should funding for Cook Street improvements not be procured, the applicant shall provide detail of pedestrian pathways north to Rich Street.

Please see the following Comprehensive Plan Goals and Policies: LU 4 TRANSPORTATION, TR GOAL B: PROVIDE TRANSPORTATION CHOICES, TR GOAL F: ENHANCE PUBLIC HEALTH & SAFETY, TR 1 Transportation Network For All Users, TR 2 Transportation Supporting Land Use, TR 5 Active Transportation, TR 14 Traffic Calming, TR 20 Bicycle/Pedestrian Coordination, NE 13.1 Walkway and Bicycle Path System, NE 13.2 Walkway and Bicycle Path Design, N 2.1 Neighborhood Quality of Life, N 4.1 Neighborhood Traffic Impact, N 4.5 Multimodal Transportation, N 4.6 Pedestrian and Bicycle Connections.

3. The applicant is encouraged to provide additional detail and design to support pedestrian connectivity between the new enhanced bus stop (near the Empire and Cook intersection) and the library, as well as the Newtech and On-Track facilities.

Please see the following Comprehensive Plan Goals and Policies: LU 4 TRANSPORTATION, TR GOAL B: PROVIDE TRANSPORTATION CHOICES, TR GOAL F: ENHANCE PUBLIC HEALTH & SAFETY, TR 1 Transportation Network For All Users, TR 2 Transportation Supporting Land Use, TR 5 Active Transportation, TR 14 Traffic Calming, TR 20 Bicycle/Pedestrian Coordination, NE 13.1 Walkway and Bicycle Path System, NE 13.2 Walkway and Bicycle Path Design, N 2.1 Neighborhood Quality of Life, N 4.1 Neighborhood Traffic Impact, N 4.5 Multimodal Transportation, and N 4.6 Pedestrian and Bicycle Connections.

Site

4. The applicant is encouraged to provide buffering between the SPS facilities parking lot and the bus route service drive.

Please see the following Comprehensive Plan Goals and Policies: LU 5.2 Environmental Quality Enhancement, TR GOAL A: PROMOTE A SENSE OF PLACE, and DP 2.15 Urban Trees and Landscape Areas.

5. The applicant is encouraged to continue the warmth expressed in the architecture through to the landscape, in order to further provide a sense of security and comfort to students and patrons.

Please see the following Comprehensive Plan Goals and Policies: LU 5.1 Built and Natural Environment, LU 5.2 Environmental Quality Enhancement, LU 6.2 Open Space, DP 1.2 New Development in Established Neighborhoods, DP 2.15 Urban Trees and Landscape Areas, and N 5.3 Linkages.

6. The applicant shall provide clarification into the circulation through and around the bus drive aisle, particularly in regards to the parking at the east end of the drive aisle.

Please see the following Comprehensive Plan Goals and Policies: LU 4.1 Land Use and Transportation, TR GOAL C: ACCOMMODATE ACCESS TO DAILY NEEDS AND PRIORITY DESTINATIONS, and TR GOAL F: ENHANCE PUBLIC HEALTH & SAFETY.

7. The applicant shall show pedestrian connections through the parking lots in accordance with the Spokane Municipal Code Institutional Design Standard 17C.110.540 Pedestrian Connections in Parking Lots.

Grant Keller moved to accept the advisory actions as written. Anne Hanenburg seconded; Motion Approved Unanimously (6/0 - Acting Chair abstained from vote).

2. Collaborative Workshop for **Update on South University District Subarea Plan**
 - Staff Report: Tirrell Black & Chris Green
 - Questions asked and answered
 - Discussion ensued

Meeting Adjourned at 8:09 PM

Next Design Review Board Meeting scheduled for Wednesday, November 20, 2019