

Continuum of Care Board

May 25, 2022

Meeting Minutes

Meeting called to order at **3:03 P.M.**

Attendance/Introductions

- **Board Members Present:** Ben Stuckart (Chair), Arielle Anderson, Daniel Klemme, Andrey Muzychenko, Angela Chapman, Bob Lutz, Mark Mattke, Jennifer Haynes-Harter, Gage Spicer, Tim Crowley, Jenn Cerecedes, Robert Lippman, Brian Davenport, Eric Robison, Arne Woodard, David Sackmann, Shannon Boniface, Mary Logan, Hallie Burchinell, Amy Johnson, Erik Larson, Mike Stimson
- **Staff Present:** Kim Clifton, Daniel Ramos, Heather Page, Eric Finch, Brian Walker
- **Guests Present:** Barry Barfield, Morgan Smith, Julius Henrichsen, Melissa Morrison

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the hybrid-virtual meeting platform

Approval of the April Board Minutes:

MOTION by Brian, seconded by Arielle, to approve the April Minutes as corrected; **approved**, all aye, no nay, no abstentions.

➤ BOARD MINUTES APPROVED

Approval Items:

Secretary: Arielle nominated herself and Shannon as co-secretaries for the Board.

MOTION by Arielle, seconded by Gage, to Nominate Arielle and Shannon as Co-Secretaries of the CoC Board; **approved**, all aye, no nay, no abstentions.

Mike Stimson being replaced by Jennifer Wilcox:

MOTION by Arielle, seconded by Angela, to replace Mike Stimson with Jennifer Wilcox as the Veteran with Lived Experience Representative of the Board and Veteran's Committee; **approved**, all aye, no nay, no abstentions.

Ethics Complaint Process: Ben recused himself and left the room, then Angela asked for Board approval for her to be the Chair of the ad hoc Ethics Review Committee that must be formed to handle a complaint that was brought against Ben. Some discussion followed to ask who else would be interested in joining the committee and what the rules are for the committee.

MOTION by Arielle, seconded by Gage, to create an ad hoc Ethics Review Committee and have Angela be Chair for said committee; **approved** all aye, no nays, Ben recused/absent (as stated above).

Discussion Items:

Review FY 2022 Awards/Scores and FY 2023 Timeline: Heather Page and Katie Howard presented on and answered questions regarding the 2021 NOFO application and how to prepare for a strong 2022 NOFO application. Presentation was emailed to board members after the meeting and is not attached below.

HMIS Hiring Plan Update: Jenn provided a brief update about the requisition being listed for the Business Systems Analyst and that another position will be opening soon.

Coordinated Entry Policy Workgroup Update: Shannon gave a brief update on what they found to work with and how they see the process continuing.

Planning Update – EHF Participation, 5 Year Plan: Ben sent this out to the board after the meeting for Board Members to review.

Governance Work Group Update: Morgan gave an update on their group having a plan for the next two months and hoping to have a proposal for the Board to vote on in August.

Collaborative Applicant Work Group Update: Ben said they have a meeting scheduled but that they have not met yet. Jenn also wanted to make sure everyone understood that City Staff should recuse themselves from those discussions. The City is happy to provide information regarding what we do as a collaborative applicant but should not be involved in discussions beyond that or with potential applicants.

Built for Zero Update: Morgan gave an update because the Chronic Singles group had a meeting and started to set the aim for the Built for Zero agenda for the next action cycle which will kick-off in July.

Performance Report Format Future: Ben asked what the quarterly reports would be like based on what they have been in the past as the current document is over 500 pages. A recommendation was to create template for the providers to respond with for consistency. This will be added to next month's agenda to give people more time to consider what the best practice moving forward might be.

Meeting Adjourned at 4:31 P.M.

The next COC Board Meeting is scheduled for **June 22, 2022 from 3:00-5:00 p.m.**