

# Continuum of Care Board

**December 21, 2022**

Meeting Minutes

Microsoft Teams

Meeting called to order at **3:24 P.M.**

## **Attendance/Introductions**

- **Board Members Present:** Dale Briesse (Acting Chair), Arielle Anderson, Angela Chapman, Daniel Klemme, Jennifer Haynes, Shannon Boniface, Jenn Cerecedes, Judge Mary Logan, Mark Mattke, Morgan Smith, Jennifer Wilcox, Pink, Arne Woodard, Robert Lippman, Pink, Erik Larson
- **Staff Present:** Kimberly Babb, Daniel Ramos, Kim Clifton, RaMona Pinto, Zoe Hjelm, Kim McCollim
- **Guests Present:** Adam Schooley (on behalf of Cat Nichols), Mark Michaelis, Marilee Roloff, Jenn Morris, Aaron Riley, Gage Spicer, Chris Dorcheus, Barry Barfield, Melissa Morrison, Matt Anderson, Dave Sackmann, Eric Robison

\*\*The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the hybrid-virtual meeting platform\*\*

## ➤ **Board Minutes Ready for Approval**

Motion by Arne, seconded by Eric Larson, to approve the November 23, 2022, meeting minutes; approved unanimously.

## **Updates and Discussion Items:**

2020 Closeout: Should be ready in January.

County Update: None.

City Update: None

PIT Update: Kimberly gave an update about the survey questions and how they are trying to shorten the survey as much as possible and try to ask for some of the required information in a more sensitive way. We have quite a few volunteers with some treats thanks to Costco and some incentives for survey participants in place thanks to STA. Training is just about ready to go for the volunteers in January.

## **Additional Approval Items:**

CoC/City/County MOU: Dale gave a brief explanation of the MOU and then reviewed the draft 2023 MOU with the Board. Some discussion followed to answer questions and regarding parts that may need more clarification.

**MOTION** by Arielle, seconded by Arne, **to extend the current MOU until February 1, 2023; approved unanimously with one abstention.**

Angela – Aye  
Jennifer W. – Aye  
Pink – Aye  
Jennifer H. – Aye  
Shannon – Aye

Jenn C. – Abstain  
Arne – Aye  
Adam – Aye  
Mary – Aye  
Arielle – Aye

Daniel – Aye  
Robert – Aye  
Morgan – Aye

CMIS/CoC MOU: Dale reviewed the draft 2023 MOU with Daniel R from the City helping to provide additional information and clarification about CMIS and the MOU. Some discussion followed to answer questions and regarding parts that may need more clarification.

**MOTION** by Arne, seconded by Arielle, **to approve the CMIS MOU for 2023; approved unanimously.**

Angela – Aye  
Jennifer W. – Aye  
Pink – Aye  
Jennifer H. – Aye  
Shannon – Aye

Jenn C. – Aye  
Arne – Aye  
Adam – Aye  
Mary – Aye  
Arielle – Aye

Daniel – Aye  
Robert – Aye  
Morgan – Aye

Board Membership: Dale asked each applicant if they accept the positions on the Board. The Board unanimously voted to approve slate of applicants. Dale then reviewed the positions that are still open.

Veteran Subcommittee: Delayed to January.

Next Steps for 2022:

New Board Member Orientation Date and Location: It will be held January 11, 2023, at 3:00 p.m. at Spokane Housing Authority.

Open Executive Positions 2023: Dale went over the open executive positions and asked that people contact him for nominations.

**MOTION** by Gage, seconded, by Jennifer W., **to extend Dale’s time on the board until after the January Executive Committee meeting; approved unanimously.**

**MOTION** by Dale, seconded by Morgan, **to extend Eric L.’s position; approved unanimously.**

Announcements: Dale encouraged everyone to join at least one of the CoC subcommittees.

**MOTION** by Arne Woodard, seconded by Arielle, **to adjourn the meeting; approved unanimously.**

**Meeting Adjourned at 5:00 P.M.**

The next COC Board Meeting is scheduled for **December 21, 2022 from 3:00-5:00 p.m.**