

# Design Review Board - Meeting Minutes

October 10, 2018

Meeting called to order at 5:33 PM

## Attendance

- Board Members Present: Steven Meek - Chair, Alex Maxwell, Charlene Kay, Anne Hanenburg, Kathy Lang (CA Liaison)
- Board Members Not Present: Ryan Leong, Dave Buescher - Vice-Chair, Ted Teske
- Quorum present: Yes
- Staff Present: Dean Gunderson, Senior Urban Designer

## Briefing Session:

1. **Chair Report:** No report.
2. **Secretary Report:** Update on joint Design Review Board/Plan Commission (DRB/PC) sub-committee.
3. **Approval of Minutes:** Motion to approve meeting minutes for September 12, 2018, made by Anne, seconded by Alex. Approved unanimously, 5/0.
4. **Old Business:** Appointments to the joint DRB/PC were discussed. Motion was made by Char for the DRB to present Kathy Lang, Anne Hanenburg, Alex Maxwell, and Dave Buescher as representatives of the DRB on the joint sub-committee for the DRB/PC. Seconded by Anne. Approved unanimously, 5/0.
5. **New Business:** None
6. **Changes to the Agenda:** None.

## Workshop:

### 7. Recommendation Meeting for Lewis and Clark High School:

*Steve read RCW 42.36.090, Participation of a Challenged Member of a Decision Making Body. Steve made a motion to temporarily suspend a portion of Rule 10.16 which classifies a board member's conflict of interest as a disqualifying interest. Seconded by Anne. Approved unanimously, 5/0.*

*Board member Anne Hanenburg declared her interest in the project before the board. She is on the project design team for the development and will be presenting a portion of the workshop on behalf of the applicant, she also noted that she intends to abstain from voting on the recommendation.*

- Staff report: Dean Gunderson; Neighborhood & Planning Services
- Public Comment: None
- Applicant Report: Dana Harbaugh, Anne Hanenburg
- Questions asked and answered

**Motion to approve the Recommendation made by Char, seconded by Alex. Approved unanimously 4/0. (Anne Hanenburg abstained)**

Meeting adjourned at 7:29 p.m.

Next Design Review Board meeting is scheduled for **October 24, 2018**