Design Review Board - Meeting Minutes

July 10, 2019
Meeting called to order at 5:30 PM

Attendance
- **Board Members Present:** Chuck Horgan, Grant Keller, Kathy Lang (Chair), Mark Brower, Ted Teske
- **Board Members Not Present:** Anne Hanenburg, Steven Meek
- **Quorum present:** Yes
- **Staff Present:** Dean Gunderson (Senior Urban Designer), Taylor Berberich (Urban Designer)

Briefing Session:
1. **Chair Report:** None
2. **Secretary Report:**
   - 9 projects have been submitted for design review in the last week.

Board Business:
3. **Approval of Minutes:** Motion to approve the June 12, 2019 meeting minutes made by Grant Keller, motion seconded by Ted Teske, motion approved unanimously
4. **Old Business:** None
5. **New Business:**
   - DRB/PC Subcommittee Report;
     - Committee identified the following priorities
       A. Shared definition of design
       B. Neighborhood involvement
       C. “Full Circle” accountability and enforcement of DRB recommendations
       D. Improving communication and resolution of issues between the PC & DRB
       E. Modifications to development standards, design standards, and/or design guidelines
       F. Modifications to DRB triggers and thresholds
   - Dean Gunderson provided a detailed overview of comments and input received by committee participants.
   - Board members continued to discuss the report and comments.

6. **Changes to the Agenda:** None

Chuck Horgan made a motion to adjourn the meeting, motion seconded by Grant Keller, motion passed unanimously and meeting adjourned at 7:46 pm

Next Design Review Board meeting is scheduled for July 24, 2019.