

# Continuum of Care Board

January 24, 2023

Meeting Minutes

Meeting called to order at **3:02 PM**.

## Attendance/Introductions

- **Board Members Present:** Arielle Anderson, Shannon Boniface, Jenn Morris, Matthew Anderson, Audrie Meraki, Reese McMullin, Judge Logan, Samantha Hennessy, Erik Larsen, Christopher Dorcheus, Mark Michaelis, Scott Ferguson, Pink, Gloria Mantz, Aaron Riley
- **Staff Present:** Kimi Clifton, Amanda Martinez
- **Guests Present:** Barry Barfield, Nicholette Ocheltree, Dale Briese

\*\*The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform\*\*

## Approval of the Board Minutes:

**MOTION** by Shannon Boniface, seconded by Jennifer Wilcox, **to approve the November minutes as amended; unanimously approved.**

## Approval of the Agenda:

Arielle Anderson asked to amend the agenda to include for discussion a letter of support for the Youth Homelessness Systems Grant that the County has been working on.

**MOTION** by Jennifer Wilcox, seconded by Gage Spicer, **to approve the Agenda as amended; unanimously approved.**

## Discussion and Action Items:

### Executive Committee Update:

- HMIS/CA RFP Templates: Templates were provided in the agenda packet for board members to review and consider for opening an RFP for a new CA in the future.
- Retreat 2024: Request for a workgroup of about 3 people to come together to plan the retreat.
- 5-Year Plan to End Homelessness: Request to be prepared to start the 5-Year Plan by March at the latest.
- CoC Governance Charter Update: Reese McMullin asked to hold on approving the stipend policy of the Charter until her edit requests are considered.

**MOTION** by Reese McMullin, seconded by Arielle Anderson, **to approve all updates to the Charter except the stipend policy; unanimously approved.**

- Board Member Nominee Micah Kaluzny:

**MOTION** by Arielle Anderson, seconded by Jennifer Wilcox, **to approve Micah Kaluzny to the Board; unanimously approved.**

County Update:

YHSG: Chris McKinney provided an overview of the Youth Homelessness Systems Grant and requested the Board submit a letter of support by February 2, 2024, as the CoC is the current YHDP Lead Grantee. Discussion followed.

**Vote deferred.**

Releasing RFP: Chris McKinney provided an update on releasing the combination RFP that will include funding from CHG, HHAA, Affordable Housing, and CDBG. It will open on January 26, 2024, and run for 6 weeks with two Technical Assistance workshops for applicants to attend for help, before closing on Friday, March 8, 2024. Chris expects to brief the Board of County Commissioners on the recommendations from this in May.

Spokane Valley Update: No updates.

City of Spokane Update:

- VOA Consolidated Grant Request: No updates.
- PIT/Homeless Connect: No updates.
- System Improvement Plan: No updates.

Provider Presentation HHOS RFP Funding Decision: Fawn Schott, of Volunteers of America, provided an overview of the negative impacts the HHOS funding decisions recently made by the CHHS Board will have on the system, and regarding the confusion around the entire process run by the City's CHHS Department. Much discussion followed.

**MOTION** by Arielle, seconded by Gage Spicer, **to support the City Council investigating and conducting a review of the process and to consider a re-do of the process;**

**AMENDMENT** by Mary Logan, seconded by Gage Spicer, **to also ask City Council to delay action on the HHOS recommendations until the review has been completed and consideration for redo has been made; unanimously approved (with Aaron Riley abstaining).**

VOA HUD Grants: Fawn Schott provided an overview on the funds VOA uses for different projects and the current mitigation strategy regarding issues they are facing with some of the funding (no increase in funds despite increased costs, too many restrictions, etc.). Consolidating won't fix it all so there will be a need to reduce the number of scattered sites and a return of rental assistance funds. The preference is for HUD to then allow VOA to apply for different funding to make up what is lost in this. Fawn asked for a defined plan from the CoC in alignment with HUD so VOA can start to move forward without closing entirely. Discussion followed.

CMIS: Mark Michaelis requested a meeting with the City CMIS Team but they are unable to meet due to having too much on their plates. Mark has tried to look at the CMIS system and hasn't been given access to that. It will be on the agenda for the next CMIS Committee meeting and hopefully

between new leadership and the end of updates from HUD and PIT time will allow for the meetings and review to happen. Discussion followed.

**Sub-Committee/Workgroup Updates:**

Equity Workgroup Update: Reese McMullin provided an update on working to schedule trainings and reminded the Board that they are still recruiting for the Workgroup.

Nomination Results: Jennifer Wilcox provided the results for the positions: Arielle Anderson is the Chair, Shannon Boniface is the Vice Chair, and Jennifer Wilcox is the Secretary for two-year terms.

Announcements: Gage Spicer is stepping down from the board due to a new job creating a conflict.

**MOTION** by Gage Spicer **to adjourn; unanimously approved.**

**Meeting Adjourned at 4:58 PM.**

The next CoC Board Meeting is scheduled for **February 28, 2024 from 3:00-5:00 pm.**