

Design Review Board - Meeting Minutes

January 9, 2019

Meeting called to order at 5:30 PM

Attendance

- **Board Members Present:** Steven Meek (Chair), Kathy Lang (CA Liaison), Alex Maxwell, Anne Hanenburg, Ted Teske
- **Board Members Not Present:**
- **Quorum present:** Yes
- **Staff Present:** Dean Gunderson; Senior Urban Designer

Briefing Session:

1. **Chair Report:** None
2. **Secretary Report:**
 - Alex Maxwell, Anne Hanenburg, and Steven Meek volunteered to participate in the Interview committee for the Structural Engineer Position on the Design Review Board
 - Alex Maxwell submitted his resignation for April of 2019.
 - DRB minutes will begin including the motions made by the board and recordings will be posted on an FTP site that the board members will have access to. The City of Spokane will be updating their website soon, this update will allow for minutes to be posted on the City of Spokane Website and allow access for everyone.

Board Business:

3. **Approval of Minutes:**
 - Alex Maxwell made a motion seconded by Anne Hanenburg. Approved unanimously
 - Alex Maxwell made a motion to modify the December minutes and future minutes to use parenthesis to denote the board titles such as “chair” in the attendance section of the minutes and to amend the December 12, 2019 minutes that the motion was approved unanimously 8/0, motion seconded by Anne Hanenburg. Approved unanimously (5/0)
 - Kathy Lang made a motion to approve the minutes as amended, motion seconded by Anne Hanenburg. Approved unanimously (5/0)
4. **Old Business:** None
5. **New Business:** None
6. **Changes to the Agenda:** None

Workshop:

1. **Meet with the Hearing Examiner to discuss the examiner process and its relationship with Design Review.**
 - Staff report: Brian McGinn; City of Spokane Hearing Examiner
 - Public Comment: None
 - Questions asked and answered
 - Discussion ensued

Meeting adjourned at 7:20 pm

Next Design Review Board meeting is scheduled for January 23, 2019