

Design Review Board - Meeting Minutes Draft

September 25, 2019, 2019

City Council Briefing Center

Meeting called to order at 5:32 PM by Steven Meek

Attendance

- *Board Members Present:* Anne Hanenburg, Chuck Horgan, Grant Keller, Steven Meek (Chair), Kathy Lang (Vice-Chair & CA Liaison), Ted Teske (arrived at 6:02pm), Mark Brower
- *Board Members Not Present:* None
- *Quorum Present:* Yes
- *Staff Present:* Dean Gunderson (Senior Urban Designer), Taylor Berberich (Urban Designer), Stephanie Bishop (Clerk), Melissa Wittstruck (Planner)

Briefing Session:

Chair Report - Steven Meek

- None

Secretary Report - Dean Gunderson

- Chad Schmidt, an architect from NAC Architecture, was introduced and is the Urban Designer board applicant who is being forwarded to the mayor's office as the board's recommended candidate.
- The scope of work has been written for a consultant who will work on design guidelines for Public Projects and Structures, Right of Way Encroachments (i.e. skywalks), and Citywide Design Guidelines, while also investigating other potential process and procedural improvements. The department is hoping to start soliciting letters of interest from consultants in October.
- The new Urban Designer position is now open and listed on social media and will close October 20th.
- The next meeting will be October 9th and will include:
 - Sportsplex
 - Central City Line
- The second meeting next month will be October 23rd and will include:
 - Shaw Middle School
 - Continued Central City Line (if needed)

Board Business:

1. **Approval of Minutes:** Chuck Horgan motioned to approve meeting minutes from the August 28th meeting. Kathy Lang seconded; motion carried. (6/0)
2. **Old Business:**
 - None
3. **New Business:**
 - A. **Presentation on North River Overlay Sub-Area Plan by Melissa Wittstruck**

** Ted Teske arrived at 6:02 PM **

- Questions asked and answered
- Discussion ensued

4. **Changes to Agenda:**

- None

Dean Gunderson explained past procedures for approving Design Review Board applicants in which the Ad Hoc Interview Committee has convened and made a recommendation on an applicant to forward to the board for a vote in order to pass it along to the Mayor's Office for approval. Dean asked the board to consider casting a vote on Chad Schmidt as a candidate.

Steven Meek advised board members the Ad Hoc Committee does bring before the board the nomination of Chad Schmidt to fill the Urban Designer position.

Anne Hanenburg moved that the Design Review Board advance Chad Schmidt's name as the new Urban Designer on the Design Review Board. Chuck Horgan seconded; motion carried. (7/0)

Workshops:

1. Collaborative Workshop for Glover Middle School

- Staff Report: Taylor Berberich
- Applicant Comments: Greg Forsyth (Spokane Public Schools), Dana Harbaugh (NAC Architecture), Mike Terrell (Mike Terrell Landscape Architecture), and Aubrie Christensen (Spokane Public Schools)
- Public Testimony or Comments: None
- Questions asked and answered
- Discussion ensued

Based on review of the materials submitted by the applicant and discussion during the September 25, 2019 Collaborative Workshop the Design Review Board recommends the following advisory actions:

1. The applicant shall continue to develop and preserve the sense of "base and top" as presented in the current design for the building.

Please see the following Comprehensive Plan Goals and Policies: DP 1.2 New Development in Established Neighborhoods, DP 2.6 Building and Site Design

Please see the following Spokane Municipal Code(s): [SMC 17C.110.560](#) Massing

2. The applicant is encouraged to explore options for compatibility with micro-mobility accommodations along Belt Street.

Please see the following Comprehensive Plan Goals and Policies: LU 6.5 Schools as a Neighborhood Focus, TR GOAL B: PROVIDE TRANSPORTATION CHOICES, TR GOAL F: ENHANCE PUBLIC HEALTH & SAFETY, TR 1 Transportation Network For All Users, TR 5 Active Transportation, TR 14 Traffic Calming, TR 20 Bicycle/Pedestrian Coordination, NE 13.1 Walkway and Bicycle Path System, NE 13.2 Walkway and Bicycle Path Design, and N 4.5 Multimodal Transportation.

3. The applicant is encouraged to continue to explore improved pedestrian accommodations along the south side of the site (along Longfellow Avenue).

Please see the following Comprehensive Plan Goals and Policies: LU 6.5 Schools as a Neighborhood Focus, TR GOAL B: PROVIDE TRANSPORTATION CHOICES, TR GOAL F: ENHANCE PUBLIC HEALTH & SAFETY, TR 1 Transportation Network For All Users, TR 5 Active Transportation, TR 14 Traffic Calming, TR 20 Bicycle/Pedestrian Coordination, NE 13.1 Walkway and Bicycle Path System, NE 13.2 Walkway and Bicycle Path Design, and N 4.5 Multimodal Transportation.

4. The applicant shall continue to investigate materials and color palette in line with the bowl-and-pitcher metaphor.

Please see the following Comprehensive Plan Goals and Policies: LU 5.1 Built and Natural Environment, DP 1.2 New Development in Established Neighborhoods, and DP 2.6 Building and Site Design.

5. The applicant is encouraged to pursue sustainable, native landscaping that also reinforces the level of boldness represented by the architecture (even to the extent that it may reinforce a sense of base).

Please see the following Comprehensive Plan Goals and Policies: LU 5.2 Environmental Quality Enhancement, LU 6.2 Open Space, DP 1.2 New Development in Established Neighborhoods, DP 2.6 Building and Site Design, and DP 2.15 Urban Trees and Landscape Areas.

Please see the following Spokane Municipal Code(s): [SMC 17C.110.525](#) Landscaped Areas, [SMC 17C.110.545](#) Transitions between Institutional and Residential Development, and [SMC 17C.110.560](#) Massing.

These Advisory Actions were unanimously approved by the Design Review Board by a vote of 7/0.

Meeting adjourned at 8:34 PM

The next Design Review Board meeting is scheduled for October 9, 2019.