

JULY 2026 MINUTES APPROVED SEPTEMBER 1, 2026 BY CHHS BOARD

CHHS Board Meeting Minutes

July 1st, 2026

Roll Call: (4:01 PM)

Board Members: Barb Lee, Karen Ssebanakitta, David Edwards, Maura Lammers, Joe Ader, Patricia Kienholz, Kristin Larson, Eric Robison, Kristin Larson

City of Spokane Staff: Arielle Anderson, Keri Cederquist, Jon Klapp, Nicolette Ocheltree, Paradis Pourzanjani, Heather Page, Flor Castaneda, Stacey Wells, Lili Navarette

Community Members: Elaine Mansoor

1. July 1st, 2026, agenda review and approval:

- Karen Ssebanakitta motioned to approve June minutes, Maura Lammers seconded. Passes unanimously.

2. Minutes Approval

- April 2026 Minutes - approval deferred as they were not available at the time of packet review.
- June 2026 Minutes – Motion to approve agenda moved by Karen Ssebanakitta, seconded by Maura Lammers. Passes unanimously.

3. Public Comment

- None

4. Board Education

- Update on CHHS/CoC Board Retreat and SWOT Analysis – Joe Ader
 - Update on SWOT Analysis Areas of Focus:
 - Providing a training on the Five Year Plan – City of Spokane, Spokane Valley, and County working to coordinate this.
 - Arielle elaborated on this stating that this may be beneficial at the provider level and at Homeless Coalition; subcommittees already focus on updates to the Five Year Plan.
 - Create an available data and decision process for funding – CoC and CHHS Executive committee working on this.
 - Clarify and advertise opportunities to developers –CHHS Affordable Housing Committee working on this.
 - Patricia K. – this topic will be included in agenda for next Affordable Housing Committee meeting.
 - Increased visibility of pre-existing pathways of funding in the system
 - Public response to addiction

5. Action Items

- Board Vote – Shanda Blunt for Human Services Committee; Mark Michaelis for Affordable Housing Committee
 - Karen S. motioned to approve Shanda Blunt for Human Services Committee, Kristin L. seconded. Passed unanimously.
 - David E. motioned to approve Mark Michaelis for Affordable Housing Committee, Karen S. seconded. Passed unanimously.
- Discussion took place regarding 2 new vacancies on the CHHS Board due to the resignation of Wes Anderson and Flor Castaneda.
 - The Board expresses deep thanks, appreciation, and gratitude for their work and contributions to the CHHS Board and the Community. Thank you, Wes and Flor, for your service!
- Karen S. shared need for volunteers for the CoC Committee; Request from Karen to reach out to her or Jon Klapp about volunteering with CoC committee

6. Discussion Items

- None

7. HHS Director's Report

- Arielle Anderson provided several updates
 - HHS Newsletter for July will be published soon - highlights contract with Meals on Wheels to purchase \$1,000 worth of fans for the summer Fan drive for highly vulnerable population that is primarily homebound in the hot summer months.
 - HUD NOFO – reminder to providers to attend TA in order to be eligible for CoC Funds.
 - Delay of HEART Behavioral Health/Housing Related Services RFP
 - RFP deferred until next year for multiple reasons including concerns and uncertainty at the federal level with HUD funding; currently only have \$800k in funding, by postponing the amount of funding will double to \$1.6 million.
 - Additionally, with the release of the HHOS RFP in November, which will fund projects for 2 years, HEART funds serve as gap funding for projects that are potentially not funded by the HHOS RFP.
 - Active/Upcoming Requests for Proposals
 - Inclement Weather RFP will be released July 15 – RFP will be open for 30 days. Contracts would start 1/1/27.
 - HHOS RFP in November.
- Department Updates
 - Keri Cederquist is now Program Manager for Homeless Team.

8. Committee & Partner Update

- Affordable Housing Committee – Patricia – No meeting until Aug. No Updates.
- Human Services Committee – Karen – Upcoming RFPs coming soon; Reminder for committee members to complete Conflict of interest forms, which should be completed once per year.
- Continuum of Care – Joe – Resent meeting focused on PIT and HIC Count presentation findings. CoC NOFO currently open and due July 15 for contracts starting 8/1/27 – 7/31/28. Anticipate a lot of changes with HUD requirements and concern/uncertainty due to ongoing lawsuits and other HUD changes to take place between now and when funding is actually

issued. Some grant funds for this year were unused by some agencies and reallocated to other agencies.

- Spokane Valley – Eric – City of Spokane Valley required to determine every 3 years if it wants to stay in consortium with County to administer federal funds; Spokane Valley City Council recently voted to stay in consortium. Valley will be releasing RFP at end of this month for \$1.2 million in 1406 funds (sales and use tax) which can be used for affordable housing construction and rental assistance. Contracts would start 1/1/26.
- Veterans – Wes has resigned. One name put forward for vacancy of veterans position.
- City Council – Nicolette – Reminder Spokane City Council meetings moving to Wednesdays – first meeting is July 15 at 6 pm. Committee meetings moving to Tuesdays. First committee meeting will be July 14. AI data center moratorium passed by City Council.
- Spokane County – No representative present.

9. Closing Announcements

- Next meeting: August 4, 2026
 - Arielle confirmed Doodle poll sent to CHHS Board members to vote between 1st Thursdays or 1st Tuesdays for new CHHS Board meeting days. Approximately half of votes were for the 1st Tuesday of every month. Karen motioned to move meetings to first Tuesday of every month from 4-6 pm, Maura seconded. Passes unanimously.
 - Arielle to send new meeting invitation and mention in upcoming HHS Newsletter.

Adjourn: 4:48 PM