

# JULY MINUTES PASSED BY CHHS BOARD ON AUGUST 6, 2025

## CHHS Board Meeting Minutes

July 2, 2025

Roll Call: (4:02 PM)

Board Attendance	Jan 8	Feb 5	Mar 5	Apr 2	May 7	Jun 4	Jul 2	Aug 6	Sep 3	Oct 1	Nov 5	Dec 3
Hollis Stahl	x	x	x	x	X	X	X					
Barb Lee	x				X	X	X					
Caroline Yu	x	x	x	x	X	X	X					
Christabel Agyei												
David Edwards (Co-Vice Chair)	x	x	x	x	X	X	X					
Flor Casteneda	x	x	x	x	X	X	X					
George Dahl (County, non-voting)	x	X*	x	x	X	X	X					
Gloria Manz (CoC, non-voting)		X*	x	x		X						
James Randall	x	x	x	x		X	x					
Karen Ssebanakitta (Chair)	x	x	x	x	X	X	x					
Leslie Hope (Co-Vice Chair)	x	x	x	x		X	x					
Paul Dillon (City Council, non-voting)												
Wes Anderson (Veterans)	x	x	x	x	x	X	X					
Sara Bauer (Community Assembly)					x	X	X					

**City of Spokane Staff:** Arielle Anderson, Paradis Pourzanjani, Aziz Rahmaty, Heather Page, Nicolette Ocheltree, Carlos Plascencia, Jon Klapp, Andres Grageda, Keri Cederquist,

**Community Members:** Ashley Erickson,

### 1. July 2, 2025, agenda reviewed and adopted:

- David Edwards asked for a motion to approve revised agenda, Wes Anderson Moved, Hollis Staal seconded - passed unanimously.

### 2. June 4, 2025, minutes reviewed and passed:

- Karen Ssebanakitta motion to approve minutes, Leslie Hope moved; Hollis Staal seconded - passed unanimously.

### 3. Board Education

- Empire Health Foundation: A year in review of the Specialized Shelters and Navigation Center – Leroy Eddy and Barbara Bowman presenters. Empire Health Foundation has gone through a rebranding and is now Waters Meet. A private foundation that has been around for 12 years, a health conversion foundation. PowerPoint Presentation.

### 4. Action Items

- Affordable Housing Committee recommendations:*

- *Affordable Housing RFP*

David shares the AHC recommendations for the PY2025 Affordable Housing RFP. CHHS received eleven (11) applications, and all applicants received technical assistance. In funding recommendations of the committee, we recommended to fund projects in

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summary that would create 95 new construction units, preserve 50 units through rehabilitation, would create 49 units through conversion of larger units into studios, and 12 new townhomes. Also, tenet based rental assistance would support for 86 households. A total of nine (9) of the eleven (11) applications received full or partial funding.

David Edwards motion to accept recommendations, Hollis seconds, passed unanimously

## - *HUD Certified Counselor Services*

David shares that funding at the federal level had caused HUD counselors to be not properly funded. These counselors work with people in foreclosure situations. A rush RFP that came out Monday, June 23<sup>rd</sup>. ACH committee was bumped up to Tuesday, July 1<sup>st</sup> to vote on RFP. Only had one applicant. Applicants had to provide HUD certifications that they were certified. 1590 funds will be utilized to fund these services.

David motion to fully fund SNAP application for HUD Counseling, Leslie second, passes unanimously

## - *NECC request for additional funds*

Northeast Community Center is requesting an additional \$30,979 for their "Covered Walkway" project. Other providers had de-obligated funds due to unspent funds. Funding based on circumstances on timing and explanation of the need of additional funds. Wes shares it was a cost overrun.

David motion to approve request for additional funds, Wes Anderson seconds, passed unanimously

## • Board Nominations

Karen shares they received 13 applications and interviewed 4 finalists.

- Maura Lammers
- Ali Moghaddasi
- Ashley Erickson
- Kristin Larson recommended as backup candidate or vacancy opens.

Leslie makes motion to accept recommendations of Board Nominations, James seconds, Wes opposes with reservation, passes with the majority

## • Committee membership recommendations

James shares there are 4 openings in the Human Services Committee. The recommendations are as follows:

- Maura Lammers
- Flor Casteneda
- David Lewis
- Wes Anderson

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James motion to accept HSC recommendations, Leslie seconds, passes unanimously

- David recommends adding the following to the AHC.
  - Hollis Stahl
  - Ashley Erickson
  - Kristin Larson
  - Ali Moghaddasi

David makes motion to accept recommendations for the AHC, Hollis seconds, passes unanimously

## 5. Discussion Items

- Regional Funding Table – Chair  
Karen shares the pdf Arielle created on where all the funding comes from.

## 6. CHHS Director's Report

- Q&A from latest CHHS Newsletter
- Arielle, Homeless team wrapping up monitoring, well received by providers and overall went well, end results will be posted. Not sure exactly what those will look like, still figuring out how it will be communicated out to the public. Some agencies did have findings, concerns and recommendations. Not too many findings, so all in all a good process. CHHS creating a survey asking for feedback as well as doing internal review of the processes.
- Upcoming RFPs & status of RFP recommendations

Inclement weather RFP currently open, Housing Navigation Center RFP also open, and Street Outreach RFP. Coming soon will be the Eviction Prevention and the 1590 Services RFP. Please visit funding opportunities on CHHS webpage.

- Department updates  
Arielle shares we are currently working on contracts, just received grant agreement from commerce. Routing agreement internally and will go to the Urban Experience Committee on July 14<sup>th</sup> to accept funding. Then contracts will be routed out for signatures. Statement of work provided to agencies for them to fill out and provide total numbers of beds or thing that we are supporting.

Also, working closely with local universities to create a story book/map and presentation should be ready in September.

## 7. Committee & Partner Update

- Affordable Housing Committee – D. Edwards, no committee held next Tuesday, July 15.
- Human Services Committee – James, trying to match meeting dates to RFP due dates.
- City Council – Nicolette, Council passed two of the four homeless ordinances. Council Members and key staff attended AWC, Association of Washington Cities, will provide a full update to the Urban Experience Committee. CM Navarette no longer with Council, will be

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working in CHHS department moving forward. A new council member will be taking her place, on July 10<sup>th</sup> interview for the final candidates. July 28<sup>th</sup> the vote will be held to replace CM Navarette. No Homeless Coalition meeting tomorrow, nor in August. Any changes to the human rights section of the Spokane municipal code will need to go in front of Human Rights commission for review. Council voted on Monday ensuring that the multi-family tax exempted are not being used for Air BnB's but for home ownership opportunities.

- Continuum of Care – G. Mantz Per Eric – The Pit data will be shared publicly July 10<sup>th</sup>. 5-year plan passed and approved. City and County adopted COC homelessness plan. On going effort on updating the COC homelessness plan until the end of the year. Nothing new from County.
- Veterans – W. Anderson – no update until the point in count
- Human Services Committee – J. Randall
- Spokane County – G. Dahl
- Regional Homeless Collaborative – L. Hope did not meet

## 8. Closing Announcements

- Announcements & information sharing from the floor.
  - Original agenda items will be presented at a later board meeting.
- Next meeting: **August 6, 2025.**

**Adjourn 5:37 PM**