

# Design Review Board - Meeting Minutes

July 25, 2018

Meeting called to order at 5:34 PM

## Attendance

- Board Members Present: Steven Meek - Chair, Dave Buescher, Anne Hanenburg, Ted Teske
- Board Members Not Present: Alex Maxwell, Charlene Kay, Kathy Lang (CA Liaison), Ryan Leong
- Quorum present: No
- Staff Present: Dean Gunderson, Heather Trautman

## Briefing Session:

1. **Chair Report:** No report.
2. **Secretary Report:** Update on pending board departures given. Dave Buescher, Ryan Leong, and Char Kay will be leaving the board by the end of the calendar year.
3. **Approval of Minutes:** Motion to approve meeting minutes for July 11th, 2018 made by Anne, seconded by Dave. Approved unanimously 4/0. *(Due to no quorum present, motion will be ratified at next meeting).*
4. **Old Business:** June 13, 2018 meeting minutes incorrectly identified the Garden District discussion. Motion made to amend the minutes to say Recommendation Meeting instead of Collaborative Workshop made by Dave, seconded by Anne. Ted Teske recused himself. Approved unanimously 3/0. Motion made to approve the minutes with the amendment made by Dave, seconded by Anne. Approved unanimously 3/0. *(Due to no quorum present, motion will be ratified at next meeting).*
5. **New Business:** Establishment of a sub-committee that will look at processes of the DRB was discussed. Heather Trautman discussed how the Plan Commission could partner with the DRB through an ad hoc committee and suggested a meeting between the two groups. *(Note: Heather Trautman left meeting after discussion)*
6. **Changes to the Agenda:** No

## Workshop:

7. **Recommendation Meeting for 1307/9 1<sup>st</sup> Avenue:**
  - Staff report: Dean Gunderson; Planning & Development
  - Applicant Report: Evan Verdun; Trek
  - Public Comment: Two members of the public provided comment.
  - Questions asked and answered

**Motion to Approve Recommendations made by Anne, seconded by Ted. Approved unanimously 3/0. (Applicant notified this is not official until ratified by a quorum. Note, Dave Buescher left meeting prior to the crafting of the Recommendations, and subsequent vote).**

8. **Collaborative Workshop for Lewis & Clark High School Addition - The Commons:**

- Staff report: Dean Gunderson; Planning & Development
- Applicant Report: Dana Harbaugh; NAC, Greg Forsyth; Spokane Public Schools
- Public Comment: None
- Questions asked and answered

**Motion to Approve Advisory Actions made by Anne, seconded by Ted. Approved unanimously 3/0. (Applicant notified this is not official until ratified by a quorum).**

Meeting adjourned at 8:36 p.m.

Next Design Review Board meeting is scheduled for **August 8, 2018**