

MINUTES APPROVED ON JULY 2, 2025

CHHS Board Meeting Minutes

June 4, 2025

Roll Call: (4:00 pm)

Board Attendance	Jan 8	Feb 5	Mar 5	Apr 2	May 7	Jun 4	Jul 2	Aug 6	Sep 3	Oct 1	Nov 5	Dec 3
Hollis Stahl	x	x	x	x	X	X						
Barb Lee	x				X	X						
Caroline Yu	x	x	x	x	X	X						
David Edwards (Co-Vice Chair)	x	x	x	x	X	X						
Flor Casteneda	x	x	x	x	X	X						
George Dahl (County, non-voting)	x	X*	x	x	X	X						
Gloria Manz (CoC, non-voting)		X*	x	x								
James Randall	x	x	x	x								
Karen Ssebanakitta (Chair)	x	x	x	x	X	X						
Leslie Hope (Co-Vice Chair)	x	x	x	x		X						
Lili Navarrete (City Council, non-voting)	x	x	x		X	X						
Paul Dillon (City Council, non-voting)												
Wes Anderson (Veterans)	x	x	x	x	x	X						
Sara Bauer (Community Assembly)					x	X						

City of Spokane Staff: Arielle Anderson, Amanda Martinez, Paradis Pourzanjani, Aziz Rahmaty, Carlos Plascencia, Nicolette Ocheltree, Kimberly Babb, Cyruz Campos, Keri Cederquist, Jon Klapp, Andres Grageda, Lucas Masjoan, Lili Navarrete, Heather Page, Tessa Jilot, Dawn Kinder

Community Members: Cory Bonallo, Maura Lammers, Elaine Mansoor

1. June 4, 2025, agenda reviewed and adopted:

- Karen asked for a motion to approve revised agenda; Wes Anderson moved; Leslie Hope seconded - passed unanimously.

2. May 7, 2025, minutes reviewed and passed:

- Leslie Hope moved; Wes Anderson seconded - passed unanimously.

3. Board Education

- Dawn Kinder provided an overview of CHHS funding from both State and Federal sources and the programs managed with these funds. She also discussed critical investments and opportunities for addressing homelessness and housing, as well as the new Regional Interlocal Agreement with Spokane County and Spokane Valley to share critical data and align funding on a more regional level. The final portion of her presentation focused on potential threats to funding sources and programs, including proposed Federal cuts to CDBG and HOME and restructuring of the CoC.

4. Action Items

None

5. Discussion Items

- Appointment of Nominating Committee – Chair
 - Karen shared the current CHHS Board make-up and pointed out members with upcoming term expirations and vacancies, and asked for the formation of a Nominating Committee to help fill open seats on the Board. She would like for the Committee to meet in June so nominations can go forward in July. Individuals interested in serving on the Committee are asked to contact Karen.
- Quarterly Performance Reviews (QPRs) & Deobligation Procedure – A. Anderson
 - Arielle explained the process the CHHS Department uses to review QPRs and deobligate unspent funds. Now that monitoring is complete and contracts are updated, providers have proper expectations and metrics for performance. By the end of Q4 and into Q1 of the next contract year, CHHS will be positioned to report to the Human Services Committee and seek feedback on provider status and recommendations (technical assistance, corrective action plans, reallocation of funding, etc.).

6. CHHS Director's Report

- Q&A from latest CHHS Newsletter
 - Arielle gave an overview of the May 2025 newsletter and asked if there were any questions. Karen mentioned the Homeless Dashboard has good graphics but is difficult to understand and asked if this could be an educational item at a future Board meeting.
 - Upcoming RFPs & status of RFP recommendations
 - Eviction Prevention (Commerce) – Funds must move through County before they can be allocated to the City. Now the City must put through an Eviction Prevention RFP. Arielle is working with City Council to determine if any edits need to be made before the RFP is released. It is anticipated this RFP will be released within the next month. The funding amount will be ~\$3.4 million.
 - Affordable Housing Development (1590, HOME, HOME-ARP TBRA) – Heather provided an update that the RFP is closed, and applications are currently being reviewed by the Affordable Housing Committee. A total of 11 applications were received. Recommendations will come before the CHHS Board in July.
- New Interlocal Agreement
 - *This item was discussed during Board Education.*
- PIT update
 - PIT numbers should be ready to provide to HUD prior to June 13. These numbers will be shared more broadly by the end of June. CHHS is working with EWU and Whitworth to create a Story Map to show the story of homelessness in Spokane, but this will not be ready for several months.
- Department updates

7. Committee & Partner Updates

- Affordable Housing Committee – D. Edwards
 - Affordable Housing RFP applications will be reviewed at the next meeting.
- City Council – CM Navarette
 - District 2 Town Hall to be held – Monday, June 9, at the MLK Center

- A number of homeless ordinances are slated for Council consideration on Monday, June 16
 - CM Navarette is stepping down from her position on City Council and her last day will be June 30. She encouraged others to consider applying for her vacant seat.
- Continuum of Care – E. Robison
 - No update.
- Veterans – W. Anderson
 - C Block recently re-opened in Spokane Valley, which will provide lab and pharmacy services to Veterans. There will also be an outreach center there which will provide a variety of services.
- Human Services Committee – J. Randall
 - Have not met recently but are looking forward to reviewing Eviction Prevention RFP.
- Spokane County – G. Dahl
 - Interlocal Agreement has been reached with City of Spokane and City of Spokane Valley
- Regional Homeless Collaborative – L. Hope
 - No update. No new meetings.

8. Closing Announcements

- Announcements & information sharing from the floor.
- Next meeting: **July 2, 2025**

Adjourn 5:07 pm