



CONTINUUM OF CARE BOARD AGENDA

June 25th, 2025

3:00PM-5:00PM

IN-PERSON

Spokane Housing Authority

25 W Nora Ave 99205

VIRTUAL

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- | | |
|-----------|---|
| 3:00-3:10 | Roll Call of Board Members |
| 3:10-3:20 | Approval of May minutes and June agenda |
| 3:20-3:35 | CoC Builds |
| | Action – Recommended Approval of Priority Listing for CoC Builds |
| 3:35-3:50 | Point in Time and Housing Inventory Count |
| 3:50-4:00 | Communications Workgroup Update |
| 4:00-4:15 | Stipend Policy |
| | Action – Recommended approval of Stipend Policy Amendment |
| 4:15-4:40 | Collaborative Applicant Updates |
| 4:40-5:00 | Jurisdictional, Sub Committee, Community Updates |

CONTINUUM OF CARE BOARD MEETING MINUTES

May 28, 2025

Meeting Minutes are italicized.

- 3:00-3:10 Roll Call of Board Members and Approval of April Minutes and May Agenda (*Reese McMullin made motion, 2nd by Mary Logan, all approved*)
- 3:10-3:20 Jurisdictional Updates (County, City of Spokane, Spokane Valley)
- CITY OF SPOKANE: Update by Dawn Kinder on the CoC Build NOFO (Mary, Nicolette, Dawn, Gloria/Eric would like the invite to participate).*
- No updates by the County or City of Spokane Valley.*
- 3:20-3:30 **ACTION→**
- SRHD Board Appointment for Dennis Swennumson (*Motion by Reese McMullin, 2nd by Mary Logan, all approved*)
 - Vice Chair Appointment to Executive Committee (*Blake was nominated in*). *Reese McMullin made motion, Mary Logan 2nd, all approved*)
- 3:30-4:00 CoC 3rd Quarter QPR's and SPM Presentation
- Great questions posed by those attendance. One request was Family Promise was to have the total number of households served indicated on the slides. The Board and those in attendance would like to come back to data once they've had an opportunity to digest it all and ask meaningful questions or if clarification is needed. CA will send out the Q3 Reports as well as the 2019-2024 Federal SPM to the Board for their records and for any future questions. Some questions/concerns around the poor performance on Street Outreach.*
- 4:00-4:10 CoC Board Retreat Debrief (*did not do*)
- 4:10-4:30 Collaborative Applicant Update
- 2025 Point In Time Count Update (*Update by Amanda Martinez*) (*HUD sent out communication about a week or so ago stating that HDX (repository to upload community PIT/HIC numbers, will be available on June 13, 2025. We are also working with EWU and Whitworth on the Storyboard. June CoC Board meeting for the PIT presentation (but not full report that would include the Storyboard).*)
 - OPMA

- CHHS will send out communication on this. It will be heavy lift for the CA and the CoC—each board member will need to be trained in OPMA (which isn't too challenging). Arielle Anderson believes that email votes are okay per the OPMA, but Nicolette and Gloria do not think this is the case. Arielle will verify and get back to the board.
- Charter Update (June 2025 for Vote)
 - CA will send to Executive Board their proposed changes to help kick off the update to our Charter. Last update made was 2020. This will be sent out by Friday of this week for hopeful approval by June or July by the Board.
- Pilot Programs Update
 - Emergency Shelter and Rapid Rehousing Prioritization
 - Unified Care Team (Street Outreach and Scattered Site Emergency Shelter Beds)
 - Use of CE to fill Housing Navigation Center Beds

4:30-4:40 **ACTION→** Proposed updates to Performance Management Plan

- Emergency Shelter Outcomes (VOTE REQUESTED) (*Motion: Shannon Boniface; Reese McMullin: 2nd; all approved*)
 - Add Positive Outcomes as a catchall for exits to TH, Treatment, Friends and Family (will mirror SO Program)
 - *There was a concern brought up by Barbara Bowman that counting jail as a positive outcome might be problematic. We should discuss further as a community on this point.*
- Street Outreach (Proposal in June 2025)
 - Additional Local Measures

4:40-4:50 RFP and Evaluation Committee Member Request

Request from the CA for the official RFP Committee to be formed. Lacey Bacon, City of Spokane Valley, Spokane County, City of Spokane, Mary Logan and Flor Castaneda volunteered. CA will send invite for first meeting kickoff sometime in June.

May 28, 2025 CoC Attendance

Name	Here/Absent/Excused
Lacey Bacon	Here
Aerius Franklin	Here
Blake Keller	Here
Daniel Klemme	Absent
Mark Michaelis	Absent
Maggie Yates	Here
Gloria Mantz	Excused
Eric Robison	Here
Tom Cresswell/Katrina	Absent
Reese McMullin	Here
Micah Kaluzny	Absent
Shannon Boniface	Here
Aaron Riley	Here
Judge Mary Logan	Here
Jessica Froehlich	Absent
Flor Castenada	Here
Kelly Keenan	Here
Donna Sharp	Absent
Matt Anderson	Here
George Dahl	Excused
Chris McKinney	Here
Jen Morris	Here

WA-502 Spokane City & County CoC PLE Stipend Policy

The Spokane Regional Continuum of Care (CoC) is committed to ensuring homelessness is rare, brief, and non-recurring across Spokane County. The CoC recognizes the importance of having the voices of persons who have experienced or are currently experiencing homelessness to inform the community's response to homelessness.

The CoC has designated funds from the CoC Planning grant awarded to the Collaborative Applicant to facilitate stipend reimbursements for participants of Continuum of Care activities. Continuum of Care activities eligible for stipends include meetings of the CoC Board, Subcommittees, and Workgroups.

Requirements

Activity paid from the HUD CoC Planning Grant must adhere to Section 578.39 of the CoC Program interim rule (see below).

In addition, the following criteria must be met for an individual with lived experience to be compensated for participation in CoC activities:

- Community resident lives or works in Spokane County
- Community resident has experienced or is currently experiencing homelessness
- Participation is outside the scope of the community resident's paid employment

Compensation Schedule

- Up and equal to one hour = \$100
- Over one hour to equal to two hours = \$125
- Over two hours to equal to three hours = \$150
- Over three hours to equal to four hours = \$175
- Over four hours to equal to five hours = \$200
- Over five hours to equal to six hours = \$225
- Over six hours to equal to seven hours = \$250
- Anything over seven hours = \$275
 - Stipend payments must include travel time.
 - Reimbursements for mileage over 10 miles at the [federal rate](#) and parking at a maximum of \$7 with proof of purchase

Note: If a community member receives \$600 or more in a calendar year, the Internal Revenue Service (IRS) requires a 1099-MISC form to be sent.

§ 578.39 Continuum of Care planning activities: <https://www.ecfr.gov/current/title-24/section-578.39>

- (a) In general. Collaborative applicants may use up to 3 percent of their FPRN, or a maximum amount to be established by the NOFA, for costs of:

- (1) Designing and carrying out a collaborative process for the development of an application to HUD;
 - (2) Evaluating the outcomes of projects for which funds are awarded in the geographic area under the Continuum of Care and the Emergency Solutions Grants programs; and
 - (3) Participating in the consolidated plan(s) for the geographic area(s).
- (b) Continuum of Care planning activities. Eligible planning costs include the costs of:
- (1) Developing a communitywide or regionwide process involving the coordination of nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve veterans, and homeless and formerly homeless individuals;
 - (2) Determining the geographic area that the Continuum of Care will serve;
 - (3) Developing a Continuum of Care system;
 - (4) Evaluating the outcomes of projects for which funds are awarded in the geographic area, including the Emergency Solutions Grants program;
 - (5) Participating in the consolidated plan(s) of the jurisdiction(s) in the geographic area; and
 - (6) Preparing and submitting an application to HUD on behalf of the entire Continuum of Care membership, including conducting a sheltered and unsheltered point-in-time count and other data collection as required by HUD.
- (c) Monitoring costs. The costs of monitoring recipients and subrecipients and enforcing compliance with program requirements are eligible.

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~~The CoC has designated funds from the CoC Planning grant awarded to the Collaborative Applicant for the four Lived Experience (LE) representative seats on the board (Family, Single Adults, Veterans, and Youth). The CoC will also provide stipends, as available for specific subcommittee activities included in the program year's annual work plan.~~

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