

**Continuum of Care
Board Meeting Agenda**

HYBRID (in person and online)

[CoC Board Meeting Teams Link](#)

OR

The Hive Studio E

2904 E Sprague

January 25, 2023

3:30pm - 5:30pm

Door code: 654088

- Introductions (name, role) (5 minutes): Interim Chair
- Closing of Nominations for Executive Committee
- Consent Agenda (5 minutes): Interim Chair
 - a) December 21, 2022, meeting minutes
 - b) December 29, 2022, emergency meeting minutes
- Additional Approval items:
 - Project Letters/ Certificate of Consistency: Action: Verbal Support (5 minutes) - Dale
 - CoC/ City of Spokane CA MOU: Action: Vote (10 minutes) – Executive
 - Board Membership (3 minutes) – Executive
 - Vote on Executive Committee: Survey Monkey (10 minutes) – Dale
 - <https://www.surveymonkey.com/r/2Z9WQNG>
- Updates and Discussion Items
 - MIA Presentation: (30 minutes) – Marixza
 - Spokane County Update (5 minutes) – Cat
 - City of Spokane Update (5 minutes) – Ramona
 - City of Spokane Valley (5 minutes)
 - YHDP Host Homes Update (5 minutes) – Jenn
 - PIT Update: (5 minutes) – Kimberly B
 - CMIS Update: (5 minutes) – Daniel
 - Integration and/or Collaboration of Regional Homeless Planning (30 minutes) – Gavin Cooley
 - Next Steps going into 2023 – Agreed to schedule of CoC Meetings for 2023
- Adjournment

CoC Committees and Subcommittees

- Veterans' Committee – meets the second Tuesday of every month at 2:30pm
- Youth Subcommittee – meets the second Thursday of every month at 3:00pm
- Singles Subcommittee – meets the third Monday of every month at 9:00am
- CMIS Committee – TBD

2023 COC Board Meetings

January 25

February 22 (Retreat?)

March 22

April 26

May 24

June 28

July 26

August 23

September 27

October 25

November 22 (Thanksgiving is November 23)

December 27 (Request to move to December 20)

Continuum of Care Board

December 21, 2022

Meeting Minutes

Microsoft Teams

Meeting called to order at **3:24 P.M.**

Attendance/Introductions

- **Board Members Present:** Dale Briese (Acting Chair), Arielle Anderson, Angela Chapman, Daniel Klemme, Jennifer Haynes, Shannon Boniface, Jenn Cerecedes, Judge Mary Logan, Mark Mattke, Morgan Smith, Jennifer Wilcox, Pink, Eric Robison, Arne Woodard, Robert Lippman, Pink
- **Staff Present:** Kimberly Babb, Daniel Ramos, Kim Clifton, RaMona Pinto, Zoe Hjelm, Kim McCollim
- **Guests Present:** Adam Schooley (on behalf of Cat Nichols), Mark Michaelis, Marilee Roloff, Jenn Morris, Aaron Riley, Gage Spicer, Erik Larson, Chris Dorcheus, Barry Barfield, Melissa Morrison, Matt Anderson, Dave Sackmann

The Attendance roster listed above may not capture all the individuals that attended virtually if they joined the meeting after it had started due to the limitations of the hybrid-virtual meeting platform

➤ **Board Minutes Ready for Approval**

Motion by Arne, seconded by Eric Robison, to approve the November 23, 2022, meeting minutes; approved unanimously.

Updates and Discussion Items:

2020 Closeout: Should be ready in January.

County Update: None.

City Update: None

PIT Update: Kimberly gave an update about the survey questions and how they are trying to shorten the survey as much as possible and try to ask for some of the required information in a more sensitive way. We have quite a few volunteers with some treats thanks to Costco and some incentives for survey participants in place thanks to STA. Training is just about ready to go for the volunteers in January.

Additional Approval Items:

CoC/City/County MOU: Dale gave a brief explanation of the MOU and then reviewed the draft 2023 MOU with the Board. Some discussion followed to answer questions and regarding parts that may need more clarification.

MOTION by Arielle, seconded by Arne, **to extend the current MOU until February 1, 2023; approved unanimously with one abstention.**

Angela – Aye
Jennifer W. – Aye
Pink – Aye
Jennifer H. – Aye
Shannon – Aye

Jenn C. – Abstain
Arne – Aye
Adam – Aye
Mary – Aye
Arielle – Aye

Daniel – Aye
Robert – Aye
Morgan – Aye

CMIS/CoC MOU: Dale reviewed the draft 2023 MOU with Daniel R from the City helping to provide additional information and clarification about CMIS and the MOU. Some discussion followed to answer questions and regarding parts that may need more clarification.

MOTION by Arne, seconded by Arielle, **to approve the CMIS MOU for 2023; approved unanimously.**

Angela – Aye
Jennifer W. – Aye
Pink – Aye
Jennifer H. – Aye
Shannon – Aye

Jenn C. – Aye
Arne – Aye
Adam – Aye
Mary – Aye
Arielle – Aye

Daniel – Aye
Robert – Aye
Morgan – Aye

Board Membership: Dale asked each applicant if they accept the positions on the Board. The Board unanimously voted to approve slate of applicants. Dale then reviewed the positions that are still open.

Veteran Subcommittee: Delayed to January.

Next Steps for 2022:

New Board Member Orientation Date and Location: It will be held January 11, 2023, at 3:00 p.m. at Spokane Housing Authority.

Open Executive Positions 2023: Dale went over the open executive positions and asked that people contact him for nominations.

MOTION by Gage, seconded, by Jennifer W., **to extend Dale’s time on the board until after the January Executive Committee meeting; approved unanimously.**

MOTION by Dale, seconded by Morgan, **to extend Eric L.’s position; approved unanimously.**

Announcements: Dale encouraged everyone to join at least one of the CoC subcommittees.

MOTION by Arne Woodard, seconded by Arielle, **to adjourn the meeting; approved unanimously.**

Meeting Adjourned at 5:00 P.M.

The next COC Board Meeting is scheduled for **December 21, 2022 from 3:00-5:00 p.m.**

**Spokane Regional Continuum of Care
Emergency Board Meeting, *Virtual*
December 29, 2022
1:00PM**

Board Members Present: Dale Briese, Merilee Roloff, Christopher Dorcheus, Aaron Riley, Matthew Anderson, Angela Chapman, Arielle Anderson, Daniel Klemme, Gage Spicer, Jennifer Wilcox, Shannon Boniface, Pink.

Guests: RaMona Pinto, Kimberly Babb, City of Spokane

Interim Board Chair, Dale Briese, welcomed the group and stated that the purpose of this emergency meeting was to ensure the CoC followed the correct procedure in the 12/21/2022 board meeting to extend the current Collaborative Applicant MOU between the City of Spokane and CoC until Feb of 2023.

RaMona Pinto clarified that our HUD representative, Aaron Luce, required more specific language than what was stated in the CoC vote to extend the MOU. HUD would not allow the CA to operate without an MOU and the CoC would be considered out of compliance.

Discussion followed on whether moving and voting on a new motion was the best course of action and if the new board members present created a quorum (question if their terms technically begin Jan 1, 2023).

Shannon Boniface suggested that instead of a new vote, the CoC correct the 12/21/22 meeting minutes to include the required HUD language: HUD requires that an MOU be in place, not having an active MOU is not acceptable. In response the CoC Board has voted to extend the current MOU, prior to its expiration date of December 31, 2022, and extend the current MOU until January 31, 2023, when a new MOU will be in place. The group agreed that the intention of the original vote was to extend the current MOU until February 1, 2023. Discussion of added clarification of 2023 MOU paragraph 3 followed.

Meeting adjourned at 1:26PM.