

Design Review Board - Meeting Minutes

September 12, 2018

Meeting called to order at 5:30 PM

Attendance

- Board Members Present: Steven Meek - Chair, Alex Maxwell, Ted Teske, Charlene Kay, Anne Hanenburg
- Board Members Not Present: Kathy Lang (CA Liaison), Ryan Leong, Dave Buescher - Vice-Chair
- Quorum present: Yes
- Staff Present: Dean Gunderson

Briefing Session:

1. **Chair Report:** No report.
2. **Secretary Report:** Update provided on the joint meeting with the Plan Commission (PC) held on September 11, 2018. The PC, during their regularly scheduled meeting on September 12, appointed Commissioners Todd Beyreuther, Sylvia St. Clair, and Greg Francis to the subcommittee.
3. **Approval of Minutes:** Motion to approve meeting minutes for August 22, 2018, made by Anne, seconded by Ted. Approved unanimously, 5/0.
4. **Old Business:** None.
5. **New Business:** Discussion regarding which members of the Design Review Board (DRB) will participate in the joint DRB/PC subcommittee. Per the DRB rules, a vote must be taken to approve the appointments. Tentative nominees are: Dave Buescher, Anne Hanenburg, and Alex Maxwell - with Kathy Lang servicing as the board's CA Liaison. It is anticipated the vote on the nominations will take place at the next DRB meeting on October 10, 2018.
6. **Changes to the Agenda:** None.

Workshop:

7. **Collaborative Workshop for McDonalds, 517 W 3rd Avenue:**
 - Staff report: Dean Gunderson; Neighborhood & Planning Services
 - Public Comment: None
 - Applicant Report: Amanda Martin; PM Design Group
 - Questions asked and answered

Motion to approve Advisory Action made by Char, seconded by Alex. Approved unanimously 5/0.

Meeting adjourned at 7:17 p.m.

Next Design Review Board meeting is scheduled for **October 10, 2018**