

Design Review Board

October 14, 2015

Meeting Minutes

Meeting called to order at 5:30 PM

Attendance

- Board Members Present: Chris Batten, Chair; Craig Andersen, Vice-Chair; Colleen Gardner; Jeff Logan; Austin Dickey
- Board Members Not Present: Jacqui Halvorson, David Buescher, Steven Meek
- Staff Present: Julie Neff, Planning and Development
- Applicants Present: Mike Keenan, Greg Forsyth - Spokane Public Schools; Melissa McFadgen, Steve McNutt, Michael Cole - NAC Architecture
- Citizens Present: N/A.

Briefing Session:

1. Chair Comments - Mayor's Urban Design Awards discussed
2. Staff Comments - Nothing on October 28 agenda, meeting cancelled
3. August 12, 2015 and September 23, 2015 meeting minutes approved

Board Workshop

1. Salk Middle School Phase II:
 - Staff report: Julie Neff
 - Applicant Report: Greg Forsyth - Spokane Public Schools; Melissa McFadgen, Steve McNutt, Michael Cole - NAC Architecture
 - Public Comment: N.A.
 - Questions asked and answered

Motion

The Design Review Board recommends approval of the project as presented at the October 14, 2015 Recommendation Meeting.

Board Business

1. Old or New Business
2. Administrative Design Review

Discussion on number of applicant requests, what projects qualify, and whether the full board would prefer to weigh in. General agreement that using the administrative process to streamline is desirable, but should the chair wish to consult with any other member on an application, it will be forwarded to the full board. Discussion that it is desirable for administrative staff reports to be brief.
2. DRB Rules of Procedure
 - Proposed updates as outlined in 10_14_2015 Draft Summary of Updates.doc (on file) were approved by the board. The October 14, 2015 DRB Rules of Procedure will replace the December 14, 2011 version.

Meeting Adjourned at 6:21pm

Next Design Review Board meeting is scheduled for **November 11, 2015**

Note: Minutes summarized by staff. An audiotape of the meeting is on file - Design Review Board Urban Design, City of Spokane.