

# Continuum of Care Board

July 22, 2020  
Meeting Minutes

Meeting called to order at 3:34 PM.

## Attendance

- **Board Members Present:** Pam Tietz, Erik Larson, Edie Rice-Sauer, Sally Pritchard, Jennifer Haynes, Mark Mattke, Teresa Michielli, Angela Chapman, Shannon Boniface, Michele Harris, Crystal Alderman, Arielle Anderson, Jan Simpson, Dale Briese; Rayan Orbom, Pamela Haley, Bob Lutz
- **Staff Present:** Kelly Burnett, Matt Davis, David Lewis, Scott Rasmussen, Tija Danzig, Heather Newell, Debra Cato, Tim Sigler; Kirstin Davis.
- **Guests Present:** Barry Barfield, Jason McAllister, Andrey Muzychenko, Kim McCollim, Joe Ader, Morgan Koudelka, Cecily Ferguson.

## Introductions

Everyone who joined the meeting went around and introduced themselves.

## Consent Agenda:

It was asked if anyone had any questions or changes that they would like to have made to the agenda or the minutes from the last meeting.

Motion to approve the agenda and board minutes as is by CoC Board Member Eddie Rice-Sauer and seconded by CoC Board Member Sally Pritchard.

## Update from the executive Subcommittee on Governance Charter and recruitment.

The Executive Subcommittee met last week to discuss the Governance Charter and the recruitment piece for new board members. City Staff is pulling a bunch of information together for the board. The group should have most of this completed by next executive meeting in August. Once this has been completed all the information will then be presented to the regular CoC board in August for discussion. During this meeting the group also discussed 5 year plan.

**City of Spokane Updates - Shelter Update:** City Staff Member Scott Rasmussen provided the group with the following update. The contract for the Arena shelter will end on 8.13.2020. The plan is to move all of the 102 beds to the Old SHA building that the City is currently leasing. A provider has been chosen to operate this facility but it will be announced until the agreement has been executed.

City of Spokane Mayor will be hosting a good neighbor meeting that will be taking place tomorrow, Thursday July 23, 2020. If you are interested in joining this meeting or listening in please email Scott and he can provide you with a link to the meeting. Hoping that this site will be used as the continuous stay shelter once COVID is no longer an issue. There will be a public Comment period for this. It was mentioned that this location seems to be the right place for the population that would be using it. Council will still need to determine the use of this site once COVID is done.

It was asked if there will be a chance to walk through the building before it is opened up for use. With the construction that is currently taking place, it might be hard to do this. We do not want to interfere with the work that is happening, but if there is a time where we can squeeze one in then we might be able to do so. It was mentioned that there are concerns by others in the neighborhood/ or the building owners that are located next to the old SHA building and have made it known that they plan pushback on this moving forward.

As for the Cannon building - construction is happening now. The plan for this site is to not just be a seasonal shelter. Hope that we can do a yearly thing, where it becomes a warming shelter in the winter, and if it needs to be something different during the other months then we can provide that as well.

There was a question about the RFP that closed on Sunday. It appears that the deadline was not originally announced and then on Friday it stated that it was closing on Sunday. How does one plan to have decent applicants with such short turn round time? It was mentioned that the RFP is still open for the COVID piece, the only part that closed on Sunday was for the Healthy shelter portion.

PIT Count Update - The City of Spokane will be doing a larger presentation to happen at a later date.

Update on the City Council Ordinance - The ordinance was re-written and was passed at the last meeting. The essence of the ordinance is still the same. Pam has been still been providing the same comments that she has been and was asked by the mayor for some information this morning. Pam mentioned that she can send out the new ordinance along with the letter that she wrote to the mayor. A question was raised about the ordinance wondering if the mayor had to sign this before it was put into place. It was made know that the Mayor has 10 days to sign this. The Mayor wants to go back to council with letters from the CoC, CHHS and the Homeless Coalition. This ordinance was a result of closing the warming center in April and not having a place for those who were utilizing the shelter to go after this closed. Both the CoC and CHHS boards have requested study sessions before this ordinance was passed.

### **Update on COVID-19**

Bob Lutz provided the following update on the COVID response. At the moment it is very challenging and not in a good way. There has been a significant uptick in the cases. Unfortunately we are not able to figure where it has been coming from as this is more of a community spread. Anyone who is not wearing a face covering is a risk to anyone. If 100% of the people adhere to this it could take about 4-6 weeks to get the curve to drop. Seems like we will be phase 2 for a while longer.

**City of Spokane Valley report:** The city did a great presentation about the young adult shelter as well as the bridge housing. Bridge shelter and the young adult shelter is an amazing idea. There has been a lot of movement over the past couple of weeks. There

has been a great amount of support for the young adult shelter and willing to come together to be part of the joint application.

**Spokane County Update:** Tim Crowley was not on the call so no update from the County.

**Communications Plan:** Would like to give Recognition to the City of Spokane Communication Kirstin Davis. Communication kept coming up during the talk of the executive meeting. Kirstin came up with an outline for this plan. Few volunteers have volunteered to help out, if you are still interested in helping please reach out to Pam or some of the City Staff members.

**HMIS to CMIS:** City of Spokane Member Staff Member David Lewis presented on this. David went over the PowerPoint presentation that he had created. Brief overview of this is that the access provider must be able to demonstrate that they can provide the services that they say they can. It was mentioned during the presentation that the HMIS platform does go beyond housing.

In 2019 we saw over 1700 support requests and trained over 125 new users in the PY2019. Currently we have 350-400 active users. All information that input into HMIS can be provided up request. The presentation covered the Longitudinal Systems Analysis along with discussing Standardization. In the presentation it was mentioned that the City is looking for a customized Data Warehouse that will allow for more data for the HMIS team. It will also allow for more data streams to come in from providers so that the agencies do not have to input the data into another system.

With the current system it requires that all three staff members manage the system and do the reporting, with the new system this will not be the case. The HMIS team is will be exploring the use of interns to help with expanding the data and reporting.

City is hoping to take the Homeless Management Information System to a model that is more community based model. This will be called the Community Management Information system. It was asked if the presentation slides could be sent out to the group.

Meeting adjourned at 4:57 PM.

The next CoC Board Meeting is scheduled for August 26, 2020.