

Continuum of Care Board

August 23, 2023
Meeting Minutes

Meeting called to order at **3:12 PM**.

Attendance/Introductions

- **Board Members Present:** Arielle Anderson, Robert Lippman, Shannon Boniface, Gage Spicer, Jennifer Wilcox, Jenn Cerecedes, George Dahl, Matt, Audrie Meraki, Pink Varela, Jen Morris, Judge Logan, Samantha, Eric Larson, Chris Dorcheus, Mark Michaelis, Aaron Riley, Daniel Klemme, Marilee Roloff
 - **Staff Present:** Ted Colley, Kimi Clifton, Kimberly Babb, Dan Parker, Adam Schooley
 - **Guests:** Barry Barfield, LaKedia Davis, Eric Robison, Nicolette Ocheltree, Reese McMullin
- **The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform**

Approval of the July Board Minutes:

Postponed to September.

Approval of the Agenda:

MOTION by Jennifer Wilcox, seconded by Marilee Roloff, **to approve the August Agenda; unanimously approved.**

Public Comment:

None.

Sub-Committee Updates:

Singles: Eric Robison provided another update on the Built for Zero coordinator position and the data support position that would go along with the Built for Zero position. The position could remain with United Way and then housed in the City with a better MOU than before or be moved to the City or some other entity. Community Solutions would like recommendation from the CoC but isn't waiting for one before moving forward. Some discussion followed regarding what the sub-committee seemed to be leaning toward.

Families: Chris Harbert gave a brief update on the programs being open and taking referrals for the new fiscal year. And be aware of the new round of COVID going around.

Youth and Young Adult: Gage Spicer let everyone know that the Youth Coordinated Entry Team is meeting on September 9th.

Diversion: Jasmine provided an update about the last meeting not having enough attendance to really do much.

County: No update.

Spokane Housing Authority: Arielle Anderson provided an update. New software update will undoubtedly create some issues while being implemented over the next couple of months. Housing Opportunities for People With AIDS (HOPWA) grants are being moved to a housing choice voucher to make sure they get permanent subsidies. New Veterans Affairs Supportive Housing (VASH) vouchers coming, and another round will open in September. Family Reunification Program (FRP) is going well and looking to increase the number of vouchers issued in Eastern Washington.

Collaborative Applicant and Committee Updates:

CA NOFO Updates: Kimberly Babb provided an update on the NOFO. (Connection was bad but this was a slide from her update providing a timeline.)

Dates and Timelines: FY2023 CoC NOFO

[Continuum of Care RFP - City of Spokane, Washington \(spokanecity.org\)](https://spokanecity.org)

- All Renewal **Applications Submitted Friday, Aug 18th**
 - All CoC FY2022 renewal organizations submitted complete applications on time
- New Project deadline was extended to this **Friday, Aug 25th**
- RFP Committee met on July 27 to goal set and discuss priorities. The second meeting was held on Monday, the 21st to begin renewal application scoring. The final RFP meeting is Sept. 7th.
- CoC Board Special Meeting to review and approve projects on **Wednesday, Sept 13, 11:00am**
 - **September Executive meeting after ranking vote.**
- Notification to Applicants (ranked, rejected, reduced, or reallocated) on **Thursday, Sept 14th**
- CoC FY2023 Consolidated Application draft to the board on Wednesday, Aug 30. (New project application info to be added on Sept 14th.)
- September CoC Board meeting rescheduled to 9/20/2023 at 3pm to approve consolidated application.
- CoC FY2023 Application Submitted to HUD, **Thursday, Sept 28th**
 - **Consolidated application packet must be publicly posted on the website on Tuesday, Sept 26th**

Regional Authority Workgroup: Shannon Boniface provided an update on the letter endorsing the Regional Authority. Some discussion followed.

CA/CMIS Committee: Daniel Ramos provided an update about his leaving the city on September 1st. He provided staff names for who would be taking on some tasks to support CMIS after he leaves. He also provided some updates on the work for the changes on October 1st.

ACTION ITEMS:

Family Promise: Joe Ader provided information on their partnership with Notre Dame for Diversion research and what they will need to provide from CMIS. Discussion followed.

MOTION by Arielle Anderson, seconded by Erik Larson, **to support the data share agreement between Family Promise, Notre Dame, and the CoC -specifically the CMIS department;**

approved – 6 yea, 1 nay, 3 abstain.

Reese McMullin Joining:

MOTION by Arielle Anderson, seconded by Gage Spicer, **to approve Reese McMullin with Better Health Together to the CoC Board for the supportive services position; approved** with 9 yea, 0 nay, 1 abstain.

MOTION by Robert Lippman, seconded by Arielle Anderson, **to adjourn the meeting; approved unanimously.**

Meeting Adjourned at 4:35 PM.

The next COC Board Meeting is scheduled for **September 20, 2023 (rescheduled from the usual 4th Wednesday of the month) from 3:00-5:00 pm.**