



SPOKANE REGIONAL CONTINUUM OF CARE

BOARD AGENDA

February 28, 2024

3:00 PM – 5:00 PM

Hybrid Meeting: Microsoft Teams and
Spokane Housing Authority

25 West Nora Ave

[Click here to join the meeting](#)

- 3:00-3:10: Roll Call of Board Members
- 3:10-3:15: Approval of January 2024 Minutes and Current Agenda
- 3:15-3:55: Executive Committee Update
- Conversion of vacant At-Large position to Tribal Rep: **ACTION**
 - Recruitment: Prioritize Education K-12 Rep: Discussion
 - Identify liaisons between CHHS Board and CoC Board and their respective RFP Committees: Discussion
 - Board Member Daniel Klemme’s leave of absence: Discussion
 - Retreat Update
- 3:55-4:00: Spokane County Update
- 4:00-4:05: Spokane Valley Update
- 4:05-4:25: CA: Spokane City Update
- PIT/HIS/SPM
 - FY2024 CoC Registration and UFA Application
 - FY2023 Awards
 - Q2 Performance Reports
 - VOA Consolidation
- 4:25-4:35: CMIS Update
- 4:35-4:55: Subcommittee and Workgroup Updates
- 4:55-5:00: General Announcements and Adjournment

WA-502 FY2023 Awards

Project or Award Name	FY 2023 Amount	FY2022 Amount	Difference	
City of Spokane CoC Planning FY 2023	\$267,690	\$123,386	\$144,304	
City of Spokane UFA Costs FY 2023	\$160,614	\$123,386	\$37,228	
WA0109 Catholic Charities SMS TH FY 2023	\$67,755	\$67,755	\$0	
WA0126 VOA Alexandria's House FY 2023	\$76,201	\$76,201	\$0	
WA0130 VOA Samaritan 05-06 FY 2023	\$849,735	\$756,463	\$93,272	
WA0288 Catholic Charities RRH for Families FY 2023	\$524,687	\$479,759	\$44,928	
WA0329 City of Spokane HMIS Project FY 2023	\$197,468	\$197,468	\$0	
WA0330 SNAP Singles Homeless Coordinated Assessment Expansion FY 2023	\$86,618		\$86,618	
WA0330 SNAP Singles Homeless Coordinated Assessment FY 2023	\$119,345	\$77,345	\$42,000	
WA0331 SNAP RRH for Households without Children FY 2023	\$201,004	\$187,576	\$13,428	
WA0353 YWCA RRH for DV Survivors for Households with Children FY 2023	\$360,191	\$330,899	\$29,292	
WA0373 Catholic Charities Homeless Families Coordinated Assessment FY 2023	\$207,018	\$249,018	-\$42,000	
WA0374 Catholic Charities PSH Consolidation FY 2023	\$223,013	\$219,869	\$3,144	
WA0418 Catholic Charities PSH II FY 2023	\$229,890	\$226,746	\$3,144	
WA0420 YWCA RRH for Survivors of DV FY 2023	\$362,360	\$333,068	\$29,292	
WA0111 VOA PSH off Site FY 2023	\$364,518	\$316,746	\$47,772	VOA Consolidation
WA0457 VOA Hope House 2.0 PSH FY 2023	\$188,400	\$183,156	\$5,244	
WA0511 VOA PSH Scattered Sites FY 2023	\$226,689	\$206,648	\$20,041	
WA0512 Catholic Charities PSH Support Rent FY 2023	\$212,650	\$204,154	\$8,496	
YWCA Coordinated Entry DV Bonus FY2023	\$118,977		\$118,977	
YHDP Host Homes Application FY2023	\$77,214			
YHDP SSO Application FY2023	\$189,450			
YHDP TH/RRH Application FY2023	\$892,736			
YHDP Youth CE Application FY2023	\$128,782			
FY2023 Total:	\$6,333,005			
Totals Excluding YHDP	\$5,044,823	\$4,359,643	\$685,180	

WA-502 Spokane City/County CoC FY2022 Q2 Performance Reports Aug. 1, 2023 – Jan. 31, 2024

Project Name:

Coordinated Entry

WA0330 SNAP Singles Homeless Coordinated Assessment FY 2022

WA0373 Catholic Charities Homeless Families Coordinated Assessment FY 2022

Transitional Housing

WA0109 Catholic Charities SMS TH FY 2022

WA0126 VOA Alexandria's House FY 2022

Rapid Re-Housing

WA0288 Catholic Charities RRH for Families FY 2022

WA0331 SNAP RRH for Households without Children FY 2022

WA0353 YWCA RRH for DV Survivors for Households with Children FY 2022

WA0420 YWCA RRH for Survivors of DV FY 2022

Permanent Supporting Housing

WA0130 VOA Samaritan 05-06 FY 2022

WA0111 VOA PSH off Site FY 2022

WA0457 VOA Hope House 2.0 PSH FY 2022

WA0511 VOA PSH Scattered Sites FY 2022

WA0374 Catholic Charities PSH Consolidation FY 2022

WA0418 Catholic Charities PSH II FY 2022

WA0512 Catholic Charities PSH Support Rent FY 2022

WA-502 FY2023 Awards

Project Name	FY2022 Amount (Less UFA Admin)	Contract Households	Q2 Households	Supportive Services	Operations	Rental Assistance	Leasing	Admin	Total Spend	Balance	
WA0109 Catholic Charities SMS TH FY 2022	\$64,675	20	18		\$34,739.21			\$1,324.18	\$36,063.39	\$28,611.61	56%
WA0126 VOA Alexandria's House FY 2022	\$72,738	10		\$3,642.58	\$6,804.54			\$1,680.88	\$12,128.00	\$60,610.00	17%
WA0130 VOA Samaritan 05-06 FY 2022	\$722,850	53	51	\$39,263.75	\$67,796.11		\$172,177.32	\$9,309.77	\$288,546.95	\$434,303.05	40%
WA0288 Catholic Charities RRH for Families FY 2022	\$458,250	22	86	\$77,024.80		\$141,529.07		\$8,476.75	\$227,030.62	\$231,219.38	50%
WA0330 SNAP Singles Homeless Coordinated Assessment FY 2022	\$73,830	1200		\$46,391.29				\$3,516.00	\$49,907.29	\$23,922.71	68%
WA0331 SNAP RRH for Households without Children FY 2022	\$179,163	60	60	\$54,737.53		\$28,553.97		\$4,466.29	\$87,757.79	\$91,405.21	49%
WA0353 YWCA RRH for DV Survivors for Households with Children FY 2022	\$316,065	30	26	\$48,220.38		\$45,718.87		\$3,871.20	\$97,810.45	\$218,254.55	31%
WA0373 Catholic Charities Homeless Families Coordinated Assessment FY 2022	\$237,699	500	1084	\$114,709.62				\$7,136.85	\$121,846.47	\$115,852.53	51%
WA0374 Catholic Charities PSH Consolidation FY 2022	\$209,875	52		\$76,185.74				\$9,994.00	\$86,179.74	\$123,695.26	41%
WA0418 Catholic Charities PSH II FY 2022	\$216,440	42		\$83,917.28				\$10,300.03	\$94,217.31	\$122,222.69	44%
WA0420 YWCA RRH for Survivors of DV FY 2022	\$318,121	30	30	\$49,044.44		\$98,100.11		\$3,995.77	\$151,140.32	\$166,980.68	48%
WA0111 VOA PSH off Site FY 2022	\$303,423	50	39			\$131,292.94		\$5,362.84	\$136,655.78	\$166,767.22	45%
WA0457 VOA Hope House 2.0 PSH FY 2022	\$174,874	60	51	\$55,723.01	\$21,730.19			\$7,163.16	\$84,616.36	\$90,257.64	48%
WA0511 VOA PSH Scattered Sites FY 2022	\$199,139	10	7	\$29,777.91	\$23,033.74		\$58,664.33	\$3,417.63	\$114,893.61	\$84,245.39	58%
WA0512 Catholic Charities PSH Support Rent FY 2022	\$200,654	35		\$34,077.71		\$3,935.00		\$3,500.00	\$41,512.71	\$159,141.29	21%
FY2022 Total:	\$3,747,796								\$1,630,306.79	\$2,117,489.21	44%

VOA Consolidation

Coordinated Entry:

WA0330 SNAP Singles Homeless Coordinated Assessment FY 2022

WA0373 Catholic Charities Homeless Families Coordinated Assessment FY 2022

Attachment C Quarterly Performance Report

Date Requested: Q1: Aug 23, Sept 23, Oct 23
 CMIS Project Name: CC-CA-HFCA
 Contact Person: Shannon Boniface, Managing Director of Crisis Response
 Email: shannon.boniface@cceasternwa.org
 Phone: 509-638-4588
 OPR: 2022-0820

If any of the Minimum Performance Standards were not met, please explain why and how these deficiencies will be addressed moving forward.

Coordinated Assessment	Minimum Performance Standards	Q1	Q2	Q3	Q4	2022 - 2023
# of households served	500	704	1084			
Local Measure: % of referrals with a successful outcome.	50%	63%	65%			
Local Measure: Average length of time from assessment to acceptance of referral by "to provider"	30 Days	10 days	26 days			

Transitional Housing:

WA0109 Catholic Charities SMS TH FY 2022

WA0126 VOA Alexandria's House FY 2022

Attachment C Quarterly Performance Report

Date Requested: Q2: Nov 23, Dec 23, Jan 24
 CMIS Project #: CC-TH-WA0109-SMS
 Contact Person: Shannon Boniface, Managing Director of Crisis Response
 Email: shannon.boniface@cceasternwa.org
 Phone: 509-638-4588
 OPR: 2022-0714

If any of the Minimum Performance Standards were not met, please explain why and how these deficiencies will be addressed moving forward.

Our utilization rate was 54% which is lower than the 85% target. Of the 8 rooms we have for this project, 7 rooms were filled on the last Wednesday of the quarter. 6 rooms had families that include 2 individuals (1 parent, 1 child) and 1 room was filled with a pregnant individual. While all but one room was filled, the baseline number for utilization assumes that each room is filled with a family size of 3. We do not control for the household size and take the highest prioritized HH regardless of HH size. Our recidivism was higher than the target, however this percentage is based on 1 household. We will be looking deeper as to the particulars of this household and assess how we may have better supported them.

Transitional Housing	Minimum Performance Standards	Q1	Q2	Q3	Q4	2023 - 2024
# of households served	8	14	18			
Local Measure: Average utilization rate (average # of clients served on a given night / total project inventory).	85%	75%	54%			
Metric 7b.1: % of exits to permanent housing destinations.	55%	83.3%	81%			
Measure 2b: % of households exiting to permanent housing destinations who return to homelessness within 2 years.	10%	20%	12.5%			
Metric 4.6: % of adults with increased income at project exit.	35%	33%	45%			
Measure 1a: The average length of time persons are homeless in Transitional Housing (measured from project entry to project exit)	160 days (Singles and Families) or 270 Days (Youth and Young Adults)	107	101			

Rapid Re-Housing:

WA0288 Catholic Charities RRH for Families FY 2022

WA0331 SNAP RRH for Households without Children FY 2022

WA0353 YWCA RRH for DV Survivors for Households with Children FY 2022

WA0420 YWCA RRH for Survivors of DV FY 2022

Attachment C Quarterly Performance Report

Date Requested: Q@: Nov 23, Dec 23, Jan 24
 CMIS Project Name: CC--RRH--Families--CoC--WA0288
 Contact Person: Shannon Boniface, Managing Director of Crisis Response
 Email: shannon.boniface@cceasternwa.org
 Phone: 509-638-4588
 OPR: 2022-0819

If any of the Minimum Performance Standards were not met, please explain why and how these deficiencies will be addressed moving forward.

Rapid Re-Housing	Minimum Performance Standards	Q1	Q2	Q3	Q4
# of households served	22	52	86		
Metric 7b.1: % of exits to permanent housing destinations.	70%	84%	75%		
Measure 2b: % of households exiting to permanent housing destinations who return to homelessness within 2 years.	10%	7.14%	3.9%		
Metric 4.6: % of adults with increased income at project exit.	20%	26%	39%		
Local Measure: Average # of days from enrollment to housing placement	30 Days	21.5 days	31.1 days		

Attachment C Quarterly Performance Report

Date Requested:
 Agency Requesting: City of Spokane, Kimberley Babb
 Contact Person: Aaron Riley
 Email: riley@snapwa.org
 Phone: (509) 456-7627, ext. 3209
 OPR: 2023-1083
 WA0331 Move-In

Please Describe your Request

Rapid Re-Housing	Minimum Performance Standards	Q1	Q2	Q3	Q4	2023 - 2024
# of households served	60	23	17			40
Metric 7b.1: % of exits to permanent housing destinations.	70%	91.67%	80.00%			86.36%
Measure 2b: % of households exiting to permanent housing destinations who return to	20%	N/A	N/A	N/A	N/A	N/A
Metric 4.6: % of adults with increased income at project exit.	20%	14.00%	9.00%			12.00%
Local Measure: Average # of days from enrollment to housing placement	30 Days	9.63	13.29			10.74

We do not track 2 years after successful housing, so no data avail.

Attachment C

Quarterly Performance Report

Date Requested: 2/8/2024
 Agency Requesting: YWCA Spokane
 Contact Person: Jen Haynes-Harter
 Email: jenniferh@ywcaspokane.org
 Phone: 509-385-5305
 OPR: WA0353

If any of the Minimum Performance Standards were not met, please explain why and how these deficiencies will be addressed moving forward.

We continue to work really hard with survivors to get them safely housed. Part of that is continued engagement with current and new landlords. We continue to struggle with a housing market that is very competitive. As of 2/1/24 we are back to our original 5 vouchers that we receive from our housing authority partnership.. This will help tremendously in providing survivors long term safe housing security.

Rapid Re-Housing	Minimum Performance Standards	Q1	Q2	Q3	Q4	2023 - 2024
# of households served	30	25	30			
Metric 7b.1: % of exits to permanent housing destinations.	70%	100%	60%			
Measure 2b: % of households exiting to permanent housing destinations who return to homelessness within 2 years.	n/a	n/a	n/a	n/a	n/a	n/a
Metric 4.6: % of adults with increased income at project exit.	20%	0	30%			
Local Measure: Average # of days from enrollment to housing placement	30 Days	72	63			

Attachment C Quarterly Performance Report

Date Requested: 2/8/2024
 Agency: YWCA Spokane
 Contact Person: Jen Haynes-Harter
 Email: jenniferh@ywcaspokane.org
 Phone: 509-385-5305
 OPR: WA0353

If any of the Minimum Performance Standards were not met, please explain why and how these deficiencies will be addressed moving forward.

Our local housing market continues to challenge us. We continue to reach out to new and existing landlords to help families that have higher barriers to housing. The number of section 8 vouchers that we were receiving were reduced last year but starting 2/1/24 will be back to receiving 5 per month. We look forward to supporting more families in the new year.

Rapid Re-Housing	Minimum Performance Standards	Q1	Q2	Q3	Q4	2023 - 2024
# of households served	30	10	26			
Metric 7b.1: % of exits to permanent housing destinations.	70%	60%	68%			
Measure 2b: % of households exiting to permanent housing destinations who return to homelessness within 2 years.	n/a	n/a	n/a	n/a	n/a	n/a
Metric 4.6: % of adults with increased income at project exit.	20%	0	0.25			
Local Measure: Average # of days from enrollment to housing placement	30 Days	53	25			

Permanent Supporting Housing:

WA0130 VOA Samaritan 05-06 FY 2022

WA0111 VOA PSH off Site FY 2022

WA0457 VOA Hope House 2.0 PSH FY 2022

WA0511 VOA PSH Scattered Sites FY 2022

WA0374 Catholic Charities PSH Consolidation FY 2022

WA0418 Catholic Charities PSH II FY 2022

WA0512 Catholic Charities PSH Support Rent FY 2022

Attachment C Quarterly Performance Report

Date Requested: 1/31/2023
 Agency: Volunteers of America
 Contact Person: Kristi Munoz
 Email: KMunoz@voaspokane.org
 Phone:
OPR: VOA--PSH--WA0111--Scattered Sites

If any of the Minimum Performance Standards were not met, please explain why and how these deficiencies will be addressed moving forward.

Permanent Supportive Housing	Performance	Q1	Q2	Q3	Q4	2022 - 2023
# of households served	55	40	39			
Local Measure: Average utilization rate (average # of clients served on a given night / total project inventory).	85%	72%	71%			
Metric 7b.2: % of households who exit to or retain permanent housing.	93%	97.50%	99%			
Measure 2b: % of households exiting to permanent housing destinations who return to homelessness within 2 years.	5%	0%	0%			
Metric 4.3: % of adults with increased income at annual assessment	50%	70%	74%			
Metric 4.6: % of adults with increased income at project exit.	20%	100%	50%			

Attachment C Quarterly Performance Report

Date Requested: 1/31/2023
 Agency: Volunteers of America
 Contact Person: Kristi Munoz
 Email: KMunoz@voaspokane.org
 Phone:
OPR: VOA--PSH--WA0130

If any of the Minimum Performance Standards were not met, please explain why and how these deficiencies will be addressed moving forward.

4.6 Metric - This metric was not met as we had one individual leave the program and they did not have an increase in income, therefore when they left the program they did not have an increase in income.

Permanent Supportive Housing	Performance	Q1	Q2	Q3	Q4	2022 - 2023
# of households served	53	47	46			
Local Measure: Average utilization rate (average # of clients served on a given night / total project inventory).	85%	88%	86%			
Metric 7b.2: % of households who exit to or retain permanent housing.	93%		100%			
Measure 2b: % of households exiting to permanent housing destinations who return to homelessness within 2 years.	5%	0%	16%			
Metric 4.3: % of adults with increased income at annual assessment	50%	84%	79%			
Metric 4.6: % of adults with increased income at project exit.	20%	0%	0%			

Attachment C Quarterly Performance Report

Date Requested: 1/31/2023
 Agency: Volunteers of America
 Contact Person: Kristi Munoz
 Email: KMunoz@voaspokane.org
 Phone:
OPR: WA0457

If any of the Minimum Performance Standards were not met, please explain why and how these deficiencies will be addressed moving forward.

4.3 & 4.6 - This property is managed by CCEW, we have connected with them to build regular reports to make sure that the income information is being reported to us and we can make sure this is being added into the CMIS chart for each person.

Permanent Supportive Housing	Performance	Q1	Q2	Q3	Q4	2022 - 2023
# of households served	60	53	51			
Local Measure: Average utilization rate (average # of clients served on a given night / total project inventory).	85%	88%	85%			
Metric 7b.2: % of households who exit to or retain permanent housing.	93%	96%	92%			
Measure 2b: % of households exiting to permanent housing destinations who return to homelessness within 2 years.	5%	0%	0%			
Metric 4.3: % of adults with increased income at annual assessment	50%	4%	5%			
Metric 4.6: % of adults with increased income at project exit.	20%	0%	0%			

Attachment C Quarterly Performance Report

Date Requested: 1/31/2023
 Agency Requesting: Volunteers of America
 Contact Person: Kristi Munoz
 Email: KMunoz@voaspokane.org
 Phone:
 OPR: VOA--PSH--WA0511--PSH Scattered Sites

If any of the Minimum Performance Standards were not met, please explain why and how these deficiencies will be addressed moving forward.

Utilization was not met due to the extensive amount of damage we are seeing in the units, this is increasing the amount of time it takes to get flips completed.

4.3 Metric - These individuals have not had an annual assessment at this time.

4.6 Metric - No one has moved out of this program at this time.

	Minimum Performance Standards	Q1	Q2	Q3	Q4	2022 - 2023
Permanent Supportive Housing						
# of households served	10	7	7			
Local Measure: Average utilization rate (average # of clients served on a given night / total project inventory).	85%	70%	70%			
Metric 7b.2: % of households who exit to or retain permanent housing.	93%	100%	100%			
Measure 2b: % of households exiting to permanent housing destinations who return to homelessness within 2 years.	5%	0%	0%			
Metric 4.3: % of adults with increased income at annual assessment	50%	0%	50%			
Metric 4.6: % of adults with increased income at project exit.	20%	0%	0%			

Continuum of Care Board

January 24, 2023

Meeting Minutes

Meeting called to order at **3:02 PM**.

Attendance/Introductions

- **Board Members Present:** Arielle Anderson, Shannon Boniface, Jenn Morris, Matthew Anderson, Audrie Meraki, Reese McMullin, Judge Logan, Samantha Hennessy, Erik Larsen, Christopher Dorcheus, Mark Michaelis, Scott Ferguson, Pink, Gloria Mantz, Aaron Riley
- **Staff Present:** Kimi Clifton, Amanda Martinez
- **Guests Present:** Barry Barfield, Nicholette Ocheltree, Dale Briese

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the virtually meeting platform

Approval of the Board Minutes:

MOTION by Shannon Boniface, seconded by Jennifer Wilcox, **to approve the November minutes as amended; unanimously approved.**

Approval of the Agenda:

Arielle Anderson asked to amend the agenda to include for discussion a letter of support for the Youth Homelessness Systems Grant that the County has been working on.

MOTION by Jennifer Wilcox, seconded by Gage Spicer, **to approve the Agenda as amended; unanimously approved.**

Discussion and Action Items:

Executive Committee Update:

- HMIS/CA RFP Templates: Templates were provided in the agenda packet for board members to review and consider for opening an RFP for a new CA in the future.
- Retreat 2024: Request for a workgroup of about 3 people to come together to plan the retreat.
- 5-Year Plan to End Homelessness: Request to be prepared to start the 5-Year Plan by March at the latest.
- CoC Governance Charter Update: Reese McMullin asked to hold on approving the stipend policy of the Charter until her edit requests are considered.

MOTION by Reese McMullin, seconded by Arielle Anderson, **to approve all updates to the Charter except the stipend policy; unanimously approved.**

- Board Member Nominee Micah Kaluzny:

MOTION by Arielle Anderson, seconded by Jennifer Wilcox, **to approve Micah Kaluzny to the Board; unanimously approved.**

County Update:

YHSG: Chris McKinney provided an overview of the Youth Homelessness Systems Grant and requested the Board submit a letter of support by February 2, 2024, as the CoC is the current YHDP Lead Grantee. Discussion followed.

Vote deferred.

Releasing RFP: Chris McKinney provided an update on releasing the combination RFP that will include funding from CHG, HHAA, Affordable Housing, and CDBG. It will open on January 26, 2024, and run for 6 weeks with two Technical Assistance workshops for applicants to attend for help, before closing on Friday, March 8, 2024. Chris expects to brief the Board of County Commissioners on the recommendations from this in May.

Spokane Valley Update: No updates.

City of Spokane Update:

- VOA Consolidated Grant Request: No updates.
- PIT/Homeless Connect: No updates.
- System Improvement Plan: No updates.

Provider Presentation HHOS RFP Funding Decision: Fawn Schott, of Volunteers of America, provided an overview of the negative impacts the HHOS funding decisions recently made by the CHHS Board will have on the system, and regarding the confusion around the entire process run by the City's CHHS Department. Much discussion followed.

MOTION by Arielle, seconded by Gage Spicer, **to support the City Council investigating and conducting a review of the process and to consider a re-do of the process;**

AMENDMENT by Mary Logan, seconded by Gage Spicer, **to also ask City Council to delay action on the HHOS recommendations until the review has been completed and consideration for redo has been made; unanimously approved (with Aaron Riley abstaining).**

VOA HUD Grants: Fawn Schott provided an overview on the funds VOA uses for different projects and the current mitigation strategy regarding issues they are facing with some of the funding (no increase in funds despite increased costs, too many restrictions, etc.). Consolidating won't fix it all so there will be a need to reduce the number of scattered sites and a return of rental assistance funds. The preference is for HUD to then allow VOA to apply for different funding to make up what is lost in this. Fawn asked for a defined plan from the CoC in alignment with HUD so VOA can start to move forward without closing entirely. Discussion followed.

CMIS: Mark Michaelis requested a meeting with the City CMIS Team but they are unable to meet due to having too much on their plates. Mark has tried to look at the CMIS system and hasn't been given access to that. It will be on the agenda for the next CMIS Committee meeting and hopefully

between new leadership and the end of updates from HUD and PIT time will allow for the meetings and review to happen. Discussion followed.

Sub-Committee/Workgroup Updates:

Equity Workgroup Update: Reese McMullin provided an update on working to schedule trainings and reminded the Board that they are still recruiting for the Workgroup.

Nomination Results: Jennifer Wilcox provided the results for the positions: Arielle Anderson is the Chair, Shannon Boniface is the Vice Chair, and Jennifer Wilcox is the Secretary for two-year terms.

Announcements: Gage Spicer is stepping down from the board due to a new job creating a conflict.

MOTION by Gage Spicer to adjourn; unanimously approved.

Meeting Adjourned at 4:58 PM.

The next CoC Board Meeting is scheduled for **February 28, 2024 from 3:00-5:00 pm.**

Singles Sub-Committee Meeting Agenda & Notes (2/15/24)

Introductions/program updates

- Dave Sackmann, CCEW – Not much to update (still hiring...)
- Eric Robison, City of Spo Valley – If your organization is submitting an apply for County’s current open RFP, and if your project is focused on serving Spokane Valley households, please let me know so we can share information with Council. CoSV will be putting out an RFP for Homeless Outreach services. 1 year contract, beginning July 1.
- Tara Mugica, Transitions TH – Moving people to permanent housing = openings! Lately a hard time getting referral from CE, but still go through CE if needing TH. Merriams House criteria: identify as female, under 30% AMI, fleeing DV, exiting treatment, young adult are all priority populations.
- Jennifer Snow, HEN – Hiring for 1-2 CMs. Also hiring a benefits planner. Hoping to pull more RRH names soon. Starting work on Glide Path program in partnership w/FCS. For people with HEN-eligibility who lost eligibility because they got benefits or some income, or for people who are waiting for HEN that could use FCS Housing or Employment supports.

Dave Sackmann asked for a little 1-page writeup on the program.

- Mickii Sepulveda, HEN – see above
- Mellissa Morrison, BHT – April training on Fair Housing, with forthcoming additional deep-dive session on same topic.
- Stephanie Ervin, BHT – see above
- Adam Schooley, CoS – Modifying HHOS RFP, evaluating now. Will send out announcements/updates to stakeholders before next steps – July 1 still contract start goal.
- Aaron Riley, SNAP – No updates
- Darren White, HOC – Making referrals to Catalyst for non-ROW beds (only about 9 of those available at this point). Need to stay at shelter to be referred. 5 available beds at HOC last night.
- Arielle Anderson, SHA – Will be closing Permanent Supportive PBV waitlist at end of Feb. Hard to fill 3-bedroom units because of occupancy standards (family of 5) - so get them in now because they will get moved to the top because not many families to take those types of units.

NEW BUSINESS

- 5-Year Plan update process and docs
 - Planning document that we will use as a basis for the annual retreat’s breakout groups
 - We will be working on updating this plan throughout the year.

Current State: Review the state of the system from the current plan pages 7- 10. Discuss with your committee members what has changed and what should be added/changed in the next plan.

OBJ 1 – 5: Review actions and activities that apply to your subcommittee from the current plan. There is an added column with feedback from the last retreat’s breakout groups. Give feedback in Colum H and propose a new timeline and add/changed activities.

Performance Metrics: We've discussed that the yearly benchmarks for these metrics became difficult to meet after the pandemic shutdown. It might be too much to go through all of them before the retreat. I think it would be valuable to have some feedback for other measures to include.

- Ways to provide feedback:
 - CoC retreat on 3/15
 - In Sub-Committee meetings (we can set aside time in several upcoming meetings to go over input)
 -
- Related to 5-Year Plan update - SALA Assessment Tool DRAFT
 - Share feedback with Amy Johnson, others?....
- Singles Committee updates
 - 3-year term for Dave and Eric coming to an end soon (woo-hoo!) – two new folks will need to step up to take on the co-chair roles

- 12 PRC/Insurance appointments
 - Providence Spokane ENT
 - 24 hearing screenings
 - 5 additional ear exams
 - Pend Oreille EMT
 - 31 vaccines
 - Washington Poison Center
 - 73 doses of naloxone with training to community members
 - ID Restoration
 - Issued 102 Credentials- ID or Driver License- (out of 149 people served)
 - Breast Intentions
 - Fit 68 women with 138 bras in five hours. (116 women signed up but not enough time to get to them all)
 - Food
 - Northwest Harvest gave away 14 pallets of food and nonfood supplies- which was nearly 10,000 pounds of food and hygiene items.
 - HC Food Bank gave away 4 full pallets of food
 - Spokane Fire Department gave away over 1,000 band- aids and over 500 sanitary napkins
 - League of Women Voters registered 18 voters and gave out 86 hygiene bags, 26 bags with hats/gloves/2prs of socks and an additional 20 hats.
 - WSU Research screened over 25 people for a research study
 - The Way To Justice gave away 300 hygiene packs, 300 pairs of socks and 300 pairs of gloves
-
- Regional Authority – any updates? Anyone...?
-
- Outreach-focused regional Case Conferencing meeting
 - Next meeting is Tuesday 2/20, 3-5pm at the Spokane Resource Center
 - Finding some success in getting hard cases housed.
 - Bring in education component for outreach workers

Spokane Continuum of Care Veteran Leadership Subcommittee Meeting Agenda

February 13th, 2024 – 2:30 p.m. – 3:30 p.m.

1. **Call to order and Introductions** – Shannon Dunkin/Halie Akre
2. **USICH Benchmarks**- Kimberly Nguyen
3. **Status of Master List** – Sarah Cargill
4. **CY2023 Goals**- Shannon Dunkin
5. **VLS 2024 Goals-Community Action Plan**- Halie/Shannon
6. **Previous Meeting Action Steps**- Review VLS Action Plan
7. **Partner Updates / Feedback / Action Steps**

Next Meeting: March 12th, 2024, 2:30-3:30pm, Microsoft Teams

Spokane Continuum of Care Veteran Leadership Subcommittee Information:

Link to Join:

[Click here to join the meeting](#)

Or call in (audio only)

[+1 323-484-5815,,562387906#](#) United States, Los Angeles

Phone Conference ID: 562 387 906#

Purpose:

Members of the Veterans Leadership subcommittee serve together to end Veteran homelessness in Spokane.

The Scope of Work:

1. Identification of all Veterans experiencing homelessness.
2. Promotion of HMIS participation as the means to generate the Veterans By-name list, coordinate efforts, and identify homeless Veterans within the CoC.
3. Provide input to the CoC Board about Coordinated Entry and statewide strategic planning.
4. Evaluate system capacity to ensure resources are in place should any Veteran become homeless or be at risk of homelessness in the future.
5. Move Veterans quickly into permanent housing and ensure supportive services are in place to reduce recidivism.
6. Ensure service-intensive transitional housing is provided in limited circumstances only.
7. Ability to shelter any Veteran experiencing unsheltered homelessness immediately.
8. Prevent Veterans from entering the homeless crisis response system using the Diversion First approach as an effort to prioritize resources.
9. Monitor active recruitment of landlords and find sustainable housing.
10. Report back to the CoC Executive Committee.