

Continuum of Care Board

April 28, 2021
Meeting Minutes

Meeting called to order at 3:32 PM.

Attendance

- Board Members Present: Ben Stuckart, Jennifer Haynes, Jan Simpson, Angela Chapman, Michele Harris, Andrey Muzychenko Lynsey Romero, Mark Mattke, Pam Parr, Tim Crowley, Dale Briese, Erik Larson, Bob Lutz, Brian Davenport, Jason Campbell
- Staff Present: Kelly Burnett, Debra Cato, Brenda Schreiber, David Lewis, Cecily Ferguson, Cupid Alexander, Kirstin Davis, Matt Davis, Melissa Morrison, Teague Griffith
- Guests Present: Braden Fish, David Sackmann, Julius Henrichsen, Shannon Boniface, Barry Barfield, Eric Robison, Christopher Dorcheus, David Allen, Shari DeBerg, Arielle Anderson, Edie Rice-Sauer

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform

COVID-19 Update:

- Case rates are going up, same with hospitalizations.
- Vaccinations rates have plateaued.
- The new strain makes up 60% of the one we see now.
- No amount of messaging will change people's behaviors. Asking people to hold on for a couple more months to help bring the numbers back down.
- May 3rd is the next time that the governor will look at the numbers and make a recommendation on which counties should move back to phase 2.
- Breakthrough cases are happening. We know that the vaccine is not 100% and we are seeing it a lot of these cases in the long-term care facilities. Break through cases seem to be less severe than the than regular cases.

Approval of the Consent Agenda:

Motion to approve the April Minutes made by Board Member Eric Larson and seconded by Jan Simpson.

➤ BOARD MINUTES APPROVED

Funding Allocations

Before we get started City Staff member wanted to explain what the acronym of UFA meant. UFA stands for Unified Funding Agency - Through HUD it allows the Collaborative Applicant (City of Spokane) more flexibility than before this status. It allows for funds to be reallocated to different and agencies.

- SNAP is asking to reallocate \$60,000 from their rental programs and would like to put \$52,000 into Supportive Services and the remaining \$8,000 into admin costs.
- Catholic Charities would like to reallocate funds from one PSH project into another PSH project that could use and spend down the money.
- City Grants - is unable to spend the planning and UFA costs money and would like to

move these into the CMIS and Admin costs - this does not have any effect on the budget. Once we get the motion to approve these shifts, we will let HUD know of these changes.

Motion to approve the funds transfer between CoC Projects made by Board Member Angela Chapman and Seconded by Pamela Parr.

➤ MOTION APPROVED

Intern Discussion

- Would like to Hire an Intern from EWU - this person would be responsible for creating/updating the website.
- CoC Board Member to help supervise this person.
- Need a couple of members who could help with the hiring process.
- Can fund up to \$15 an hour and no more than 19 hours a week worked.
- This is not a work study position, and since it is not the net will be wider.
- The intern will need to be a visualization Communication design student and would have the expertise to continue with the website and social medial platforms.

Motion to approve hiring of an EWU Intern made by Board Member Jan Simpson and Seconded by Dale Briese. - Brain Davenport had to abstain from this vote.

➤ MOTION APPROVED

Cannon Shelter Update:

- Moving forward in the future for an RFP for a flex use, day shelter and emergency shelter need to be clear that this is a flex space. Hoping to get some input on the services that should be offered out of this location such as case management. Within the RFP we would like to include the whole scope of work, we need people to think about what this should look like. Please send emails to David if you have ideas on this. Would like to see this RFP released within the next two months.
- Hope House is getting the best results in the system for getting people housed. Should we create a model that follows it or do we need to create a new model.
- Do we need transportation? Does the Cannon site become the HUG for transportation?
- Do we need coordinated assessment?
- A place to charge their phone.
- Need to focus on a Day Shelter.
- Bridge Shelter Renovations need to be completed; this could cause problems with the Cannon Shelter.
- Working with the Mayor's office for funding source.
- Would like to move on this ASAP so please send comments or ideas to David Lewis.
- There is seasonal capacity for 60 beds at this location, but we need to look at our capacity in layers, what will this look like this winter with COVID.
- Need to look at the CMIS data and see what beds are available and the population that they are serving.

Would like to get feedback on the RFP Draft no later than next Wednesday.

HHOS 5 Year Funding:

For this 5-year funding award, year one was to evaluate the program and then give the second

year to improve on their performance and will receive funds for years 3-5. City Staff is putting a proposal for year three and will be presented to the Executive committee and to the board withing the next month. COIVD has had an effect on some of the HHOS programs.

Legislative Update:

Just before the board meeting a spreadsheet was sent out that included the different bills are in place. Should anyone have any questions please send those to Ben. If there are different bills that were not on the spreadsheet then please send those to Ben as well.

Emergent Situation:

An emergent situation has come up at the location of Pacific and Brown and the CoC board has been asked to convene and come up with ideas on how to help this location. City Departments are trying to help mitigate the situation. Need to figure out how to leverage sources on how to do safe operations and the business. People see the neighbor as a place to offer help whether it be organized or not. We need volunteers to convene and come back with some solutions.

Sector Report - Supportive Services - YWCA

Jennifer Haynes shared a PowerPoint with the group that gives an overview of the YWCA's Services. This is housing specific and offers DV services. The YWCA is the oldest and largest women's organization with 225 associations around the states. 11 Households at the City Shelter that houses women only, Scattered sites can be used to help Male DV survivors. The YWCA's section 8 list is about 12 months out.

Erik Larson's Sector Report on Child welfare has been moved to next month's meeting.

Meeting Adjourned at 4:55 PM.

The next COC Board Meeting is scheduled for **May 26, 2021 from 3:30-5 pm.**