

Continuum of Care Board

September 28, 2022

Meeting Minutes

Empire Health Foundation Convening Center and Microsoft Teams

Meeting called to order at **3:04 P.M.**

Attendance/Introductions

- **Board Members Present:** Dale Briese (Acting Chair), Arielle Anderson, Daniel Klemme, Andrey Muzychenko, Angela Chapman, Jennifer Haynes-Harter, Gage Spicer, Eric Robison, Arne Woodard, Shannon Boniface, Erik Larson, Jenn Cerecedes
- **Staff Present:** Heather Page, Brian Walker, Devin Biviano, Daniel Ramos
- **Guests Present:** Barry Barfield, Morgan Smith, Cat Nichols (pending board membership)

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the hybrid-virtual meeting platform

Approval of the June and July Board Minutes:

MOTION by Arne Woodard, seconded by Arielle Anderson, to approve the June and July Minutes; **approved**, 13 aye, no nay, no abstentions.

➤ BOARD MINUTES APPROVED

Additional Approval Items:

Spokane Housing MOU: Consensus of Support to approve entry into letter of commitment with Spokane Housing Authority related to housing stability vouchers and referring eligible households to the Public Housing Agencies through Coordinated Entry (CE) and then pair Co-funded supportive services with the stability vouchers and then collaborate with other stakeholders outside of the CE process to ensure access without barriers; **approved**, 13 aye, no nay, no abstentions.

NOFO Follow-Up: Consensus of Support to improve the anti-discrimination policy, board composition, and racial integration of the CoC and maybe bring on a board skills and background survey; **approved**, 13 aye, no nay, no abstentions.

Some discussion on how to best support this occurred. Shannon, Gage, and Arielle will start a workgroup to help identify the weaknesses and fix them.

Updates and Discussion Items:

Empire Health: Megan with Empire Health was unable to attend so Dale provided a very brief update on the new fence going up around Camp Hope.

Focused Solutions: Shannon provided a brief update on creating a new coordinated assessment tool. Focused Solutions was to submit a proposal, but it has not been received at this time.

Housing Authority/General Update: Arielle provided an update. Housing vouchers are still at a high utilization rate which is good because HUD wants to take back and reallocate unused vouchers. Arielle submitted an RFQ in April which increased the pool of providers from about 8 to 16 which means we have a wider net to catch who needs assistance. Another RFQ has gone out with bonus points to unsheltered people with the support services attached to the voucher.

Health Care Authority Update: Rayanne gave an update on a Medicaid Academy to help organizations navigate the system. The Supportive Housing Institute is moving forward, and organization applications have been received.

CMIS: Daniel Ramos gave an update. The City is starting interviews for more CMIS staff which will help with the onboarding of new agencies among other CMIS tasks and duties. Then Daniel went into an explanation of how we don't get to include non CMIS-reporting beds in our inventory for the NOFO and how can we increase the number of shelters reporting into CMIS. Daniel also mentioned that the Point in Time Count is already in the planning stages again and will be creating a robust story-map report that is interactive again. There is a system update to Client Track that will make it more user friendly. There will be a training on October 10th to help introduce the changes.

COC Membership: County staffing changes created an executive cabinet of 7 instead, expanding from the CEO, CFO, COO positions. Cat Nichols is the Senior Director of Community Affairs which includes Veterans' Services, Community Services, Housing and Community Development, WSU Extension and SCRAPS. The County will be separating Community Services from Housing and Community Development so each can be their own entity (still under the larger umbrella of Community Affairs). Therefore, the County Commissioners would like Cat to be on the CoC Board and Executive Committee of the CoC Board. A request is also being made to make Chris Dorcheus the new Veteran Service Agency Rep (while knowing others can apply). And then a request for make Adam Schooley the alternate for Cat as she does have travel included in her new position and may not be able to make it to every meeting despite best efforts.

Dale concluded by reviewing currently open and soon terming positions and pushing for recruitment including having it possibly published on the website in October. The goal is to have the Board vote on the members in December and the Executive would be done in January.

Heather confirmed posting on the board can be done. And then reminded that there should be a discussion regarding multiple board members from the same agency potentially being a problem. Some discussion followed to include this discussion in the Executive Committee in October and possibly tightening up the language and conflict of interest for the Board Charter with the Governance Workgroup. This would also be a good time to confirm alternates and what they would look like on the board.

County Update: Cat described the above and then updated on the Home ARP Draft Plan was scheduled for its notice of public hearing with the Board of County Commissioners (BoCC) on 9/27 (which was done) and then the Housing and Community Development (HCD) and Community Affairs (CA) approval is scheduled for 10/13, and then a public hearing will follow on 10/18 and then once approved, it will be submitted to HUD. Homeless Housing Assistance Act (HHAA) applications are open until 9/30, please review the RFP and recorded webinar on the County website. CDBG-CV2 funding for isolation and quarantine ends 9/30. 2021 Consolidated Annual Performance Report and Annual Action Plan are in the process of publication and approval.

Announcements:

CoC/Collaborative Applicant MOU and CoC/County MOU: Dale wanted to review the terming of both MOUs (sent out old docs with the agenda) and is looking forward to working on the new MOUs. Could also be a need for medical MOUs.

NOFO: Tomorrow there will be a new NOFO coming out.

Special Meeting: October 4th at 3pm for the ranking vote on Teams. Then the heaviest lift for the NOFO will be completed. Then after the 14th will be the supplemental narratives review and October 17th approval vote that might be done through email – undecided at this time.

Motion by Arne, seconded by Daniel Klemme, to adjourn the meeting. All aye, no nay, no abstentions.

Meeting Adjourned at 4:25 P.M.

The next COC Board Meeting is scheduled for **October 26, 2022 from 3:00-5:00 p.m.**