

Continuum of Care Board

July 26, 2023

Meeting Minutes

Meeting called to order at **3:02 PM**.

Attendance/Introductions

- **Board Members Present:** Arielle Anderson, Marilee Roloff, Arne Woodard, Samantha Hennessy, Melissa Morrison, Jennifer Wilcox, Shannon Boniface, Matthew Anderson, George Dahl, Chris Dorcheus, Robert Lippman, Pink, Daniel Klemme, Jen Morris, Aaron Riley, Jennifer Cerecedes, Audrie Meraki
- **Staff Present:** Ted Colley, Kimi Clifton, Kimberly Babb, Dan Parker, Adam Schooley, Kim McCollim
- **Guests Present:** Suzanne Phillips, Nicolette Ocheltree, Jasmine Bower, Eric Robison, David Sackmann, Flor Castaneda, Heather Wallace, Duaa-Rahemaah Williams, Heather Eddy, Finn, Dale Breise, LaKedia Davis

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform

Approval of the June Board Minutes:

MOTION by Arne Woodard, seconded by Jennifer Wilcox, **to approve the June minutes; unanimously approved.**

Approval of the Agenda:

MOTION by Arne Woodard, seconded by Shannon Boniface, **to approve the July Agenda; unanimously approved.**

Public Comment:

None.

Spokane Housing Authority Update:

Arielle Anderson provided an update on increasing the amount of providers for the voucher program – decisions will be released on Monday. That will make approximately 50 vouchers a month being put into the community by providers. In November Arielle would like the Family Self-Sufficiency Coordinator to go over the FSS program. Moving to Work will be starting in October and Arielle is able to go more into detail on that at a later meeting.

Board Applications:

Gabriel Minchow needed to reschedule in July and is set to be interviewed August 16th. Other positions: search is on-going for Philanthropy, Family, Supportive Services, Health Care, and K-12 representatives.

Collaborative Applicant and Committee Updates:

CA NOFO Updates: Kimberly Babb provided an update on the information that HUD has released regarding the NOFO and the timeline she has created based on the information she has thus far. Discussion followed.

MOTION by Arne Woodard, seconded by Arielle Anderson, **to add a special meeting in September and move the regularly scheduled meeting in September as decided by a Doodle Poll that will be sent out by Kimberly Babb, approved unanimously.**

CA/PIT Committee: Kimberly Babb provided an update stating that the planning is on track and there will be official dates, survey questions, etc. ready for the Board in September.

CA Staffing: Jenn Cerecedes provided an update on staffing, introducing Adam Schooley and announcing the start date for another program professional. She also provided updates on new positions being added to the department.

CA General Updates: Jenn Cerecedes provided an update for the NOFA for TRAC for operator and services together with technical assistance workshops happening next week. Jenn also updated on waiting for a written determination from HUD regarding the HUD HOME vs CoC guidance. For now, the contracts are remaining as-is until a determination has been made. For a YHDP update Jenn mentioned that she and Zoe Hjelm have been going to the providers for each project type and reviewing how to get more participants, build out the project, spend the money they have, etc.

CA/CMIS Committee: Matthew Anderson provided an update regarding the Notre Dame Project. The data sharing agreements and system capacity are the biggest factors currently. The Notre Dame team will be at the next CMIS meeting to discuss things further. Dan Parker provided an update on the data standards update.

Youth: Mostly updated during Jenn's CA updates, but LaKedia Davis included there are policies and procedures being developed for the Youth Coordinated Entry system.

CA/List of Recommendations to Sub-Committees for 2025 Five-Year Review: Kimberly Babb basically reminded everyone of the workbook that is used for developing the five-year plan so they can go in and review it if they wish before October.

CA/Open Public Meetings Act: Kimi Clifton asked for this to be deferred to October or November as there wouldn't be enough time to go over it at this meeting.

Sub-Committee Updates:

Veterans: Jennifer Wilcox provided an update on the housing goal which was to get 361 veterans to be housed this year and as of May they have 167 housed. The primary care team will be starting September 2nd at 504 E Second Ave. The monthly benefits reps will also be at that location to help.

Families: Heather Eddy provided an update – SHA starting their FSS program and Family Promise also looking to open that project as well. Family Promise is also about to open a new location in Spokane Valley.

Singles: David Sackmann provided an update on the discussion of case conferencing which has been the primary focus for the last couple of months. Eric Robison then mentioned the Built for Zero position as United Way can't hire for that position until they get into compliance with a contract they have with Kaiser Permanente. So, discussion about where that position might be held. There is also money set aside for data analysis. Should both positions be moved to the city where there is direct access to CMIS? It is possible to move them to the city according to Community Solutions.

Youth and Young Adult: No Update

Youth Advisory Board: Pink provided an update on the ACI work with Spokane Regional Health District on a survey for 20–24-year-olds who return to homelessness after being housed. They also provided an update on street outreach at Youth Homelessness Connect and Talk in the Park as well as other places. There has also been some training done including the trauma informed course, equity training, and testimony training. They are looking to create a feedback loop between YAB and CoC.

Diversion: Jasmine Bower provided an update on the train-the-trainer session and following training for providers on diversion. Funding for Centralized Diversion Fund is currently gone (for the same reason as Built for Zero). Aaron Riley spoke about United Way getting funding back for CDF – they need to reveal the governance structure for Built for Zero and then they should be able to get funding back.

Racial Equity Committee: None

Coordinated Entry/Workgroup: Shannon Boniface provided an update on the proposal that Focus Solutions provided for bringing in a consultant look at the current assessment and prioritization process and build a tool for us to move away from the SPDAT and the discussion on creating our own without a consultant. She also mentioned a desire by the workgroup to not be so siloed. Some discussion followed.

PDA Recommendations: Robert Lippman provided an update on the 8 recommendations they developed for the proposed PDA. George Dahl also provided an update what the County Commissioners have been talking about regarding needing clarification and some of the questions that have yet to be answered. Arne Woodard added that Spokane Valley is currently not on board with the currently proposed PDA at this time and that Spokane Valley is taking HHAA funds back from the County to work on their own projects but that doesn't mean they wouldn't join the PDA if some key clarifications were made. Some discussion followed.

County Staff: George updated on the county position that opened when Adam Schooley left the county to work for the city.

MOTION by Arne Woodard, seconded by Arielle Anderson, to adjourn the meeting; approved unanimously.

Meeting Adjourned at 4:25 PM.

The next COC Board Meeting is scheduled for **August 23, 2023 from 3:00-5:00 pm.**