

# Continuum of Care Board

April 24, 2024  
Meeting Minutes

Meeting called to order at **3:00 PM**.

## Attendance/Introductions

- **Board Members Present:** Shannon Boniface, Matt Anderson, Arielle Anderson, Eric Robison, Aaron Riley, Samantha Hennessy, Katrina Tangedahl, George Dahl, Marilee Roloff, Judge Mary Logan, Micah Kaluzny, Reese McMullin, Mark Michaelis, Christopher Dorcheus, Gloria Mantz (late), Chris McKinney
- **Staff Present:** Kimi Clifton, Amanda Martinez, Arielle Anderson, Adam Schooley
- **Guests Present:** Nicholette Ocheltree, Dale Briese, Suzanne Phillips

\*\*The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform\*\*

## Approval of the Board Minutes:

No minutes.

## Approval of the Agenda:

Arielle Anderson asked to amend the agenda to include an update from Shannon Boniface on SALA and a vote on a pilot. Also, amend to include Chair discussion at the end.

**MOTION** by Arielle Anderson, seconded by Marilee Roloff, **to approve the Agenda as amended; unanimously approved.**

## Discussion and Action Items:

### Executive Committee Update Shannon Boniface:

- 5-Year Plan: Continuing the work started at the retreat. Subcommittees will have feedback from last plan ready by the June board meeting. Next steps ready for April 30<sup>th</sup> meeting.
- Charter Update: Stipend policy is finished and needs to be added to the charter. Arielle will send out the updated policy and ask for a virtual vote.
- Chair Vote: Reese is currently in the lead. Jennifer Wilcox asked for a vote in the meeting as only 7 people responded.

**MOTION** by Jennifer Wilcox, seconded by Marilee Roloff, **to confirm Reese McMullin as the new Chair of the CoC Board; approved unanimously.**

## County Update:

George Dahl provided an update on how the RFP process has been going and asked for public comments from anyone who would like to make a comment. Chris Mckinney added which intervention types were most funded and the differences between the ask and the available awards. Full breakdown is available upon request knowing that some numbers haven't been entirely

finalized as they are waiting for responses from awarded applicants. Commerce also wants to give County more funds but there hasn't been a definitive time or amount released yet. Alternatives have been selected so a new RFP won't be needed should changes occur.

Arielle provided an overview of some of the conversations being held with Spokane Valley, Spokane County, and Spokane City regarding the consolidated plan and the actions being taken to have real collaboration.

Chris Mckinney provided an overview of additional collaboration discussions between County, City, and SRHD.

Spokane Valley Update: Eric Robison mentioned the CHHS retreat and thought it went well. The Valley purchased some land to be used for housing and hope to release an RFP for that in the near future. The Valley also recently released an RFP for outreach services, and they hope to have them up and running in June.

City of Spokane/CA Update:

Arielle Anderson being the new CHHS Director wants to have a report out every month. Arielle will be taking on sending out the agenda packet every month until we hire a CoC Program Professional.

Arielle provided an update on YHDP Host Homes provider SpeakUp, SpeakOut who canceled their contract in February. Since there is so little time left on the grant, the idea is to identify someone who can take over that part of the project without going to RFP. Catholic Charities had applied during the original RFP process but there hasn't been a confirmed interest from them.

Arielle then updated the board on the next step in the process for the HHOS awards. Letters will go out Monday the 29<sup>th</sup> and then the announcement will also be made at the CHHS Board meeting.

Monitoring will be starting very soon, and a general report out will be given to the CoC and CHHS Boards.

Arielle is also trying to get training with HUD for everyone from CoC to subrecipients to City.

Conflict of Interest Forms: Have been sent out and most have been returned.

City Staffing: A Program Manager for CMIS was hired but ultimately decided it wasn't a good fit and left. Heather Page is the Program Manager for HCD now that Christy Jeffers retired. BSA II positions in CMIS are filled but haven't officially started yet. Daniel Ramos has been contracted to work on the PIT and HIC and other reports the City is behind on. Richard Culton is retiring on May 3<sup>rd</sup>.

Stakeholder Meetings: Shannon confirmed that the CoC is on the calendar to report out to stakeholders at the June Homeless Coalition meeting.

VOA Consolidation Update: Fawn Schott and Kimberly Babb provided information on the reduction in numbers with the consolidation and what it looks like for the community and for funding in the future. Discussion followed.

**Sub-Committee/Workgroup Updates:**

Coordinated Entry: Shannon provided an overview on the CE tool they have been working on.

**MOTION** by Marilee Roloff, seconded by Arielle Anderson, to approve the 30-day pilot for SALA.

Youth: Discussed 5-year plan and who will attend for the next three months and how to divide the work. There was also talk about the Equality Convention.

Families: No one attended so they are trying to schedule separate meetings to work on the 5-year plan and they are recruiting for a new co-chair.

Singles: Worked on the 5-year plan and welcomed the new chair and co-chair. Discussed the SALA. There was also discussion around quarterly updates and trainings.

Vets: None.

CMIS: Worked on how to move forward with the 5-year plan. Some of it will be on hold until new staff are up and running.

Diversion: Only two people turned up, but there is a training scheduled for the 3<sup>rd</sup> and 4<sup>th</sup> of May.

Equity: Worked on 5-year plan, drafted some feedback notes, and looking forward to the meeting on the 30<sup>th</sup>.

**Announcements:**

Case Conferencing: Flor spoke about the plans for case conferencing. Potential for transition plan with ACI.

Resource Center of Spokane County: They are moving into the first floor level of their space and reduced as they will be sharing space with WorkSource.

**Adjournment:**

**MOTION** by Shannon Boniface **to adjourn; unanimously approved.**

**Meeting Adjourned at 4:53 PM.**

The next CoC Board Meeting is scheduled for **May 22, 2024, from 3:00-5:00 pm.**