



CONTINUUM OF CARE BOARD MINUTES

April 22, 2026
3:00PM - 5:00PM

Meeting called to order at 3:06 pm

Roll Call of Board Members; Approval of March Minutes; Approval of April Agenda

Quorum achieved with 16 members present

Motion to approve minutes by Reese, second by Matt, unanimous approval

Motion to approve agenda by Matt, second by David, unanimous approval

Public Comments

Gage, YSC co-chair, proposal in progress to adjust stipend to align with state standards, working with sub committees, will present at next board meeting.

Joe, a systems group is now meeting following the Homeless Coalition meeting. Ideas will be shared with subcommittees. Safe and healthy communities' coalition working on release time from jail to align with availability of providers. May see emails from this group.

Q: Tara; why not meet directly with subcommittees. A: Joe; providers are already attending Homeless Coalition meetings so it's easy for everyone to access the group.

Action Item: Reallocation Policy Updates (Jon Klapp) **BOARD ACTION**

Documents included in the board packet via email. Presentation shared by Jon.

Reallocation Policy was updated about 6 months ago; additional beneficial updates have been identified.

- Creating a structure for fund utilization-based reallocation
- Integrating the Performance Management Plan
- Minor Fund Shifts distinctions

Minor fund shifts Q: Why not multiple agencies? A: City can process as the Collaborative Applicant with funding already received, rather than multiple agencies.

Q: Should agencies receiving CoC funds abstain from voting? A: yes

Motion to approve the reallocation policy as revised, effective 04/22/2026 by Reese, second by Matt, 14 approved, 2 abstentions, motion passes

Action Item: Continuum of Care Charter Updates (Jon Klapp/Arielle Anderson) **BOARD ACTION**

- Update Area 1: Conform with Current Practices
- Update Area 2: Incorporate 5-year Plan
- Update Area 3: General Administrative Document Cleanup

Q: None

Motion to approve the CoC Charter Revisions, effective 04/22/2026 by Matt, second by Maggie, unanimous approval

Action Item: Data Quality Plan Updates (Amanda Martinez) **BOARD ACTION**

Most recent version approved in October 2025

Current Update

- Formatting changes to be compliant with new ADA requirements
- Language update to be in alignment with state regulations on informed consent
- Addition of a Data Quality Plan to meet regulatory requirements.

Motion to approve the HMIS Policy and Procedures Revisions by Reese, second by Matt, unanimous approval

Collaborative Applicant Updates; Jon Klapp

Annual UFA grant application is underway. Document submitted tomorrow, followed by HUD review, not tied to funding at large but does include \$200,000 UFA funds for staffing, etc

Final on-site monitoring visit tomorrow. Will have updates to share once monitoring is completed

Jurisdiction Updates (County, City of Spokane, City of Spokane Valley)

Spokane County, Chris; funding application to HCD will be shared soon

City of Spokane, Maggie; additional street outreach team, job positions open. Close to finalizing award recommendations for culturally approved projects with \$500K in opioid dollars

City of Spokane Valley, Gloria; no updates

Sub Committee Updates (if applicable)

Gage: 23 Youth and Young Adults attended the last Youth Action Board (YAB) meeting. Notes were shared at the Youth Subcommittee Meeting. Young Adult Shelter clients asking for new basketball hoop/balls. YAB meeting included an explanation of the CoC, and educating YAB members about the purpose of the YAB. Gage facilitated the meeting, and the group will determine their chair/leadership.

Singles did not meet this month.

Byron, CE symposium update: May 20th at Catalyst from 8:30 am – 2:30 pm. Asking folks from every agency to come, send 2 – 4 people. There will be presentations from specific projects. RSVP link to sign up dropped in chat <https://form.jotform.com/253064659736164>

Motion to adjourn by David, second by Matt, unanimous approval

Motion adjourned at 3:44 pm

Minutes submitted by S.L. Wells