

# Continuum of Care Board

**July 24, 2024**

Meeting Minutes

Meeting called to order at **3:09 PM**.

## **Attendance/Introductions**

- **Board Members Present:** Reese McMullin, Gloria Mantz, Judge Mary Logan, Scott Ferguson, Micah Kaluzny, Daniel Klemme, Aaron Riley, George Dahl, Samantha Hennessy, Chris Dorcheus, Arielle Anderson, Shannon Boniface, Mark Michaelis, Matt Anderson, Kelly Keenan, Jennifer Wilcox
- **CA Staff Present:** Kimi Clifton, Heather Page, Keri Cederquist, Adam Schooley, Lucas Masjoan, Nicolette Ocheltree, Cyruz Campos, Amanda Martinez, Jon Klapp
- **Guests Present:** Dale Briese, Heather Eddy, Khira Passmore, Barry Barfield, Jen Haynes-Harter, Aidan Fritz, Chris Mckinney, Ami Manning, David Sackmann, Anthony Rankin, Libby Teerink

\*\*The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform\*\*

## **Approval of the Board Minutes:**

**MOTION** by Jennifer Wilcox, seconded by Gloria Mantz, **to approve the June 26<sup>th</sup> minutes; approved unanimously.**

## **Approval of the Board Agenda:**

**MOTION** by Jennifer Wilcox, seconded by Gloria Mantz, **to approve the July 24<sup>th</sup> meeting agenda; approved unanimously.**

## **Discussion and Action Items:**

Executive Committee Update: Shannon Boniface provided an update and overview on policies for the CoC as required by HUD which are being created and updated with assistance from Jon Klapp. There will be new/updated policies and procedures brought to the board monthly for approval. More information on currently ready policies and procedures will be shared prior to the vote.

CMIS Team: Amanda Martinez and Cyruz Campos reported on the CMIS proposals CMIS Users Retention, Survey Publication, Pushbutton Reports, Standardized Workflows, and Data Quality (all attached).

County Update: Aidan Fritz presented on the 2025-2029 HUD Consolidated Plan (attached) with Heather Page. They provided an overview on the Consolidated Plan, why it is useful, and a timeline for it. Gloria clarified that Spokane Valley participates in the Consolidated Plan through the County. Chris Mckinney updated that their new contracts started on July 1 and gave an update on the Anchor Community Initiative and how the County would like to take that on since United Way will no longer host ACI.

Spokane Valley Update: Gloria Mantz noted that she attended the Spokane County stakeholder meeting held in Spokane Valley and it was well attended in-person and virtually. She emphasized that the City of Spokane Valley will be collecting input for incorporation into Spokane County's Consolidated Plan.

Spokane City Update: Arielle Anderson reported that the CoC Competition Request For Proposals has been posted. HUD still hasn't released the NOFA – HUD is very late on releasing it this year. The City is working with their HUD Rep who had a couple of questions about Fiscal Year 2023 that the City is responding to by end of day Monday. She also reported on the recently closed RFPs and the RFP process going well, but still looking for ways to improve it further. Arielle also reminded everyone of the Service Provider feedback meeting on August 2<sup>nd</sup> which is focused on how to be better at the RFP process. Arielle also invited everyone to the presentation she will be giving to the City Council on August 12<sup>th</sup> regarding the navigation center and scattered site shelters. Some discussion followed. Arielle closed with staffing updates about Zoe Hjelm moving to the Finance Team and hiring Melissa Morrison to be the Operations Manager of the CHHS Department.

Healthcare MOUs:

Arielle Anderson provided the reasoning behind the need for these MOUs with Healthcare providers to assist with many areas but also getting people disability verification to get them into Permanent Supportive Housing.

**MOTION** by Reese McMullin, seconded by Matt Anderson, **to allow the Collaborative Applicant to enter into Memoranda of Understanding with existing health care providers; approved unanimously.**

Emergency Transfer Policy:

Shannon Boniface explained the need for this policy (attached).

**MOTION** by Judge Mary Logan, seconded by Gloria Mantz, **to approve the implementation of the Emergency Transfer Policy for the CoC; approved.**

Tribal Representative Board Applicant Vote:

Reese McMullin spoke about the work done to reach out to Spokane Tribal and the resulting application of Lacey Bacon.

**MOTION** by Jennifer Wilcox, seconded by Micah Kaluzny, **to approve Lacey Bacon as the Tribal Representative on the CoC Board; unanimously approved.**

5-Year Plan: None due to illness and technical issues.

Veterans' Subcommittee: A new process for case conferencing will begin this month. There will be two monthly meetings. One will be for targeted outreach. The other will be for Veterans currently enrolled in the system.

**Announcements:** Reese, Shannon, and Arielle will review the 5-Year Plan CoC Subcommittee feedback on Monday. They will combine feedback with community feedback and provide information to the Board in August. Shannon thanked the Board for approving the implementation of the SALA assessment tool. It was a long time coming. The SPDAT will no longer be used. She is proud that the SALA tool was developed in the community and done without a consultant and associated costs.

**Adjournment:**  
**Meeting Adjourned at 4:09 PM.**

The next CoC Board Meeting is scheduled for **August 28, 2024, from 3:00-5:00 pm.**