

Continuum of Care Board

July 27, 2022

Meeting Minutes

Meeting called to order at 3:03 P.M.

Attendance/Introductions

- **Board Members Present:** Arielle Anderson, Daniel Klemme, Andrey Muzychenko, Angela Chapman, Mark Mattke, Jennifer Haynes-Harter, Gage Spicer, Tim Crowley, Jenn Cerecedes, Brandi Peet, David Sackmann, Shannon Boniface, Mary Logan, Erik Larson, Dale Breise, Jennifer Wilcox
- **Staff Present:** Danielle Norman, Daniel Ramos, Heather Page, RaMona Pinto
- **Guests Present:** Barry Barfield, Morgan Smith, Julius Henrichsen, Melissa Morrison, Ana "Pink" Varela, Finn, Bridget Cannon, Adam Schooley, Edie Rice-Sauer, Rayan Orbom, Matt Davis

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the hybrid-virtual meeting platform

Approval of the June Board Minutes:

MOTION by Dale, seconded by Angela, to table the June Minutes until next meeting. Request to include a more complete planning update and correct the adjournment time. **Approved**, all aye, no nay, no abstentions.

➤ BOARD MINUTES TABLED; NOT APPROVED

Approval Items:

YHDP RFP Recommendation and Update by Melissa Morrison: Presentation by Melissa with funding recommendations. Finn and Pink gave overview on the interviews and the perspective. Recommendation for all 3 VOA fully funded, Family promise to fully fund. Extra funding areas including training, services, outreach, program development, engagement. Full presentation was recorded and sent to Dale. Open for questions. Dale- question on Host Homes, going forward, is there a limit or gender specific. Melissa answered on how youth/young adults stay with homes that have a background check, don't involve the state, and can share additional information if wanted. Dale- question involve 4C of agenda and is curious to see how this works with adult entry and if they can be integrated. Morgan answered that those over 18 would be offered adult services. Melissa gave insight on the structure and policy/procedures. Dale asked if the group would like to look over item or vote. Mary Logan requested to see the information. Dale said to schedule vote by 3pm on Friday and send to board today to review.

MOTION by Tim, seconded by Jennifer, to approve voting on item today; **approved**, 7 aye, 1 nay, 5 abstained. **MOTION** by Tim, seconded by Jennifer, to vote on RFP/Funding; **approved**, 6 aye, 0 nay, 6 abstained.

FY2022 NOFO Timelines and New NOFO- Heather:

No open date for NOFO, August 1st for RFP, need approval by CoC for timeline, will share timelines as well as some links for CoC. Shannon had a couple questions on the consultants as far as qualifications and if funded with CoC funding. Jenn answered that funding is from the general fund and then KH Consulting can give background on qualifications, link: <https://thinkwritegrow.com/about-us/our-team/>. Heather shared link <https://www.hud.gov/sites/dfiles/CPD/documents/CoC/Webinar-Kick-Off-Special-NOFO-RURAL-Slides2022-06-29.pdf> and overview of funding timeline. Approximately \$750,000 for County and \$2.5 million unsheltered.

MOTION by Arielle, seconded by Angela, to replace Mike Stimson with Jennifer Wilcox as the Veteran with Lived Experience Representative of the Board and Veteran's Committee; **approved**, all aye, no nay, no abstentions.

Answer to Conflict-of-Interest Complaint– Dale

Formal complaint filed by CM Bingle regarding Stuckart violation. CoC convened AdHoc ethic meeting to review and board reviewed at June 22 executive meeting. In April meeting Stuckart did not disclose conflict of interest. In April he was a part of discussions. He mentioned after discussions a conflict of interest. He did recuse from voting. On facts CoC board finds violation of conflict of interest policy. The CoC found as minor violations of governance charter. During time between complaint and findings Stuckart resigned from board. As result the CoC committee has agreed that new members need more onboarding and verbiage be clear.

Discussion Items:

SNAP CE Plan Group: No conversation on this topic.

Coordinated Entry Policy Workgroup Update: Shannon commented on a meeting set up for next week.

Planning Update – 5 Year Plan: Dale presented that some were part of the group to update the plan, homeless community said there is a gap in communication and trust.

Equity Sub Committee- Brian was not present.

Governance Work Group Update: Morgan gave an update that the workgroup was extended, goal is to present at August meeting, some items have taken longer than time allotted, goal is to have recommendations to governance charter by next meeting.

Collaborative Applicant Work Group CA Audit Update: Dale talked about exhibit A and review annually, the MOU that binds the CoC and City. Dale would like to form a committee to review.

Built for Zero Update: Morgan had no major updates.

CoC Administrative Calendar: Dale created a calendar of when to onboard, stakeholder meetings, executive committee June meeting, and other meetings. Annual process updated every five years.

Convene RFP Committees: Dale talked about the committees at the start of the meeting.

Board Membership: Dale talked about at the start of the meeting, asked group to think of who in community would make good members.

Youth Advisory Board: Gage gave update on transition to Better Health, that it is a subcommittee, and there will be two employees under the new host.

Communication: Andrey shared about communicating prior to the meeting and sharing information that will be reviewed at the meeting. Dale suggested setting a date to have information provided such as five days prior. Arielle commented that there has not been a lot of clarity for some sub-committees. Dale read off 6.2 that committee chairs attend executive committee meetings and make a report.

Performance Report Format Future: Ben asked what the quarterly reports would be like based on what they have been in the past as the current document is over 500 pages. A recommendation was to create template for the providers to respond with for consistency. This will be added to next month's agenda to give people more time to consider what the best practice moving forward might be.

Meeting Adjourned at 4:52 P.M.

The next COC Board Meeting is scheduled for **August 24, 2022 from 3:00-5:00 p.m.**