

Design Review Board - Meeting Minutes

July 10, 2019

Meeting called to order at 5:30 PM

Attendance

- **Board Members Present:** Chuck Horgan, Grant Keller, Kathy Lang (Chair), Mark Brower, Ted Teske
- **Board Members Not Present:** Anne Hanenburg, Steven Meek
- **Quorum present:** Yes
- **Staff Present:** Dean Gunderson (Senior Urban Designer), Taylor Berberich (Urban Designer)

Briefing Session:

1. **Chair Report:** None
2. **Secretary Report:**
 - 9 projects have been submitted for design review in the last week.

Board Business:

3. **Approval of Minutes:** Motion to approve the June 12, 2019 meeting minutes made by Grant Keller, motion seconded by Ted Teske, motion approved unanimously
4. **Old Business:** None
5. **New Business:**
 - DRB/PC Subcommittee Report;
 - Committee identified the following priorities
 - A. Shared definition of design
 - B. Neighborhood involvement
 - C. "Full Circle" accountability and enforcement of DRB recommendations
 - D. Improving communication and resolution of issues between the PC & DRB
 - E. Modifications to development standards, design standards, and/or design guidelines
 - F. Modifications to DRB triggers and thresholds
 - Dean Gunderson provided a detailed overview of comments and input received by committee participants.
 - Board members continued to discuss the report and comments.
6. **Changes to the Agenda:** None

Chuck Horgan made a motion to adjourn the meeting, motion seconded by Grant Keller, motion passed unanimously and meeting adjourned at 7:46 pm

Next Design Review Board meeting is scheduled for July 24, 2019.