

Continuum of Care Board



May 24, 2023

Meeting Minutes

Microsoft Teams and

Spokane Housing Authority

Meeting called to order at **3:03 P.M.**

Attendance/Introductions

Board Members Present: Arne Woodard, Heather Eddy, Jennifer Wilcox, Arielle Anderson, Shannon Boniface, Matt Anderson, Jennifer Cerecedes, Daniel Klemme, George Dahl, Robert Lippman, Samantha Hennessy, Marilee Roloff, Adam Schooley, Audrie Meraki, Pink Varela

CA Staff Present: Kimberly Babb, Kimi Clifton, Ted Colley, RaMona Pinto, Amanda Martinez, Kim McCollim, Daniel Ramos III

Guests: Francis Adewale (for Judge Logan), Alex Jordan, Eric Robison, LaKedia Davis, Heather Wallace, Jasmine Bower, Melissa Morrison, Shannon Dunkin

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the hybrid-virtual meeting platform

Board Minutes Ready for Approval

MOTION by Arne, seconded by Marilee, **to approve the April meeting minutes; approved unanimously.**

Public Comment: None that applied to Board business.

Agenda Approval:

MOTION by Arne, seconded by Marilee, **to approve the agenda; approved unanimously.**

Announcements:

Teams captioning is available, but the transcription is not available due to data management. CHHS Department is still working with IT to investigate how to get transcription.

July Board applications: Gabriel Minchow, Outreach Specialist with Imagine Spokane by Nothpoint, applied in March for the Behavioral Health/Chemical Dependency Board position. Kimberly B sent an email, with Gabriel's application attached, to the Board March 21st and a subsequent one May 18th for Board members' consideration. Pending Executive Committee approval, the Board will interview/vote at July's meeting.

CA Announcements: Kimberly Babb shared her screen to show a PowerPoint for FY2023 NOFO RFP Committee – normally the committee would meet during the NOFO and then planning would be after. But this year the request was made for the committee to get more info in advance. A lot of discussion followed.

RFP: The composition of the RFP Committee and member selection/responsibilities was explained. Kimberly noted she connected with previous RFP Committee members, current Board members and reached out to the community. She identified stipends for committee members lived experience needs to be considered.

Five-Year Strategic Plan: The plan is due prior to 2025. List of recommendations to be sent to subcommittees for review.

CMIS Committee: Daniel Ramos updated the Board regarding committee activities. The first meeting occurred on May 10th, 3:00pm-4:00pm and was held virtually. Daniel asked if Board members would agree to future meetings being held the second Wednesday, virtually, at the same time. The Board unanimously agreed. He noted a co-chair is needed. Arielle proposed Matt and Mark as co-chairs. Co-chair selection will be updated at June's meeting.

PIT: Daniel noted the PIT Story Board information date is TBD. He discussed, in conjunction with Kimberly B, monthly PIT meetings for the remainder of 2023 and 2024 years. The first PIT Committee meeting will be held June 9th, 11:00am-12:00am, virtually. Kimberly sent a link for the TEAMS meeting, on May 15th, with the agenda. The goal of this group is to engage the broader community in planning, implementation, and debriefing of the PIT.

Subcommittee Updates:

Subcommittees' monthly updates are documented in the attached meeting minute packet. Highlights are listed below:

- Veterans Subcommittee - Shannon Dunkin - As a result of new hires, the outreach team will be more robust which will help with case conferencing. On-site health care is returning with the hiring of a nurse practitioner and RN. Case conferencing is going smoothly. Working on database updates for By-Name List (BNL)
- Families - For May, their focus was on schools and summer activity.
- Singles - Eric - Working with Spokane, Spokane County, CoC, Built for Zero and Kimberly Babb to upgrade case conferencing efforts. Kimberly is setting up a meeting with Community Solutions to help with coordination/planning for new effort. Trying to identify what entity should be responsible for long-term case conferencing to prevent lapses due to job vacancies and other factors.
- Diversion - Jasmine - Planning to re-start the "train the trainer" portion of community training. One, dedicated trainer will be at each agency to assist staff. In discussions regarding losing Centralized Diversion Fund (CDF) funding.
- YAB – Pink provided a brief update.
- Racial Equity: There is still a Chair vacancy.

CoC Regional Workgroup: Discussion centered on the end of the Spokane Regional Collaborative's (SRC) 90 day due diligence period for developing a regional plan addressing a homelessness response system. The due diligence period began on March 15th, 2023. SRC leadership will present their findings, on June 8th, at a staff administrative meeting. The meeting will be held, 2:00pm - 3:00pm, at the Spokane Public Works Building (1026 W Broadway Avenue). Much of the Board's input focused on clarification questions and identifying the role of Spokane's CoC in the SRC's plans. As a result of considerable discussion, the Board decided to compile a letter for the SRC's consideration at the June 8th meeting. Robert asked Board members to email their input, by June 1st, to him but then it was decided to wait until after the June 8th meeting and work on a letter at the next CoC Board meeting in June instead.

Vacant Board Positions:

Family - Lived Experience, Provider-Supportive Services, Healthcare Provider/Hospital, Philanthropy, Behavioral Health/Chemical Dependence

MOTION by Arne, seconded by Daniel K, **to adjourn the meeting; approved unanimously.**

Meeting Adjourned at 5:04 P.M.

The next COC Board Meeting will be held on June 28, 2023, at 3:00 P.M.