

# Continuum of Care Board

July 28, 2021  
Meeting Minutes

Meeting called to order at 3:33 PM.

## Attendance

- Board Members Present: Ben Stuckart, Jennifer Haynes, Jan Simpson, Angela Chapman, Andrey Muzychenko Lynsey Romero, Mark Mattke, Pam Parr, Tim Crowley, Dale Briese, Erik Larson, Bob Lutz, Brian Davenport, Robert Lippman, Pam Haley, Mike Dunn, Jason Campbell
- Staff Present: Kelly Burnett, Debbie Cato, Brenda Schreiber, David Lewis, Matt Davis, Melissa Morrison, Teague Griffith
- Guests Present: Braden Fish, David Sackmann, Julius Henrichsen, Shannon Boniface, Barry Barfield, Arielle Anderson, Jasmin Bower, Cecily Ferguson, Bridget Cannon, Kim McCollim, Sharon Stadelman, Eric Robison

\*\*The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform\*\*

## Approval of the Consent Agenda:

Motion to approve the June Minutes made by Board Member Erik Larson and seconded by Angela Chapman.

➤ BOARD MINUTES APPROVED

## Additional Approval Items

### New Board Member Approval:

Daniel Clements current president of Landlord Association of INW. He is going through board orientation with Stempson soon. Ben Stuckart moved to approve Danielle Klemme as a board member, Angela Chapman 2<sup>nd</sup>, approved.

### 5 Year Plan Consistency:

See Attached. Pam Haley moves to approve VOA letter, Shannon Boniface 2<sup>nd</sup>, approved.

## City Report

### FY20 Awards-Becky and Debbie:

City Staff member Debbie Cato presented the following information to the board and shared her screen with the board via the WebEx format.

- The City of Spokane received the FY20 award with HUD as the collaborative applicant.
- There was no competition for FY20, new awards will start August 1, 2021 and run through 7/31/2022. It looks like there may have been a discrepancy in the number that we got from HUD, but Debbie is working with them on fixing it.
- Total award amount \$4,148,698
- See spreadsheet for details

Dale Briese mentioned these are flatline numbers from prior years. Debbie mentioned some increased because of rental assistance amounts. Some things are getting less. HUD determines the numbers.

Spend down process will be reviewed

Need to get the grant approved by the CoC board, signed and then get this sent back to HUD.

Motion to have the City of Spokane to accept the funds as the collaborative applicant made by Board Member Parr and Seconded by Board Member Haley.

➤ MOTION APPROVED

### **NOFA-Becky and Debbie:**

When the NOFA drops. Basing it on previous years. Typically due mid-late September. Has to be posted 15 days out. CHHS staff will coordinate date and are already compiling information. Providers are working on renewal apps. Once NOFA drops, Becky will send info out to board. RFP committee will doing rankings of projects, etc. Consolidated application goes through all of the strategy narrative to get draft out to board for feedback on various topics (racial disparity, COVID response, etc). CoC is focused on moving through the system and getting them into housing. Board needs to be on alert in August for quick turnaround. Board will do whatever we can do to help.

Eddie - is there any information on bonus projects?

Becky - Not yet, but guessing there will be. Will go through that once we have more information and go through ranking list. Also happy to provide technical

HOME Program - RFI instead of RFP

Would like to brainstorm ideas and priorities

### **CoC RFP Committee- Cannon- Brenda: (5 minutes)**

Thank you to committee for getting everything done quickly.

Tim Crowley moves to begin contract development with The Guardians Foundation - Angela Chapman 2<sup>nd</sup> - Approved

Eddie Rice-Sauer - considered partnering with VOA to apply. They felt the Cannon St. facility was extremely dangerous with line-of-sight and no kitchen for a 24 hour facility. Suggested others go tour facility.

### **City Discussion: (37 minutes)**

#### **September Meeting 5 Year Plan Update**

Suggesting workgroup to update 5 year plan in January. Supported by others. Becky suggested that committees provide updates for workgroup before they meet.

#### **Plan with CA (Collaborative Applicant) Moving Forward**

Concerns regarding staffing challenges. Requesting a meeting with Kirstin, Patterson, Mayor. Jan, Ben and Dale - getting down to morals and ethics.

### Provider Update-

Sharon Stadelman - Rapid Rehousing

FY19 Intense challenges in hiring and have lost landlords

Result is money is left on the table. Very unusual. Could affect CoC competition and reduce our scores. How can we support each other? Make money on the table a regular agenda item.

Jennifer Haynes-Harter - Housing vouchers - have a bunch but hard to track, raise FMR to combat rising rent amounts. Hold incentive fees are good for program/landlords. Consistent forms across agencies

Amanda Sybert - Good to be talking about solutions now

Ben Stuckart - not just a inventory issue - also zoning and NIMBY issue

Becky - providers looking for insight regarding resources and creative solutions, get into the weeds about issues.

Dale Briese - need to have aging and long term care representation - 2 year wait

Ben suggested to Daniel to meet with the Landlord association - recommends November because Veterans Day. Landlords tend to be extra supportive of veterans. Massachusetts - rapid housing hotline. How do we make it more equitable? If landlord doesn't raise rent after a year, could there be an incentive for both the landlord and the tenant.

J Haynes-Harter - agrees that landlord incentives do help

Suggested creating a subgroup to discuss ideas and get City person to know what the parameters are. Standards landlord forms for all providers and was a major goal by landlords

Write a letter to City Council that highlights the recommendations that align with CoC

Shannon Boniface - Housing Connector - looking at Spokane, however need \$4-\$500k annual investment. Need more details.

Ben and Sharon will draft letter.

CoC website update? How is that going? Kirstin will follow up with Brenda for status and send out update.

Suggesting meeting in 2 weeks. Ben suggests keep call special meeting about housing in August meeting or call special meeting in September.

**Meeting Adjourned at 4:49 PM.**

**No August Meeting BUT we will need a special meeting in early September**

The next COC Board Meeting is scheduled for **September 22, 2021** from **3:30-5 pm**.

[https://www.youtube.com/watch?v=rY99OQZzv0w&list=PL1sXhfLq4fpfyqedFI6\\_Q5LDYeY70E41j](https://www.youtube.com/watch?v=rY99OQZzv0w&list=PL1sXhfLq4fpfyqedFI6_Q5LDYeY70E41j)