

# Continuum of Care Board

January 22, 2020

Meeting Minutes

Meeting called to order at 3:31 PM.

## Attendance

- **Board Members Present:** Chrystal Alderman, Dale Brieze, Angela Chapman, Teresa Michielli, Jan Simpson, Pam Tietz, Shannon Boniface, Erik Larson, Edie Rice Sauer, David Singley, Pam Haley, Robert Lippman, Jennifer Haynes, Fawn Schott, Bob Lutz, Michelle Harris
- **Staff Present:** Tim Sigler, Niki Madunich, David Lewis
- **Guests Present:** Michelle Harris, Bridget Cannon, Barry Barfield, Arielle Anderson, Christie Jefferson, Steven Cash, Meg, Naman, Morgan Koudelka, Rayan Orbom

## Introductions

Attendees went around the table and introduced themselves.

## Childcare Survey Results Briefing:

Edie Rice Sauer provided a summary of the Childcare Survey Results Report from the After Hours Child Care Task Force. Childcare has been identified as problematic and of concern by many community groups and organizations including the City of Spokane and Homeless Coalition. Over 250 surveys were completed as part of the survey and included the help of partnership organizations like Family Promise, VOA, NAOMI and Community Minded Enterprises. The surveys received indicated that childcare is difficult to find in the community. Originally, the survey intended to focus on after-hour needs, but survey results found that obtaining childcare was an issue effecting those seeking services during regular business hours as well. The survey is the first step in addressing local childcare needs but has been identified as a state-wide concern by the Department of Commerce. There are bills in both the state house and senate to address affordability and cost of care increases. City Councilwoman Burke is working with a group to address concerns locally.

## Approval of the Consent Agenda:

Motion to approve the December Board Meeting Minutes, Board Agenda and Written Committee Reports made by CoC Board Member Edie Rice Sauer and seconded by CoC Board Member Fawn Schott.

➤ MEETING SUMMARY APPROVED

## City of Spokane Report

Tim Sigler provided the following information:

- The 2020 Point-in-Time (PIT) Count will occur on January 23.
- City Council would like to have a representative attend CoC Board Meetings.
- Two city staff members are leaving CHHS department, but those departures are not expected to impact reimbursement to service partners receiving city funds.
- Beds have been consistently available throughout the shelter system.

City staff member David Lewis provided the following information regarding the upcoming PIT Count:

- The PIT Count will occur January 23-30<sup>th</sup>, the closing day of which coincides with the Homeless Connect Event.
- Over 200 volunteers and 210 locations are participating in PIT Count efforts.
- The City will be utilizing an enumeration tool to assist in the inclusion of areas in the County not surveyed during the count.
- Data from the count is expected to be available by the end of February, but is dependent upon the number of paper surveys received, which can delay data entry/analysis.

#### **Spokane County Report:**

Christie Jefferson provided the following information:

- The Board of County Commissioners allocated \$500k to regional targeted capacity shelter and \$1.5 million for 10 contracts for housing assistance (to include shelters, prevention and outreach) to seven agencies.
- Contracts began January 1, 2020 but agreements have not yet been executed.
- New software being implemented will include training for applicants to increase the efficiency of required reporting.

#### **City of Spokane Valley Report:**

Morgan Koudelka provided the following information:

- Spokane Valley is coordinating with city code enforcement and fire departments in their efforts to create a homeless services approach.
- Outreach services are assisting with management of the homeless population, helping to connect people with services available.
- Outreach providers will furnish a summary to council to help inform steps forward.
- Spokane Valley City Council will have a workshop with presentation on the topic of homelessness with an opportunity for community feedback and direction.

#### **Action Items**

##### **Appoint New Chair of Homeless Coalition, Robert Lippman, to CoC Board**

Motion to appoint Robert Lippman to CoC Board made by CoC Board Member Erik Larson and seconded by CoC Board member Edie Rice Sauer.

- BOARD APPOINTMENT OF ROBERT LIPPMAN APPROVED

##### **Review and Approve Coordinated Assessment Proposal to Update Workflows in HMIS for Homeless Families Coordinated Assessment (HFCA) and Singles Homeless Coordinated Assessment (SHCA)**

Arrielle Anderson presented a proposal to change the workflow in singles and family coordinated entry system to remove redundancies and optimize work flow. Currently, duplication in the system is creating confusion and the work duplication. Relevant data that was previously captured in this section of the workflow is being captured elsewhere and will not be lost.

Motion to approve proposed changes to HFCA and SHCA workflow made by CoC Board Member Jan Simpson and seconded by Angela Chapman.

➤ HFCA AND SHCA WORKFLOW UPDATE APPROVED

### **Work Session: CoC Effectiveness, Composition and Recruitment**

The board members and guests present split into two groups. The work session groups were facilitated by Rayan Orbom and Shannon Boniface. Work groups discussed the following topics:

- What does the board do well and where can it improve?
- Board composition - does the board need new positions or is everyone at the table who needs to be? If not, how can composition be improved?
- Recruitment methods - how can the board be more effective at recruiting and advertising for board membership?
- How can terms be staggered to ensure continuity?
- Should mentors be offered to certain board seats?
- CoC Communication Plan - how should it look?

At the conclusion of the work session, it was determined that a Task Force was needed to address the issue of recruitment. Task force includes CoC Board Members Shannon Boniface, Joe Ader, Angela Chapman, Teresa Michielle and city staff member Becky Tuno.

### **Announcements and Updates:**

- Transitions' Mardi Bras event is coming up, February 25, 2020. Participants can host parties in-home or can attend Mardi Bras celebration at Berserk downtown. Cost of admission is any item to give a woman dignity.
- Open Doors is consistently at capacity and a family warming center operated by Catholic Charities is providing overflow space. Families can now access services directly through the warming center, rather than through Open Doors shelter.
- Open Doors is raising funds to finish out the lower level of the emergency shelter which would increase year-round capacity to 120 beds.
- VOA has officially purchased property at 3212 E Mission (across from SFCC) to be the new home of Crosswalk where they can engage young people on-campus.
- Homeless Connect will take place January 30, 10:30am - 4:00pm

Meeting adjourned at 5:00 PM.

The next CoC Board Meeting is scheduled for February 26, 2020.